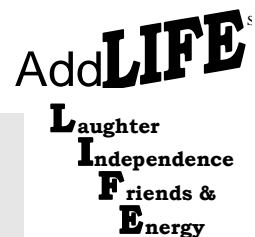


Polk County

Aging Programs.... *Offering programs that...*

100 Polk County Plaza, Suite 190
Balsam Lake, WI 54810-8009
Phone: 715 485-8599 Fax: 715 485-8598



POLK COUNTY COUNCIL ON AGING

October 13, 2009 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B

PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Bob Dueholm, Mary Stachowski and Vi Karr)

Call to Order

Introductions

Approval of Agenda

Minutes, Financial Report, Bills

Public Comment

OLD BUSINESS

- Nutrition: request for proposal, Milltown staffing
- Northern Bridges contract: elderly nutrition program and transportation

NEW BUSINESS

- 2010 Budget for Aging Programs
- 2010-2012 Aging Unit Plan
- 85.21 Resolution for Reauthorization
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Neil Johnson, Chairperson
Council on Aging

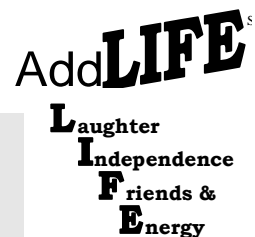
Kari Flom, Director
Polk County Aging Programs

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COUNCIL ON AGING
October 13, 2009

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on October 13, 2009.

Present: Bob Dueholm Janice Nelson
 Karen Krupa Viola Karr
 Mary Stachowski Neil Johnson
 Jim Edgell

Absent: Gary Bergstrom

Others Present: Kari Flom

Call to Order: Neil Johnson called the meeting to order at 8:35 am.

Introductions: None

Approval of Agenda: **Motion by Edgell and second by Nelson to approve the agenda. Motion passed. All in favor.**

Minutes: Minutes from the September Council on Aging meeting were distributed. **Motion by Dueholm and second by Nelson to approve the September minutes. Motion passed. All in favor.**

Financial Report and Bills: The financial report for August was distributed. The bill list for September was distributed. Discussion was held on the financial report and bills. **Motion by Dueholm second by Nelson to approve the financial report for August along with the bills for September. Motion passed. All in favor.**

Public Comment: None

Nutrition:

request for proposal: Five companies submitted bids for the request for proposal; Aramark, Aviands, CBM, Consolidated and Lancer. Bids were opened on September 17, 2009. Meetings have been held on the scoring of the bids and a recommendation for a company came out of these meetings. A handout of scoring on the elderly nutrition program areas was distributed to the Council on Aging board members. The recommendation for the food contract is Aviands. The first transition meeting will take place on Friday October 16, 2009. The Council on Aging decided to wait until the contract from Aviands is available to make a motion to approve the contract thus accepting the company as the food vendor.

Milltown staffing: A staff member at the Milltown site will be switching work schedules from five days per week to one day per week. Flom will notify Employee Relations on getting the assistant site manager position advertised, so the process for a new hire may begin ending in a smooth transition.

Northern Bridges contract: The proposed changes from Polk County regarding the contract between Northern Bridges and Aging Programs have been received by Polk County. The contract has been reviewed by Polk County. Discussion was held on the contract and billing of Northern Bridges services for meals and transportation. **Motion by Nelson second by Stachowski to approve the Northern Bridges contract. Motion passed. All in favor.**

2010 Budget for Aging Programs: The 2010 updated budget was handed out to board members. Discussion was held on staffing and expenses along with revenues. The budget will go before the county board at the October County Board meeting.

2010-2012 Aging Unit Plan: The draft aging unit plan was handed out to Council on Aging members at the September meeting. Discussion was held on the goals and how the goal areas were decided. **Motion by Dueholm second by Krupa to approve the 2010-2012 Aging Unit plan. Motion passed. All in favor.**

85.21 Resolution for Reauthorization: The draft 85.21 resolution was handed out to Council on Aging members at the September meeting. The State has given direction on the process of the 85.21 grant. The resolution should go before the county board for approval after the budget has been passed so the 85.21 resolution for reauthorization will be before the County Board in December. **Motion by Karr second by Nelson to approve the 85.21 resolution for reauthorization. Motion passed. All in favor.**

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Nelson second by Stachowski to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: Flom shared that Aramark has started an updated menu at the five meal sites. Judy Brusletten, Elderly Benefit Specialist presented to NARFE (National Association of Retired Federal Employees) and also presented at the Osceola Medical Center Health expo. Mary Stachowski shared that she will be gone for the December-March meetings. Viola Karr shared that she will be gone for the December meeting.

Next Meeting and Finance committee meeting date: The next meeting will be held on Tuesday, November 10, 2009 at **8:30 am**. The finance committee will meet at **8:15 am** and will include Gary Bergstrom, Mary Stachowski and Karen Krupa.

Adjourn: 9:40 am **Motion by Karr and second by Nelson to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, November 10, 2009)