

***Polk County
Executive Committee Meeting
February 28, 2005***

<i>Present:</i>	Marlin Baillargeon Robert Blake Stan Heiderscheidt Timothy Kufalk	Thomas Nilssen, Jr. John Standing Gail Tessman
<i>Also:</i>	Cathy Albrecht Debbie Peterson	Carl Holmgren Patty Liljeberg
<i>Press:</i>	Gregg Westigard	Tami Doughty-St. Hilaire

Chairman Blake called the meeting to order at 3:00 p.m.

Motion (Standing/Baillargeon) to accept the agenda. Chair announced that there would not be an Administrative Coordinator/Finance Director report because Ms. Schiebel was on vacation. Motion carried.

Motion (Kufalk/Nilssen) to approve the committee minutes of February 11, 2005. Motion carried.

A legal opinion regarding designating the County Board Chair as the Administrative Coordinator pursuant to Wisconsin Statute Section 59.19 written by Corporation Counsel was handed out to the committee members. Because members wanted time to read the opinion and be able to ask questions of Corporation Counsel, a meeting was set for Friday, March 4, 2005 at 2:00 p.m. Ms. Tessman would be gone and asked if she could listen in on a speaker phone. All agreed

The committee agreed that a closed session would be needed at the next meeting to negotiate compensation for the interim Administrative Coordinator/Finance Director.

The committee again agreed that it be recommended to the full County Board that the Administrative Coordinator position, filled by the County Board Chairperson or the Chair's designee, be as stated in State Statutes Chapter 59.19.

The flow chart incorporating a Financial Specialist was discussed at length.

Chairman Blake called a break at 4:10 p.m.

Chairman Blake called the meeting to order at 4:20 p.m.

The committee agreed on a flow chart showing County Board / Finance Committee / Finance Director being department head over Finance, Payroll and Human Resources.

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Chair was directed to check with Corporation Counsel if a straw vote is appropriate from the full County Board after explanation and discussion of the proposal before writing up a resolution and changing the way all policies read.

Suprs. Standing, Blake and Nilssen were appointed as an ad hoc committee to put together a presentation for the full County Board. They will meet Thursday, March 3, 2005 at 3:30 p.m.

The committee reset the next meeting from Friday, March 4, 2005 to March 21, 2005 at 2:00 p.m.

Motion (Standing/Heiderscheidt) to adjourn. Motion carried. 5:02 p.m.