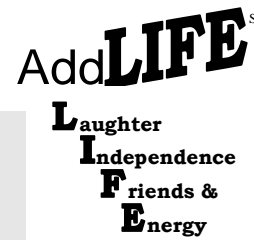


Polk County

Aging Programs.... *Offering programs that...*

100 Polk County Plaza, Suite 190
Balsam Lake, WI 54810-8009
Phone: 715 485-8599 Fax: 715 485-8598



POLK COUNTY COUNCIL ON AGING

August 11, 2009 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Janice Nelson, Mary Stachowski and Jim Edgell)

Call to Order

Introductions

Approval of Agenda

Minutes, Financial Report, Bills

Public Comment

OLD BUSINESS

- Supplemental Transportation Rural Assistance Program grant with Burnett County and the St Croix Tribe: Transportation Summit
- Medicare Improvement for Patients and Providers Act (MIPPA) funding
- Nutrition: request for proposal
- Northern Bridges contract: elderly nutrition program and transportation
- Elderly Benefit Specialist: resolution to county board

NEW BUSINESS

- 2010 Staffing plan for Aging Programs
- 2010 Budget for Aging Programs
- Closed Session: The Committee may entertain a motion to go into closed session for purposes of reviewing application for an extended medical leave of absence. Closed Session under Wis. Stat. Sec. 19.85(1)(f) considering medical histories of specific persons and Wis. Stat. Sec. 19.85(1)(c) considering leave of absence of public employees over which the board has jurisdiction or exercises authority.
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

10:00 am Presentation from Northern Bridges (Council on Aging and Board of Health)

Neil Johnson, Chairperson
Council on Aging

Kari Flom, Director
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING
August 11, 2009

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on August 11, 2009.

Present: Bob Dueholm Janice Nelson
Viola Karr Karen Krupa
Mary Stachowski Neil Johnson
Jim Edgell Gary Bergstrom

Others Present: Kari Flom

Call to Order: Neil Johnson called the meeting to order at 8:32 am.

Introductions: None

Approval of Agenda: **Motion by Bergstrom and second by Stachowski to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the July Council on Aging meeting were distributed. **Motion by Dueholm and second by Krupa to approve the July minutes. Motion passed. All in favor.**

Financial Report and Bills: The updated financial reports for January through June were distributed. The bill list for July was distributed. Flom explained the payment to Bethany Community Care. **Motion by Stachowski second by Nelson to approve the financial reports along with the bills for July. Motion passed. All in favor.**

Public Comment: None

Supplemental Transportation Rural Assistance Program grant with Burnett County and the St Croix Tribe: Transportation Summit: The Center for Independent Living is sponsoring the transportation summit to be held at Oak Forest Center in rural Luck on August 19, 2009. The STRAP grant is due to the state on September 2, 2009.

Medicare Improvement for Patients and Providers Act (MIPPA) funding: We have received word that Polk has received the grant to cover Polk and Burnett County. The grant is for outreach, education and signing individuals up for low income subsidy and Medicare savings plan. The final contract is due to be signed once received. The funding level is \$20,000 with no match money required. The grant covers June 2009-May 2011.

Nutrition: request for proposal: The request for proposal is being advertised in the Inter County Leader. A walk through with potential vendors will be held August 25, 2009 at the Justice Center. Bids are due September 17, 2009 with bids being opened that same day. The information will be brought back to the Council on Aging in October. Janice Nelson has offered to represent the Council on Aging at the bid opening/evaluation meeting.

Northern Bridges contract: The proposed changes from Polk County regarding the contract between Northern Bridges and Aging Programs have been received by Northern Bridges and are in review with their corporation counsel. A final contract will be reviewed by the Council on Aging.

Elderly Benefit Specialist: resolution to county board: An information bulletin and an email from the State have informed Polk County that the Elderly Benefit Specialist (EBS) program remains the responsibility of the Aging Unit. Due to the nature of switching funding from one department to another, a resolution will come before the county board at the August 18, 2009 meeting.

2010 Staffing plan for Aging Programs: The draft 2010 Staffing plan was mailed out to members. Discussion was held on the 2010 draft staffing plan for Aging.

2010 Budget for Aging Programs: The draft 2010 budget was mailed out to members. Discussion was held on the 2010 draft budget for Aging.

Motion by Nelson second by Stachowski to approve the draft 2010 Staffing plan and draft 2010 budget for Aging Programs. Motion passed. All in favor.

Closed Session: The Committee may entertain a motion to go into closed session for purposes of reviewing application for an extended medical leave of absence. Closed Session under Wis. Stat. Sec. 19.85(1)(f) considering medical histories of specific persons and Wis. Stat. Sec. 19.85(1)(c) considering leave of absence of public employees over which the board has jurisdiction or exercises authority. **Motion by Nelson second by Dueholm to convene in closed session. All in favor. Motion carried.** In attendance in closed session: Bob Dueholm, Janice Nelson, Viola Karr, Karen Krupa, Mary Stachowski, Neil Johnson, Gary Bergstrom Jim Edgell and Kari Flom.

Motion by Krupa second by Stachowski to convene in open session. All in favor. Motion carried.

Motion by Nelson second by Karr to approve a 30 day leave of absence for an employee. All in favor. Motion carried.

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Dueholm second by Karr to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: None

Next Meeting and Finance committee meeting date: The next meeting will be held on Tuesday, September 2009 at **8:30 am**. The finance committee meeting will meet at **8:15 am** and will include Karen Krupa, Gary Bergstrom and Bob Dueholm. Vi Karr will have an excused absence from the September meeting.

Adjourn: 10:00 am **Motion by Stachowski and second by Dueholm to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, September 8, 2009)