

## Polk County Transportation Corporation Minutes

The Polk County Transportation Corporation met on Tuesday, 21 November 2006 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:32 PM.

Members in attendance:

Kathy Clark  
Tilford Hellie  
Dawn Ferguson  
Kari Flom  
Mike Seversen  
Rick Gates  
Neil Johnson  
Leslie Larsen  
Ray Norstad

Excused Absences:

Gary Taxdahl

Absent: None

Visitors: None

Finance Committee met at 1:15. Larsen, Gates and Norstad examined and signed vouchers.

Meeting was called to order by Kathy Clark, Chair at 1:32. Motion made and seconded to approve agenda as written (Johnson/Norstad). Motion carried. Motion made and seconded (Norstad/Flom) to approve minutes of September 19, 2006. Motion carried.

**Financial Report and Bills:**

Flom passed out September financial reports. Clean up of Aged Receivables still pending. Should be approximately \$18K "written off" per Finance by end of year. Write offs primarily those deceased and people who are now on MA and unable to pay. Receivables will be current by next meeting. Flom indicated that the Corp actually operated at a profit during September, with income \$3285.77 above expenses. Likely due to new procedures and policies in place regarding area of service, collections, etc.

Motion made and seconded (Gates/Norstad) to accept September financial report. Motion carried.

Motion to pay vouchers as approved by Finance made and seconded (Ferguson/Larsen). Motion carried.

**Old Business:**

Flom checked with two (2) insurers (Bremer & Noah) regarding rates for Board Liability. Both indicated that they would provide accurate quotes closer to current policy renewal time (May/June). Flom will pursue. We are currently with RJF and have been since inception.

**New Business:**

Aging contract signed; ADC still pending. Pager contracts (5) with nursing homes/hospitals will be going out in December. Per Ferguson, ADC will not be renewing contract this year.

Sealed bid results: Corp was only entity to bid for Aging's 8251 State grant; bid was accepted and Corp will now receive \$45K in state funding from Aging Programs.

Flom announced that we would need to look for a new board member to replace Aileen Bonneau, who has stepped down due to health. Discussion from board members indicated that it would be fitting to reflect the Board's thanks for her years of service in the minutes, and that a certificate be forwarded to her to express appreciation for her service. Flom will ensure certificate forwarding. Replacement for Ms. Bonneau's position typically a nominee from Council on Aging. Flom will follow up. Discussion indicated that it would be advantageous that any nominee be a current customer.

**Information:**

Gates briefed Corp on new Special Needs Registry. Flom working on new MOU with County regarding emergency use of Corp vehicles and reimbursement.

Possibility that County will be centralizing mechanic service at Highway Dept. If so, Flom will look in to possibility of getting Corp involved for potential cost savings.

Corp is currently paying for a driver to obtain his CDL. This includes test and physical. Corp has two (2) vehicles that require CDL, and having an additional qualified driver ensures greater flexibility.

WI Rural and Specialized Transportation Newsletter were discussed. Some members get it, and others don't. A good resource for those in the transporting business! Can get quarterly copies by contacting [www.sce-transitcted.uwm.edu](http://www.sce-transitcted.uwm.edu).

Clark brought up idea of giving drivers a small Christmas bonus, as in years past. Discussion indicated that it would be prudent to see how end-of-year figures look and then revisit in January for possible "holiday" bonus. September numbers were good, but we haven't seen Oct, Nov or Dec yet.

**Next Meeting:**

1:15 PM for Finance Committee (vouchers) and 1:30 for full Board on Tuesday, January 16, 2007. Meeting held in Polk County Government Center, Health Department Conference Rooms A&B, First Floor.

**Adjourn:**

Motion made and seconded to adjourn at 2:25 PM (Gates/Seversen). Motion carried.