

FINANCE COMMITTEE AGENDA
Polk County Government Center
Second Floor East Conference Room
100 Polk County Plaza
Balsam Lake, WI 54810

October 27th, 2010 2:00 p.m.

Open Session

(A quorum of the County Board or Governing Committees may be present.)

Call to order
Accept Agenda
Approval of Minutes of the Previous Meeting
Public Comments
Committee Calendar/Agenda/s

The Committee may take up any matter on this agenda at any time during the meeting regardless of the location of such item on the agenda.

Corporation Counsel (Teleconference with Jeff Fuge)
Review of Demand of Marcus & Millichap for Payment on Real Estate Commission

County Administrator- Dana Frey
2011 Budget final adjustments
2011-2015 Capital Improvement Projects
Department Update/Status

Finance – Maggie Wickre
Office Update
Vouchers
Committee Observations

Adjournment (Agenda not necessarily presented in this order.)

Copies to: County Clerk

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715/485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Finance Committee
Polk County Government Center, 2nd Floor East Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Minutes of October 27th, 2010 Meeting

Chairman Gary Bergstrom called the meeting to order at 2:00 p.m.

Present for finance committee: Gary Bergstrom
Neil Johnson
Brian Masters
Kathy Kienholz

Also present: Dana Frey, county administrator Maggie Wickre, interim finance director
Members of the press

Motion by Masters/ N Johnson to accept the agenda; carried by voice vote.

Motion by N Johnson / Masters to approve the minutes of October 11th, 2010 meeting; carried by voice vote.

Public comment None.

Committee calendar / agenda(s). County board meeting is November 9th, 2010 at 6:00 p.m. Next finance committee meeting is November 10th, 2010 at 2:00 p.m.

Corporate Counsel

Corporate Counsel Jeff Fuge joined the meeting by teleconference and spoke on Review of Demand of Marcus & Millichap for Payment on Real Estate Commission relating to the sale of Golden Age Manor. This is for information only and no action is needed at this time.

County Administrator

County Administrator Dana Frey presented and handed out information on:

- 2011-2015 Capital Improvement Plan (draft)
- Changes in budget from September 21 version
- Monthly sales tax collections

Mr. Frey stated the CIP is advisory at this point.

Mr. Frey spoke on the status of the WI state pension fund.

Finance

Finance Director Maggie Wickre gave office update. Her office is moving forward in the planned implementation of US Bank credit cards as departmental procurement cards. Having only one specified person in each department (or two or three, in larger departments) with authorization for purchases will

increase control over expenses. Department is meeting weekly to discuss the anticipated revision of the County's purchasing policy.

Ms. Wickre stated Sportsmen Builders has installed three prototype windows (one of each size needed) at Golden Age Manor and is waiting to hear back that the sizes are correct.

Motion by Masters / Kienholz to approve vouchers numbered 273016-273902 and dated 10/27/10; carried by voice vote.

Motion by N Johnson / Masters to adjourn; carried by voice vote.

Adjourned at 3:18 pm.