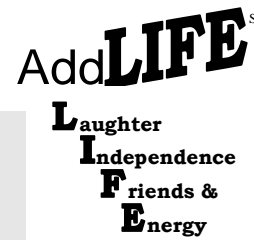


Polk County

Aging Programs.... *Offering programs that...*

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POLK COUNTY COUNCIL ON AGING

September 8, 2009 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Karen Krupa, Gary Bergstrom and Bob Dueholm)

Call to Order

Introductions

Approval of Agenda

Minutes, Financial Report, Bills

Public Comment

OLD BUSINESS

- Supplemental Transportation Rural Assistance Program grant with Burnett County and the St Croix Tribe: Transportation Summit/ Grant application
- Nutrition: request for proposal
- Northern Bridges contract: elderly nutrition program and transportation
- Elderly Benefit Specialist: update

NEW BUSINESS

- 2010 Budget for Aging Programs: Round Two
- 2010-2012 Aging Unit Plan
- 85.21 Resolution for Reauthorization
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Neil Johnson, Chairperson
Council on Aging

Kari Flom, Director
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING
September 8, 2009

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on September 8, 2009.

Present: Bob Dueholm Janice Nelson
 Karen Krupa
 Mary Stachowski Neil Johnson
 Jim Edgell Gary Bergstrom

Approved Absence: Viola Karr

Others Present: Kari Flom and Romaine Hanson

Call to Order: Neil Johnson called the meeting to order at 8:30 am.

Introductions: Romaine Hanson, University of Wisconsin-Stout Graduate Student was introduced to the group.

Approval of Agenda: **Motion by Edgell and second by Dueholm to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the August Council on Aging meeting were distributed. Request to add date of the next meeting at the end of the August minutes. **Motion by Stachowski and second by Dueholm to approve the amended August minutes. Motion passed. All in favor.**

Financial Report and Bills: The financial report for July was distributed. The bill list for August was distributed. Discussion was held on the financial report and bills. **Motion by Stachowski second by Edgell to approve the financial report for July along with the bills for August. Motion passed. All in favor.**

Public Comment: None

Supplemental Transportation Rural Assistance Program grant with Burnett County and the St Croix Tribe: Transportation Summit/Grant application: Karen Krupa reported on the transportation summit held on August 19, 2009. A full day of information regarding programs and funding around public transportation was presented by Wisconsin Department of Transportation staff, along with a presentation from the transportation manager for Namekogen. The Supplemental Transportation Rural Assistance Program grant was written for a regional public transportation program. On Monday August 24 the Burnett Administrative Committee voted to not go forward with the grant application. The Council on Aging discussed what future steps may be taken to provide public transportation for the area.

Nutrition: request for proposal: The request for proposal is being advertised in the Inter County Leader along with posting on the County website. A walk through with potential vendors was held on August 25, 2009 at the Justice Center. Five interested entities

attended the walk through meeting. Bids are due September 17, 2009 with bids being opened that same day. The information will be brought back to the Council on Aging in October. Janice Nelson has offered to represent the Council on Aging at the bid opening/evaluation meeting.

The menu is being revised by Aramark and Romaine with (hopeful) implementation for October 1, 2009.

Annual site staff training will take place October 8 in Rice Lake. This is a full day of training in areas of food safety, nutrition screening, first aid basics, and more than a meal. All site staff and substitute site staff are invited to attend. Nelson reported on previous years training.

Northern Bridges contract: The proposed changes from Polk County regarding the contract between Northern Bridges and Aging Programs have been received by Polk County and are in review with Polk County Corporation Counsel. A final contract will be reviewed by the Council on Aging in October.

Elderly Benefit Specialist: resolution to county board: The County Board approved the transfer of the Elderly Benefit Specialist and the funding to return to Aging Programs. The resolution was passed out to the Council on Aging members. \$35,250 in county levy has been transferred to Aging.

2010 Budget for Aging Programs: Round Two: The round two 2010 budget was handed out to members. Discussion was held on the round two budget and the changes which resulted from the transfer of the Elderly Benefit Specialist position and funding.

Motion by Nelson second by Stachowski to approve the round two 2010 budget for Aging Programs. Motion passed. All in favor.

2010-2012 Aging Unit Plan: The draft aging unit plan was handed out to Council on Aging members. Discussion was held on the process of federal/state goal focus areas as well as the public hearing that has been scheduled for September 16, 2009 at 2pm in conference room A & B. Final review and approval of the plan will occur at the October Council on Aging meeting.

85.21 Resolution for Reauthorization: The draft 85.21 resolution was handed out to Council on Aging members. Flom discussed the topic and the resolution. The resolution will be reviewed at the October Council on Aging meeting with the resolution coming before the county board at the November 2009 meeting.

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Nelson second by Dueholm to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: Discussion was held on the four day work week resolution. Flom shared that the meal sites will remain open five days a week, the change would only affect the office staff. The topic has been discussed at Aging staff meetings regarding implementation.

Next Meeting and Finance committee meeting date: The next meeting will be held on Tuesday, October 13 2009 at **8:30 am**. The finance committee meeting will meet at **8:15 am** and will include Bob Dueholm, Mary Stachowski and Vi Karr.

Adjourn: 9:40 am **Motion by Edgell and second by Nelson to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, October 13, 2009)