

BOARD OF HEALTH MEETING
Tuesday, September 8, 2009
10:00 AM or immediately following the Council on Aging meeting
Large Conference Room – Polk County Health Department

AGENDA

- Call to order
- Approval of Agenda
- Public Comment
- Approval of Minutes from August, 2009 meeting
- Monthly Bills Review
(Finance Committee: Bob Dueholm, Gary Bergstrom, Karen Krupa)
- Monthly Statistical/Financial Reports for the Department
- Out of County Meetings Report

- Old Business
 - Update on seasonal and H1N1 influenza vaccine/activities – Sampson
 - 2010 Budget and Staffing Plan - Sampson
 - PHAB Beta Test Site application – Sampson

- New Business
 - New Public Health Emergency Response Funding – Sampson
 - Child Death Review Team Formation in Polk County - Sampson
 - Update on Preparedness Consortium Transition – Jay Shrader

- Director's Report

- Board member Comments/Observances

- Adjourn

Enc: BOH minutes August, 2009

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

BOARD OF HEALTH

The Polk County Board of Health met in the conference room of the Health Department at 10:10AM on September 8, 2009

Present: Neil Johnson Rick Scoglio Gary Bergstrom
 Dr. Arne Lagus Bob Dueholm Jim Edgell

Absent: Wanda Johnson

Also : Gretchen Sampson Carolyn Griffin Caralynn Hodgson

Chairman Neil Johnson called the meeting to order.

Motion by Dueholm/Bergstrom to approve the agenda. All in favor. Motion carried.

Motion by Bergstrom/Edgell to approve the minutes of the August 11, 2009 minutes. All in favor. Motion carried.

Monthly Bills Review

Sampson handed out the list of bills.

Motion by Bergstrom/Dueholm to approve the bills in the amount of \$31,381.44. All in favor. Motion carried.

Monthly Statistical Reports

Sampson reviewed the Public Health budget overview report through August. Prenatal Care Coordination reflects a negative account balance due to a lag in receiving Medicaid funds but generally budgets are on target for the Public Health programs. Sampson reviewed the statistical summaries for the Public Health and Home Care Programs and also the combined revenue and expense report for the Home Care Program. Dr. Lagus asked how the cost per visit is calculated. Sampson will follow up and address this next month.

Motion by Edgell/Dueholm to approve the statistical reports. All in favor. Motion carried.

Out of County Meetings

Sampson reviewed the list of out of county meetings for September and October.

Motion by Dr. Lagus/Bergstrom to approve the out of county meetings. All in favor. Motion carried.

Old Business

Update on seasonal and H1N1 influenza

Sampson handed out information on the H1N1 flu vaccine which is expected to be received at the Health Department in mid to late October. The focus population for this vaccine will be on people from 6 months through 24 years of age; people who live or care for infants younger than 6 months; pregnant women; healthcare and emergency services personnel and other people aged 25 through 64 who are at risk due to medical conditions.

Sampson also handed out the seasonal flu vaccine schedule for the Department that begins September 18th. Sampson also talked about the website the Health Department has sponsored, in collaboration with the three medical centers. It is found at: www.polkcountyflu.com and will have the Health Department's information, flu clinic schedule information for medical facilities in the county, as well as information about H1N1 and seasonal influenza.

2010 Budget and Staffing Plan

Sampson handed out updated detailed budget sheets and the staffing plan that reflect the salary adjustments furnished from the Department of Administration after the Board of Health approval of the budget in August. The Health Department decreased levy dollars over \$97,000 for the 2010 budget.

Supervisor Bergstrom addressed the 2010 budget shortfall and issues the Finance Committee has been discussing.

PHAB Beta Test Site application

Sampson has submitted the application to the Public Health Accreditation Board (PHAB) to become a beta test site for this program. The agency will be notified by September 18, 2009 if selected for funding.

New Business

New Public Health Emergency Response Funding

The Health Department will be receiving additional funding for emergency response planning to work with local community partners on a county wide plan for responding to the H1N1 influenza.

Sampson added that the Tobacco Board grant has been decreased by \$10,000 for 2009. The Health Educator that works with the tobacco program also is the Public Information Officer (PIO) for preparedness so Sampson will fund a portion of that position for the remainder year from this additional preparedness funding.

Update on Preparedness Consortium Transition

Jay Shrader, Preparedness Coordinator, handed out information on the structure of the Preparedness Consortias in Wisconsin. The Western Region Consortium will be expanding from fourteen counties to eighteen counties plus two tribes effective January 1, 2010. Polk County will remain the fiscal agent.

Sampson stated with the additional workload and geographic size of the consortium, an additional staff member will be absolutely necessary. Sampson is in the process of working on a fiscal contract for the member counties to allocate additional dollars of their local preparedness funding for this position.

Sampson commended Jay Shrader and Brian Kaczmarek of the Preparedness staff for their excellent job. They are very well respected for their work in the State of Wisconsin and on their project involvement on a national level.

Child Death Review Team Formation

The Children's Health Alliance of Wisconsin is promoting establishment of Child Death Review (CDR) teams in each county to increase statewide participation in the Child Death Review Case Reporting System. Local CDR teams increase understanding of child death cases so that policies and programs related to child health, safety and protection can be evaluated and changed if necessary. Bonnie Leonard, Public Health Supervisor will be the representative from the Health Department and will attend a State CDR meeting in October. Representatives from Human Services, Law Enforcement and Emergency Management will also attend this meeting.

**Motion by Bergstrom/Dueholm to adjourn. All in favor. Motion carried.
Meeting adjourned at 11:40AM.**

The next Board of Health meeting will be October 13, 2009 at 10:00 AM.