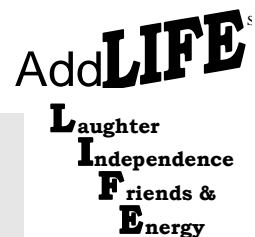


Polk County

Aging Programs.... *Offering programs that...*

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POLK COUNTY COUNCIL ON AGING

April 14, 2009 8:30am (Financials at 8:15am)

POLK COUNTY GOVERNMENT CENTER, CONFERENCE ROOM A & B
PUBLIC IS WELCOME

8:15 Finance Committee Reviews Aging and Health Invoices (Janice Nelson, Viola Karr, Jim Edgell)

Call to Order

Introductions

Approval of Agenda

Minutes, Financial Report, Bills

Public Comment

OLD BUSINESS

- Nutrition Program: Aramark update
- Grievance/complaint procedure
- Report on Prevention Programming: Powerful Tools and Living Well
- Omnibus appropriations act for FY 2009

NEW BUSINESS

- Year end 2008
- Annual Report process
- Council on Aging: term limits
- Upcoming Out-of-County Meetings
- Information:
- Next Meeting Date and Finance Committee meeting date
- Adjourn

Kari Flom, Director
Polk County Aging Programs

Neil Johnson, Chairperson
Council on Aging

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

COUNCIL ON AGING
April 14, 2009

The Polk County Council on Aging met in conference room A & B in the Polk County Government Center in Balsam Lake on April 14, 2009.

Present: Jim Edgell Janice Nelson
Viola Karr Karen Krupa
Gary Bergstrom Mary Stachowski
Neil Johnson

Approved Absent: Bob Dueholm

Others Present: Kari Flom, Judy Kennedy

Call to Order: Neil Johnson called the meeting to order at 8:34 am.

Introductions: Judy Kennedy, University of Wisconsin Stout Graduate intern, was introduced to the group.

Approval of Agenda: Flom requested the addition of agenda topic: Discussion on Executive Committee meeting agenda. **Motion by Stachowski and second by Nelson to approve the amended agenda. Motion passed. All in favor.**

Minutes: Minutes from the March Council on Aging meeting were distributed. **Motion by Nelson and second by Stachowski to approve the March minutes. Motion passed. All in favor.**

Financial Report and Bills: The financial report for January was distributed. The bill list was distributed. **Motion by Nelson second by Edgel to approve the bills for March. Motion passed. All in favor.**

Public Comment: None

Nutrition Program: The menu team met and a list of menu suggestions/requests was given to Aramark. The Aramark Registered Dietitian has been provided the information and an updated menu will be available soon. Aramark is in transition with the hiring of a new kitchen manager for the Balsam Lake site. The tour of the Aramark kitchen is postponed until the May meeting due to the transition.

Grievance/complaint procedure: The draft procedure/policy was distributed at the March meeting. The grievance/complaint procedure form is a requirement of the nutrition program and will be utilized in all Aging Program services. **Motion by Stachowski second by Nelson to approve the grievance/complaint procedure/policy. Motion passed. All in favor.**

Report on Prevention Programming: Powerful Tools and Living Well: The Powerful Tools class was cancelled due to only three individuals signing up for the class. We will run the class in the Fall and work toward attendance of at least six individuals. The

Living Well leader training took place in Barron. Eight leaders were trained and will begin facilitating the class in the community.

Gary Bergstrom joined the meeting.

Omnibus appropriations act for FY 2009: Information from the Meals on Wheels Association of America as well as the State of Wisconsin was shared with the group. \$100 million in 'stimulus funds' has become available for senior nutrition programs. A conference call will be held to discuss the distribution/funding levels for counties as well as the reporting requirements and regulations of spending. Flom will share with the Council on Aging as more information becomes available.

Year end 2008: Year end has been wrapped up for Aging Programs. There was a carryover in transportation and the elderly nutrition program. Following Older American Act guidelines the carryover will be spent in the programs from which they came. Final year end financials will be available at the May Council on Aging meeting.

Annual Report process: An April 6, 2009 email was shared with the Council on Aging regarding the process of Annual Reports. Aging Programs will have a draft Annual Report available before the May meeting for approval and moving onto the County Board's June meeting.

Council on Aging: term limits: A listing of term limits was distributed to the group as information to assure we are following the guidelines/requirements from the Older Americans Act as well as the Wisconsin Elders Act regarding term limits/board composition.

Nelson left the meeting.

Upcoming Out of County meetings: The out of county meeting calendar was handed out to the Council on Aging members. **Motion by Edgel second by Karr to approve the out of county meeting calendar. Motion passed. All in favor.**

Information: Judy Brusletten has moved to the Aging and Disability Resource Center of Northwest Wisconsin. Aging Programs has been informed that we'll have 2-3 Graduate interns for the 2009-2010 school year. Flom has been asked to serve on a Doctorate of Nursing Practice task force for an individual in Frederic.

Next Meeting and Finance committee meeting date: The next meeting will be held on Tuesday, May 12, 2009 at **8:30 am**. The finance committee meeting will meet at **8:15 am** and will include Mary Stachowski, Karen Krupa and Gary Bergstrom.

Adjourn at 9:50 am: **Motion by Edgell and second by Karr to adjourn. Motion passed. All in favor.**

(Pending approval at the meeting of the Council on Aging, May 12, 2009)