

FINANCE COMMITTEE MEETING MINUTES

The Polk County Finance Committee met in the Second Floor East Conference Room of the Polk County Government Center at 1:00 p.m. on September 12, 2007.

Present: Gerald Newville Larry Jepsen Gary Bergstrom
 Mick Larsen Neil Johnson

Also Present: Tonya Weinert
 Members of the Public
 Members of the Press

Chair Gerald Newville called the meeting to order.

Moved by Bergstrom/Johnson to approve the Agenda as published. Motion carried by voice vote.

Moved by Larsen/Johnson to approve the previous Minutes of August 22, 2007 with the amendment of changing the next meeting date from September 6, 2007 to September 12, 2007. Motion carried by voice vote.

Child Support/Corporation Counsel

Corporate Counsel Jeff Fuge advised the Committee that a departmental audit was being conducted by the State of Wisconsin for the Child Support portion of his department which could result in a 2007 budget shortfall.

Fuge further advised the Committee members that based on Personnel and Finance's recommendation to make a staffing adjustment, he was seeking permission to expedite the process and make the adjustments in October of 2007. **Moved by Bergstrom/Jepsen that Department Head Jeff Fuge be allowed to reduce his staff in October of 2007 to offset and mitigate the rest of the 2007 budget loss. Motion carried by voice vote.**

Fair Land Purchase

Parks, Buildings, Solid Waste and Recycling Director Debbie Peterson reported that Corporate Counsel Jeff Fuge had advised her that the Park Dedication Funds in the amount of \$60,500 were legitimate funds to fund the purchase of land for the benefit of the County Fair. Supervisor Neil Johnson excused himself from the topic due to a possible conflict of interest.

Medical Examiner

Medical Examiner Jonn Dinnies submitted his proposed 2008 budget for the Committee's review.

Information Technology

Information Technology Director Todd Demers submitted his Finance Report for the Committee dated 09/12/07. Demers reported on the following: Server Update; 24-7 Support; PCSAM (Polk County Security Account Matrix); Staff Performance Reviews; 2008 Staffing Plan; Mass Storage Project; Automated Tax-Roll and Maintenance.

Treasurer

Per the Finance Committee's request, Treasurer Amanda Nissen resubmitted her proposed 2008 Budget for the Committee's review.

Nissen distributed "*Polk County Bank Bid September 12, 2007*" for the Committee's review. **Moved by Bergstrom/Larsen to accept the Bank Bid of The Riverbank which includes a Two-year Contract effective November 1, 2007 with two one-year extension options for the Polk County Checking Account and Banking Services. Motion carried by voice vote.**

Department of Administration

Finance Director Tonya Weinert reported on long-term financing options including bonding, capital improvement and funding for the Highway Department. Weinert updated the Committee members with financial information regarding the County-wide time-keeping system.

Moved by Johnson/Larsen to adjourn. Motion carried by voice vote.

Meeting adjourned at 3:00 p.m.
