

Polk County Transportation Corporation Minutes

The Polk County Transportation Corporation met on Tuesday, 16 September, 2008 at the Polk County Government Center, Health Department Conference Rooms A&B, First Floor at 1:30 PM.

Members in attendance:

Kathy Clark
Neil Johnson
Leslie Larsen
Darlene Jensen
Rick Gates
Kari Flom
Mike Severson

Excused Absences:

Absent: Gary Taxdahl
ADC Rep.

Visitors: None

Finance Committee met at 1:15. Gates and Larsen examined and signed vouchers.

Meeting was called to order by Clark at 1:39. Motion made and seconded to approve agenda (Flom/Larsen). Motion carried. Minutes of 15 July, 2008 motioned and seconded (Johnson/Jensen) for approval as read. Motion carried.

Financial Report and Bills:

Flom passed out July financial reports and bills for review. Highway bill of \$5,396.68 was large item. Highway bills often large due to deferred payment by Corp. We pay them when we have the funds available, and Highway allows the debt to be carried. Because of this, it is difficult to provide specific fuel costs on a month-to-month basis without special effort. Price of gasoline and diesel has varied considerably this year. CY-2007 fuel expenditure was \$22,638.00 for the year. No additional discussion on financials.

Motion to approve Financial Report and pay vouchers made and seconded (Gates/Flom). Motion carried.

Old Business:

New Board members (elderly representatives) still needed. We now need two (2) new members. Flom placed advertisement in local papers (\$69.00) following authorization by Finance. One applicant so far, a person with school transportation background and experience. Flom will develop an application form for use, and will put the issue on the Aging agenda for October to allow first meeting as board member at November's Corp meeting. Still need another applicant.

STRAP Grant update: Polk Aging now point for application process. Grant finished and mailed in last week, and all was well until Burnett County voted to not participate. Grant now a dead issue, but it could and likely will be resurrected in future.

Chevy Uplander project: Flom submitted Letter of Intent, but another applicant was selected.

Transportation Coordination Planning meeting was held at Polk County last month; good turnout. Flom is awaiting report by facilitators. We now have "general goals" and Aging is the designated point for future coordination efforts. Next meeting will likely be in 2010.

Flom passed out information letter that she sent out to social workers and facilities, along with a letter explaining fare structure. This should improve facility and customer understanding of our billing and services. Per Flom, will likely be promulgated every 6 months or so due to turnover at facilities and new customers.

New Business:

Another transportation entity is closing, with vehicles available to others. We have applied for two (2) busses, both diesel and lift equipped. Cost would be \$11,000.00 for the pair, and they are 2004 Fords. More to follow...

Flom is unsure of what fuel prices to use in forecasting CY-2009 fuel expenses. She will be working on this between now and our next meeting. Fuel prices have been varying a lot (per above discussion) and no one really has a handle on things at the moment.

United Way now requires that any agency provided funds by them with 3 or more employees is required to conduct fundraising campaigns for United Way. Not sure to what extent the campaigns are in terms of cost or effort. More to follow... Corp. may want to conduct a cost/benefit analysis on future United Way involvement.

Information:

None.

Next Meeting:

1:15 PM for Finance Committee (vouchers) and 1:30 for full Board on Tuesday, November 18, 2008. Meeting to be held in Polk County Government Center, Health Department Conference Rooms A&B, First Floor.

Adjourn:

Motion made and seconded to adjourn at 2:41 PM (Seversen/Johnson). Motion carried.