

Care-A-Vans

*Polk County Transportation for the
Disabled & Elderly, Inc.*

A private non-profit non-county funded entity

United Way
of Polk County



AGENDA

POLK COUNTY TRANSPORTATION FOR THE DISABLED & ELDERLY, INC

TUESDAY JULY 21, 2009

POLK COUNTY GOVERNMENT CENTER, **CONFERENCE ROOMS A & B (next door to
Aging Programs)**

100 POLK COUNTY PLAZA, BALSAM LAKE 54810

PUBLIC WELCOME TO ATTEND

1:15 Finance Committee Reviews Bills

1:30 Call to Order

Approval of Agenda

Minutes

Financial Report & Bills

Annual meeting: Elections for Executive Committee-Officers (Chair, Vice Chair and Secretary)

OLD BUSINESS

Northern Bridges: long term care and transportation: contract

Supplemental Transportation Rural Assistance Program Grant (STRAP)

NEW BUSINESS

Medical Assistance: recertification update

Finance Committee recommendations

Polk Burnett Round Up grant

5310 Grant: Fall 2009

Driver update: hiring a new driver: discussion

Transportation Summit: August 19, 2009

Information:

Next Meeting Date

ADJOURN

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made.

Requests are confidential.

Polk County Transportation Corporation Minutes

The Polk County Transportation Corporation met on Tuesday, 21 July, 2009 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 PM.

Members in attendance:

Stuart Swenson
Neil Johnson
Kari Flom
Les Larsen
Darlene Jensen
Rick Gates
Caralynn Hodgson

Absences:

Gary Taxdahl
ADC Rep.
Mike Seversen
Human Services Representative

Visitors: Laurie Whitehead
Barb Ceder

Finance Committee met at 1:15. Gates and Larsen examined and signed vouchers.

Meeting was called to order by Gates at 1:30.

Annual meeting: Unanimous ballot for Leslie Larsen for Chair, Rick Gates for Vice Chair and Kari Flom for Secretary. Motion carried.

Motion made and seconded (Johnson/Swenson) to approve agenda. Motion carried.

Amended minutes for accurate spelling of Mr. Swenson's and Ms Hodgson's names in the March 2009 minutes. Motion made and seconded (Swenson/Johnson) to approve the amended minutes of March 17, 2009. Motion carried.

Financial Report and Bills:

Flom passed out June 10, 2009 financial reports and the current billing as reviewed by Finance Committee. Discussion was held on the issues with medical assistance billing which contribute to the Aged Receivables balance; due in part to new medical assistance numbers, as well as billing issues with the managed care organization and medical assistance. Whitehead and Ceder discussed the issues with medical assistance billing and getting resolution on which entity is responsible for payment of medical assistance transportation. Flom is working at the county level on resolution, Ceder is working with the managed care organization for resolution and Whitehead is working with the regional medical assistance representative to get resolution on the issue.

Whitehead spoke to the aged receivables.

Motion made and seconded (Larsen/Gates) to approve Financial Report and pay vouchers.
Motion carried.

Old Business:

Northern Bridges: long term care and transportation: contract: Discussion was held on the contract with Northern Bridges. The contract is with Northern Bridges corporation counsel. Polk

County Transportation for the Elderly and Disabled, Inc is listed as a provider for the managed care organization. Service Authorizations for individuals have been received but a signed contract is not yet in effect. We have been told to continue providing services as normal.

Supplemental Transportation Rural Assistance Program Grant (STRAP): Discussion was held on the progress of the STRAP grant with Burnett County. Flom shared the grant is due early September and the last details are being finalized. The grant is in the approval process with Burnett County. Discussion was held on the possibility of Polk doing a stand alone grant if Burnett County chooses not to be a part of the STRAP grant.

New Business:

Medical Assistance: recertification update: the process has been delayed since March 2009. Flom followed up with the State but no date of the release of the recertification packet/process has been decided. Flom will continue to follow up with the State. The annual vehicle inspections are approved through 10/03/2009 so the recertification process will be streamlined this year.

Finance Committee recommendations: the finance committee was unable to meet before the meeting to have a six month look back but will meet before the next meeting.

Polk Burnett Round Up Grant: Polk County Transportation for the Disabled & Elderly, Inc received \$1000 to be used toward the purchase of fuel. Our thanks go out to Polk Burnett and the individuals who participate in the Round Up program.

5310 Grant: Fall 2009: Discussion was held on the upcoming release of the 5310 grant applications. Flom requested input from the board on the type/size of vehicles need/wanted to be requested through the grant. The topic will be on the next agenda for more detailed discussion.

Driver update: hiring a new driver: discussion: Flom requested discussion from the board on the hiring of a back up driver to replace the position left empty by a retired driver. We currently have a few employment applications and wouldn't need to advertise for the position. Motion made and seconded by (Gates/Jensen) to hire a back up driver.

Transportation Summit: August 19, 2009: A transportation summit is being planned for August 19 to be held at the Oak Forest Center in rural Frederic. The Independent Living Centers are planning and hosting the event. Registrations will be mailed out once the STRAP grant process has been approved by Burnett County.

Information: This will be the last year of United Way funding. \$300 is received due to an agreement from United Way. Discussion was held on United Way funding and the process of the grant request.

Next Meeting:

1:15 PM for Finance Committee (vouchers) and 1:30 for full Board on Tuesday, September 15, 2009. Meeting to be held in Polk County Government Center, Health Department Conference Rooms A&B, First Floor.

Adjourn:

Motion made and seconded to adjourn at 2:37 PM (Johnson/Jensen). Motion carried.