

FINANCE COMMITTEE MEETING MINUTES

The Polk County Finance Committee met in the Second Floor West Conference Room of the Polk County Government Center at 1:00 p.m. on September 17, 2007.

Present: Gerald Neville Gary Bergstrom Mick Larsen Neil Johnson
Absent: Larry Jepsen
Also Present: Tonya Weinert Members of the Public Members of the Press

Chair Gerald Neville called the meeting to order at 1:21 p.m.

Moved by Larsen/Bergstrom to accept the Agenda as published. Motion carried by voice vote.

Clerk of the Circuit Court

Discussion was held regarding the Clerk of the Circuit Court's proposed 2008 Budget. **Moved by Johnson/Bergstrom to remove \$16,000 from the Clerk of Court's 2008 Budget line item - Office Equipment. Motion carried by voice vote. Moved by Larsen/Johnson to reduce the Clerk of Court's 2008 Budget line item - Temporary Help from \$4,050 to \$2,000. Motion carried by voice vote.** The total reductions were in the amount of \$18,050.00.

Family Court Commissioner

Discussion was held regarding the Family Court Commissioner's proposed 2008 Budget showing no change from the 2007 Budget.

Larry Jepsen joined the meeting at 1:38 p.m.

Medical Examiner

Discussion was held regarding the Medical Examiner's proposed 2008 Budget. The Medical Examiner's '08 Budget showed an increase of approximately \$28,000 which increase was based on the recommendation by the Personnel Committee.

District Attorney/Victim Witness

Discussion was held regarding the District Attorney/Victim Witness proposed 2008 Budget which showed an increase of \$23,250.00 from the 2007 Budget.

County Clerk

Discussion was held regarding the County Clerk's proposed 2008 Budget which showed an increase of approximately \$27,000 from the 2007 Budget. It was noted that 2008 was an election year. **Moved by Bergstrom/Jepsen to include \$5,000 from the 2008 County Clerk's Budget to the CIP (Capital Improvement Plan). Motion carried by voice vote.**

County Buildings

Discussion was held regarding the County Buildings, Parks, Solid Waste and Recycling proposed 2008 Budgets which showed an increase of \$179,625. **Moved by Larsen/Bergstrom to move \$110,000 from the 2008 Buildings proposed Budget to the CIP Plan. Motion carried by voice vote. Moved by Bergstrom/Larsen to move \$15,000 from the Parks 2008 proposed Budget to the CIP Plan. Motion carried by voice vote.**

Register of Deeds

Discussion was held regarding the Register of Deeds proposed 2008 Budget which showed an increase of approximately \$1,950 from the 2007 adopted Budget. **Moved by Johnson/Jepsen to include \$20,000 in the CIP Plan for the Register of Deed's Office. Motion carried by voice vote.**

Treasurer

Discussion was held regarding the Treasurer's proposed 2008 Budget which showed an increase of \$12,725 from the previous year's budget. **Moved by Larsen/Jepsen to place \$20,000 for the proposed Treasurer's office updates in the CIP Plan. Motion carried by voice vote.**

Law Enforcement

Discussion was held regarding the Law Enforcement's proposed 2008 Budget which showed an increase of \$332,650 over the 2007 adopted Budget. **Moved by Johnson/Bergstrom to remove \$7,400 from the LEC 2008 proposed Budget line item - Fuel. Motion carried by voice vote. Moved by Bergstrom/Larsen to add in the Field Services Deputy to LEC 2008 proposed Budget as recommended by the Personnel Committee. Motion carried by voice vote.**

Emergency Management

Discussion was held regarding the Emergency Management proposed 2008 Budget which showed an increase of \$4,475 from the previous year's Budget. **Moved by Larsen/Johnson to approve the 2008 Emergency Management Budget as submitted. Motion carried by voice vote.**

Information Center

Discussion was held regarding the Information Center's proposed 2008 Budget which showed a slight decrease from the previous year's Budget. **Moved by Larsen/Jepsen to reduce the Information Center's proposed 2008 Budget to \$95,000 levy allocation dollars. Motion carried by voice vote.**

Regional Planning

Discussion was held regarding the Regional Planning Budget that includes Economic Development Corporation. It was noted that the Economic Development Corporation lost the support of three cities in Polk County and that the 2008 Budget was showing an increase of \$65,000 over the 2007 adopted Budget. **Moved by Bergstrom/Johnson to give the proposed Regional Planning 2008 Economic Development Corporation line item Budget a total of \$45,000 with no restrictions. Motion carried by voice vote.**

Library

Discussion was held regarding the Library's proposed 2008 Budget which showed an increase of \$44,025 of segregated dollars over the previous year's Budget.

Land & Water Resources

Discussion was held regarding the Land & Water Resources proposed 2008 Budget. It was noted that the proposed Budget did not include the staffing reduction as directed by both the Personnel and Finance Committees. **Moved by Bergstrom/Jepsen that the proposed 2008 Land & Water Resource Budget be amended to remove the new position request and consolidate the office staff as recommended by the Personnel Committee. Motion carried by voice vote.**

Aging

Discussion was held regarding the Aging Department's proposed 2008 Budget. It was noted that the 2008 Aging Budget came in \$15,617 over the previous year's Budget.

Human Services

Discussion was held regarding the Human Service's proposed 2008 Budget. It was noted that the 2008 Human Services Budget came in \$1,013,400 over the 2007 adopted Budget. **Moved by Bergstrom/Jepsen to approve the Human Services Mental Health Position with no new levy dollars; with the understanding that anticipated funding will come from pharmaceutical and other savings. Motion carried by voice vote. Moved by Johnson/Larsen to reduce the 2008 Human Services proposed Budget by \$450,000. Motion failed by voice vote. Moved by Bergstrom/Jepsen to reduce the Human Services 2008 proposed Budget by \$360,000. Motion carried by voice vote.**

Golden Age Manor

Discussion was held regarding the Golden Age Manor's proposed 2008 Budget. **Moved by Larsen/Jepsen to follow the Staffing Plan recommendations/reductions as provided by the Personnel Committee for the Golden Age Manor 2008 Budget. Motion carried by voice vote.**

Historical Society & Museum

Discussion was held regarding the Historical Society & Museum proposed 2008 Budget. It was noted that the proposed 2008 Budget was \$1,500 less than the 2007 adopted Budget. **Moved by Larsen/Jepsen to reduce the salary increase for the Museum Director in the proposed 2008 Budget to \$8,500. Motion carried by voice vote.**

Lime Quarry

Discussion was held regarding the Lime Quarry's proposed 2008 Budget.

County Fair

Discussion was held regarding the County Fair's proposed 2008 Budget.

Corporation Counsel/Child Support

Discussion was held regarding the Corporation Counsel/Child Support's proposed 2008 Budget. It was noted that due to the Personnel Committee's recommendation for staff restructuring, there would be savings of almost \$20,000.

Forester

Discussion was held regarding the Forester's proposed 2008 Budget. It was noted that the proposed 2008 Forester's Budget was \$3,270 over the previous year's adopted Budget.

Department of Administration

Discussion was held regarding the Department of Administration's proposed 2008 Budget. It was noted that the proposed 2008 Department of Administration's Budget would be approximately \$14,000 less than the previous year's budget.

Information Technology

Discussion was held regarding the Information Technology's proposed 2008 Budget. It was noted that the proposed 2008 IT Budget was approximately \$250,975 over the 2007 adopted Budget which included an additional 1.0 FTE.

Highway

Discussion was held regarding the Highway Department's proposed 2008 Budget. It was noted that the proposed 2008 Highway Budget was approximately \$1,084,673 over the 2007 adopted Budget.

The Committee members discussed the mill rate and assessed value per \$100,000, a possible five-year State Loan program, a possible five-year Wheel Tax and possible long-term financing to cover the 2008 Budget shortage if the tax levy is capped at a 2.2 percent.

Moved by Larsen/Jepsen to follow the staffing recommendations as provided for by the Personnel Committee for the Highway Department for the year 2008. Motion carried by voice vote.

Moved by Johnson/Bergstrom to reduce the Law Enforcement proposed 2008 Budget line item - Personnel - with savings through attrition. Motion carried by voice vote.

Moved by Jepsen/Larsen to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:06 p.m.