

Polk County Nutrition Project Council
Monday, May 19, 2008

Vi Karr called the Polk County Nutrition Project Council meeting to order at 10:30 am at the Frederic meal site on May 19, 2008.

Members present: Vi Karr, Nina Hoverman, Isabelle O'Connell, and Fran Kurkowski for Hazel Hoffman, and Bev Cree

Excused Absent: Hazel Hoffman

Others Present: Kari Flom

Introductions: Bev Cree was introduced to the group. Bev is serving as the Amery Nutrition Project Council representative. Bev has worked for Aging Programs as the Site Manager for the Amery location and continues to work as a casual status (substitute) site manager. Muriel Pfeiffer has accepted a position with Interfaith Caregivers and is unavailable to serve as the representative. We wish Muriel the best with Interfaith Caregivers.

Mary Stachowski, representative for the Dresser meal site, has stepped down from the Nutrition Project Council.

Minutes: The minutes of the February 2008 meeting were shared with the group. Motion by Isabelle and second by Nina to accept the minutes. Motion passed. All in favor.

Financial Report: The April 2008 fund balance was presented and discussed.

Senior Dining Site Reports: The April 2008 Senior Dining Site report was distributed. Each site representative shared the activities of the meal sites with the group.

Congregate and Home Delivered Meal Donations: The congregare donation letter information was reviewed in regards to donations and third party donations. The home delivered meal donation information was also reviewed.

Annual Report: The 2007 Aging Programs annual report was distributed to the group.

2007 Audit: The completed 2007 audit was given to the group. Discussion was held on the changes from the 2006 year funding to the 2007 year funding.

First quarter 2008 meal site costs: The information was distributed to the group.

Discussion was held on the five meal sites and the comparison from first quarter 2007 to first quarter 2008.

Nutrition Surveys: The annual nutrition survey was developed by Cheri Rott, University of Wisconsin-Stout intern. Surveys were distributed to the meal sites for Congregate diners and given to Home Delivered Meal participants. The results were tallied and shared with the site representatives. Each site representative received their site results as well as the overall results of all five meal sites combined.

Congregate donation letter for Amery: Discussion was held on switching the congregare donations for the Amery meal site from on-site donating to donation letters that would be sent out monthly to the Congregate diners. The topic will carryover to the next Nutrition Project Council meeting.

Information: Copies of letters to the editor and a reply letter were shared with the group. The Volunteer Appreciation Dinner will be held on June 26, 2008 at Peace Lutheran Church in Dresser. The theme is "Remembering the 1950s". We hope to see our volunteers at the dinner. Invitations will be coming out in the next few weeks.

Next meeting date and location: The next meeting will be held at the Milltown meal site location (the Milltown Community Center) on **Monday, August 25, 2008** at 10:30am.

Adjourn: Motion by Bev second by Isabelle to adjourn at 11:35. Motion passed. All in favor.