

FINANCE COMMITTEE MEETING MINUTES

The Polk County Finance Committee met in the Second Floor North Conference Room of the Polk County Government Center at 1:00 p.m. on August 16, 2007.

Present: Gerald Neville Neil Johnson Larry Jepsen
Mick Larsen Gary Bergstrom

Also Present: Tonya Weinert

Chair Gerald Neville called the meeting to order.

Moved by Larsen/Jepsen to accept the Agenda as published. Motion carried by voice vote.

2008 Budget

The committee members discussed the 2008 budget and noted that no guidance had yet to be provided from the State with respect to the 2008 levy cap.

Moved by Bergstrom/Jepsen to prepare a Resolution regarding the Golden Age Manor. Motion carried by voice vote (3-2).

The committee members discussed the 2008 Highway budget and levy dollars. The Finance Committee will be meeting jointly with the Highway Committee on September 6, 2007 commencing at 3:30 p.m. for the purpose of discussing upcoming needs and equipment. **Moved by Larsen/Jepsen to direct Finance Director Tonya Weinert to explore financing, whether leasing, bank notes or bonding, for possible capital assets and capital improvements. Motion carried by voice vote.**

Moved by Johnson/Jepsen to issue the following goal: 2008 Budgets will be based on the assumption that there will be a four (4) percent levy increase for the year 2008 and if that percentage changes, the above goal will need to be revisited. Motion carried by voice vote.

Moved by Larsen/Bergstrom that the following goals be issued to Polk County Departments for the budget year 2008: Departments are to maintain the same operating budget as 2007 and Finance will provide the salary dollars to cover the 2008 salaries - after reviewing the Personnel Committee recommendations. Motion carried by voice vote.

Moved by Larsen/Jepsen to direct all Department Heads or financial designee to attend the Wednesday, August 22, 2007 Finance Committee meeting commencing at 2:00 p.m. for a short high-level intensified briefing on the 2008 Budget. Motion carried by voice vote.

Moved by Johnson/Bergstrom to direct the Departments when preparing their 2008 Budgets to review the following: Job sharing between departments; the cost of outsourcing versus employee wages and benefits; and to review all fees to make sure the cost is covered for providing services. Motion carried by voice vote.

Moved by Larsen/Bergstrom that Departments, when preparing their 2008 Budgets, prepare based on historical trends rather than "worst case scenarios". Motion carried by voice vote.

Moved by Jepsen/Larsen to direct Finance Director Tonya Weinert to contact Corporate Counsel Jeff Fuge for purpose of gathering information, should the county choose, to do a referendum and to levy above the imposed levy cap. Motion carried by voice vote.

Moved by Johnson/Bergstrom to adjourn. Motion carried by voice vote.

Meeting adjourned at 3:25 p.m.