

COUNCIL ON AGING
OCTOBER 9, 2007

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on October 9, 2007.

Present: Diane Stoneking Tom Nilssen
Carl Johnson Wanda Johnson
Jack Overby Mary Stachowski

Absent: Neil Johnson and Bill Hughes

Others Present: Kari Flom

Call to Order: Diane Stoneking, in place of chair Bill Hughes, called the meeting to order at 8:35 am.

Introductions: No introductions were done due to the committee and others present knowing each other.

Approval of Agenda: Flom requested the addition of first nine months nutrition costs look back to the agenda. **Motion by Nilssen and second by Stachowski to approve the amended agenda. Motion passed. All in favor.**

Public Comment: None

Minutes: Minutes from the September Council on Aging meeting were included with the mailing for the October meeting. **Motion by Stachowski and second by C. Johnson to approve the minutes. Motion passed. All in favor.**

Financial Report and Bills: Flom passed around and explained the fund balance for August and September. Home delivered meals and congregate dining numbers are down. Transportation costs continue to rise. Fifty-nine percent of the budget has been spent as of the end of September. The budget is on target for year end and the 3% salary monies have been added to the budget from the county. Flom reviewed the bills with the group for August and September. The only abnormal bill was a registration fee for a grant writing class that will be attended by Tina Lundgren, staff support for Aging Programs. **Motion by Stachowski second by C. Johnson to approve the financial report and bills. Motion passed. All in favor.**

Update on Aging and Disability Resource Center Development (ADRC): draft resolution The three county district group (Burnett, Polk, Washburn) has decided that a development council is needed to continue the forward movement of developing a district. The development council will be a 13 member group comprised of the county aging unit directors, human service directors, a member of either the Human Services board or the Council on Aging board and a community member representing elderly, developmentally disabled or physically disabled population and one St Croix Tribe member.

Flom updated the group on the Three County District group meetings as well as the Polk County group meeting. **Motion by Overby second by Stachowski to approve the resolution regarding creation of a**

development council for the Aging and Disability Resource Center. Motion passed. All in favor.

2008 budget update: A draft copy of the budget that was presented to the County Board finance committee was given to the Council on Aging members. The finance director increased the county levy to \$160,000 (for a balanced budget). Aging Programs has been told that the budget is approved for now but more information will be forthcoming from the State and revisions may need to be made in the future.

First 9 months nutrition cost look back: Decreased numbers in the congregate as well as the home delivered meal programs have affected the expenses of the nutrition program. The cost is \$7.34 per meal at the end of nine months.

Aging Programs website: The website is being updated through the Information Technology department with financial support from the Land Information department.

Aging Programs Plan Amendment: Every two years an Aging Programs Plan is created. Yearly amendments are done to follow the directives of the State. The draft plan was distributed to the group and discussion was held on the two amendments: transportation coordination and emergency preparedness. **Motion by Nilssen and second by Overby to approve the plan amendment. Motion passed. All in favor.**

Northern Area Agency on Aging board meeting: This topic will be moved to the November meeting so Hughes can report to the group.

Upcoming Out of County Meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Stachowski and second by C. Johnson to approve out of county meetings. Motion passed. All in favor.**

Information: The Benefit Specialist has passed her 30 days with good reports. She is continuing training for the position.

Carl Johnson has served his term with the Council on Aging and this will be his last meeting. Thank you to Carl for the years of service and contribution to the group.

Next Meeting: The next meeting will be held on Tuesday, November 13, 2007 at **8:30 am**. The finance committee meeting will be at **8:15 am** and will include W. Johnson, D. Stoneking and Neil Johnson.

**The next meeting has been changed to Tuesday, November 20, 2007 at 8:30am. Finance committee will be meeting at 8:15 am.*

Adjourn at 10:00 am: **Motion by Stachowski and second by Nilssen to adjourn. Motion passed. All in favor.**