

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Thursday, July 8, 2010
9:00 am
Open Session
A Quorum of the County Board may be present

The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda.

1. Call to order
2. Approval of Agenda
3. Approval of Minutes of June 10, 2010
4. Public Comments
5. Committee Calendar
6. Corporation Counsel
 - a. Department Report
 - b. Consideration of Funding Authorization for Purchase of Work Station Chairs, including recommendation for transfer from contingency fund or other county departmental budget.
 - c. Consideration of Extension of Authorization of LTE Child Support Receptionist/Secretary position from October 1, 2010 through December 31, 2010.
7. Employee Relations
 - a. Department Update
 - b. Safety/Wellness Report
 - c. Job Openings/New Hires Report
8. Labor Negotiations Forum Discussion
9. Discussion Policy 390 and Non-Represented Compensation
 - a. Request for Proposal – Non-Represented Compensation Analysis
10. Personnel Policy Revision Discussion
 - a. Policy 881 – Staffing, Budget Planning and Position Administration
 - b. Policy 103 – Employment
 - c. Policy 209 – Employee Performance Reviews
11. Employee Morale
12. Committee Observations
13. Agenda Items for Next Meeting
14. Review County Association Benefits/Contracts
15. The Committee may entertain a motion to go into closed session, as follows:
 - a. For purposes of considering letters of agreement, bargaining strategy, and/or grievance issues concerning Polk County bargaining units: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and
 - b. For purposes of reviewing applicant(s) for consideration as a recipient under Policy 508 – Voluntary Vacation Leave Donation and consideration of payment of insurance claims. Closed Session under Wis. Stat. Sec. 19.85(1)(f) considering medical histories of specific persons.

The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda, including taking necessary action on matters considered in closed session as may be noticed herein.

16. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.