

POLK COUNTY NUTRITION PROJECT COUNCIL
MONDAY, May 18, 2009-10:30AM

Dresser Meal Site
Peace Lutheran Church
2355 Clark Road
Meal site phone number: 755-3795 (Lori or Pam)
PUBLIC WELCOME TO ATTEND

- Call to Order
- Introductions
- Minutes
- Financial Report

OLD BUSINESS

- Senior Dining Site Reports
- Congregate and Home Delivered Meal Donations
- Nutrition Team update
- Aramark update

NEW BUSINESS

- 2008 Annual Report
- Year end 2008 meal site statistics
- Year end 2008 financials
- Volunteer Appreciation Dinner: June
- Nutrition Survey results
- Consolidation of Public Health, Human Services and the Aging Department
- Information:
- Next Meeting Date and Location
- Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Nutrition Project Council
Monday May 18, 2009

Viola Karr called the Polk County Nutrition Project Council meeting to order at 10:30 am at the Dresser meal site on Monday, May 18, 2009.

Members present: Isabelle O'Connell, Viola Karr, Bev Cree, Hazel Hoffman and Nina Hoverman

Others Present: Kari Flom

Introductions:

Minutes: The minutes of the February 2009 meeting were shared with the group. Motion by Isabelle second by Nina to approve the February 2009 minutes. All in favor. Motion passed.

Financial Report: The February 2009 fund balance was presented and discussed.

Senior Dining Site Reports: The March 2009 Senior Dining Site report was distributed.

Congregate and Home Delivered Meal Donations: The information was unavailable to the group.

Nutrition Team Update: The nutrition team made up of the meal site staff met on March 16, 2009 to go over and discuss the menu. The group came up with a listing of suggested changes. The changes have been given to Aramark. The team will be meeting again in June to discuss the menu and possible changes.

Aramark update: Aramark released their kitchen manager and have hired a new manager from in-house. The transition has been seamless. The Justice Center and Aging are looking at putting out a request for proposal for the food service contract for 2010.

2008 Annual Report: The annual report for 2008 was handed out to the group. Discussion was held on the contents of the annual report. All of the county department annual reports will be on the county board agenda in June.

Year end 2008 meal site statistics: Information was handed out to the Nutrition Project Council members regarding the meal site statistics. Comparing 2007 to 2008 the elderly nutrition program shows that the program is serving similar numbers of individuals and meals.

Year end 2008 financials: The last page of the 2008 annual report shows the year end financials for the nutrition program. There was a carryover in the congregate and home delivered meal programs from 2008 to 2009. Following the Older Americans Act guidelines, the carryover will be spent in the programs from which they were earned.

Volunteer Appreciation Dinner: June: Interfaith Caregivers, the Haven and Polk County Aging Programs will appreciate their volunteers with a dinner on June 25, 2009 at Peace Lutheran in Dresser. The theme is Patriotic, so we'll be taking pride in our red, white and blue. Invitations will be mailed out soon.

Nutrition Survey results: Results of the nutrition survey (both congregate and home delivered) were shared with the group. The University of Wisconsin-Stout intern, Judy Kennedy, created bar graphs for satisfaction and pie charts for survey results. This information will be shared with Council on Aging at the June meeting.

Consolidation of Public Health, Human Services and the Aging Department: At the April 16, 2009 Executive Committee a motion was made to draft a resolution authorizing the consolidation the Health and Human Services Departments. This would occur under the advisement of the County Board Chair and the Chairmen of Personal, Finance, Human Services, Health and Aging and authorizing a temporary suspension of Policy 881. Motion to amend the motion to add the Aging Department to the consolidation. Motion on the amendment to add Aging Department, carried by voice vote. Motion to authorize consolidation carried by voice vote. Discussion was held on the consolidation topic. The topic should be on the June County Board agenda.

Information: No additional information shared.

Next meeting date and location: The next meeting will be held at the Frederic meal site location (Comforts of Home building) on **Monday, August 24, 2009** at 10:30am.

Adjourn: Motion by Hazel second by Bev to adjourn at 11:35. Motion passed. All in favor.

(Pending approval at the meeting of the Nutrition Project Council, August 24, 2009)