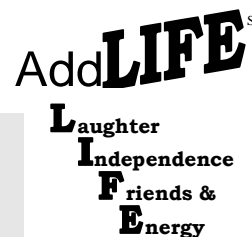


Polk County

Aging Programs.... *Offering programs that...*

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Phone: 715 485-8599 Fax: 715 485-8598



POLK COUNTY COUNCIL ON AGING

November 10, 2009 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B
PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Bergstrom, Stachowski and Krupa)

- Call to Order
- Introductions
- Approval of Agenda
- Minutes, Financial Report, Bills
- Public Comment

OLD BUSINESS

- Nutrition: Milltown staffing, Aviands update, nutrition staff meeting

NEW BUSINESS

- 85.21 grant: public hearing
- FTC red flag rule (resolution/policy)
- 2010 Contracts
- Physical activity equipment grant
- Caregiver Coalition grant
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Neil Johnson, Chairperson
Council on Aging

Kari Flom, Director
Polk County Aging Programs

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING
November 10, 2009

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on November 10, 2009.

Present: Bob Dueholm Janice Nelson
Karen Krupa Viola Karr
Mary Stachowski Neil Johnson
Jim Edgell

Absent: Gary Bergstrom

Others Present: Kari Flom

Call to Order: Neil Johnson called the meeting to order at 8:34 am.

Introductions: None

Approval of Agenda: Flom requested the removal of topic: FTC red flag rule (resolution/policy). **Motion by Dueholm and second by Nelson to approve the amended agenda. Motion passed. All in favor.**

Minutes: Minutes from the October Council on Aging meeting were distributed. **Motion by Stachowski and second by Nelson to approve the October minutes. Motion passed. All in favor.**

Financial Report and Bills: The financial report for September was distributed. The bill list for October was distributed. Discussion was held on the financial report and bills. **Motion by Stachowski second by Nelson to approve the financial report for September along with the bills for October. Motion passed. All in favor.**

Public Comment: None

Nutrition:

Milltown staffing: Interviews are being conducted for the assistant site manager position. There were over 30 applicants for the position. A decision will be made on November 13, 2009.

Aviands update: The proposed menu was shared with the board members. Aviands will be meeting with the nutrition staff on November 10, 2009 to introduce themselves and to discuss the transition from Aramark to Aviands. The contract is in the works and will be available for the December Council on Aging meeting for approval.

Nutrition staff meeting: A meeting will be held for all nutrition staff on November 10, 2009 to discuss the transition from Aramark to Aviands, along with menu discussion for the Aviands menu.

85.21 grant: public hearing: Flom shared with the group the two projects for the 85.21 grant; the volunteer driver program and the program contracting Polk County Transportation for the Disabled & Elderly, Inc. These two programs and the 85.21 grant

will be covered at the public hearing being held at 1pm on Tuesday, November 17, 2009 in Conference Room A & B of the Government Center.

2010 Contracts: A chart was handed out to the Council on Aging regarding the 2010 contract status for the meal sites, Polk County Transportation for the Disabled & Elderly, Inc. and the Senior Voices printing contract. Intent letters were sent regarding renting the meal sites for 2010. On November 17, 2009 Polk County Transportation for the Disabled & Elderly, Inc will meet and discuss the contract with Aging.

Physical activity equipment grant: Flom wrote a grant application totaling \$500 for floor mats and weights for the Strong Women Program. Both Flom and Gail Peavey of UW Extension are trained in the program. The equipment will be used for Strong Women so individuals don't have to purchase various weights and floor mats.

Caregiver Coalition grant: Flom and Nancy Reeves (National Family Caregiver staff person for Aging) wrote a grant application totaling \$5000 for development of a caregiver coalition. The award letters will be received within the next week. If the grant is received Reeves will help develop and expand a caregiver coalition. Reeves has participated in the regional Caregiver conference. This year there were 150 attendees and 40 vendors at the conference. Planning will begin for the 2010 regional conference. Reeves has also become trained in Powerful Tools for Caregivers and will be leading the class with Karen Krupa. Reeves has also developed a caregiver support group that will meet for the first time on Wednesday November 18, 2009 in Amery.

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Dueholm second by Nelson to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: Flom shared that the annual Christmas Tea will be held on Thursday December 3, 2009 in Conference Rooms A & B of the Government Center. Flom shared that a \$500 grant from Polk Burnett Round Up was received for the Home Delivered Meals program.

Next Meeting and Finance committee meeting date: The next meeting will be held on Tuesday, December 8, 2009 at **8:30 am**. The finance committee will meet at **8:15 am** and will include Gary Bergstrom, Karen Krupa and Bob Dueholm.

Adjourn: 9:40 am **Motion by Stachowski and second by Karr to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, December 8, 2009)