

Aging and Disability Resource Center (ADRC)  
Development Council Meeting  
Tuesday, Jan 6, 2009, 9:00 am  
Polk Co. Gov. Center  
Room G703B  
(ground floor south end bldg)

Public is Welcome

**Agenda (Amended)**

- \*\* Election of Officers
- Approval of agenda
- Approval of minutes from December 16, 2008
- Introductions
- Public comments
- Application process update
- Staff recruitment & hiring process
  - Director
  - Position postings
- Elder Benefit Specialist funding resolution
- Polices & procedures required at start-up – review and approval
- Review priority work plan tasks, timelines, staff assignments
  - Beacon
  - Phone system & numbers
  - Offices space & signage
  - Marketing - brochures, web site
  - Consideration of other task priorities
- Scope of Service review
- Inter-Governmental Agreement review
- Future agenda Items
- Future meeting dates & locations

\*\* Added to the agenda on December 31, 2008

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.