

The Polk County Finance Committee met in the Second Floor West conference Room of the Polk County Government Center at 2:00 p.m. on January 14, 2009.

Present: Gary Bergstrom Mick Larsen Brian Masters
Kathryn Kienholz Bryan Beseler

Also Present: Tonya Weinert Todd Demers Amanda Nissen
Members of Public Members of Press

Chairman Gary Bergstrom called the meeting to order at 2:03 p.m.

Moved by Larsen/Masters to approve the amended Agenda as published. Motion carried by voice vote.

Moved by Masters/Beseler to approve the previous Minutes of December 3, 2008. Motion carried by voice vote.

Public Comment

Mr. Jim Drabek of Centuria, WI; addressed the Finance Committee during public comment.

Information Technology

Information Technology Todd Demers submitted his report to the Finance Committee dated January 13, 2009. Demers updated the committee members in regards to his department and the issues of inactive user's maintenance, home care nurses working on our system and not driving into this location, 2008 inventory, purchase of new memory sticks, heat in the server rooms, and discussion with his staff on updating security of our system.

Jeff Fuge came in at 2:21.

Treasurer

Treasurer Amanda Nissen submitted her report to the Finance Committee dated January 14, 2009. Nissen reported that outstanding taxes are \$1,000,000 over last year. Polk County has \$6,074,592.28 in actual cash balance end of 2008, including two \$500,000 bonds that were called. The Investment Team will be meeting with the Advisor on Friday morning to discuss and researching options. She reviewed the sales tax report. In March some CD's are expiring as well. The Treasurer handed out a foreclosure action report for 2007-2008 for the counties in Wisconsin.

County Clerk

County Clerk Carole Wondra was introduced to the Finance Committee. She presented to the Committee the Resolution for Gopher Bounties and said that Sterling was missing on the list of bounty payments for \$1,325.50. This needs to be corrected and the total gopher bounty is \$12,823.00. The Finance Director explained the process to amend the resolution during the County Board meeting.

Moved by Beseler/Larsen to add the Town of Sterling for \$1,325.50 to the Gopher Bounty resolution for a total payment of \$12,823.00; and to move the amend resolution forward to the County Board. Motion carried by voice vote.

Gary Taxdahl entered at 2:45

Woodley Dam

Buildings Department Head Deb Peterson reported that the bids for this project were opened Dec 15, 2008. The Property Committee approved the bid today. The project will begin during late spring early summer of 2009; and that the Highway Department would be performing some of the work on the project as well.

Resolution of Authorization of Lake Planning Grants – Big Butternut Lake

Land/Water Director Tim Ritten presented a copy of the Butternut Lake Resolution to the Finance Committee. He explained that the County portion of this work to be done on Butternut Lake would be by his Staff Jeremy Williamson and Amy Kelsey.

Moved by Master/Kienholz to move the Resolution Authorization of Lake Planning Grants – Big Butternut Lake Aquactic Macrophyte, Water Quality, and Stormwater Survey to the County Board. Motion carried by voice vote.

2009 Aging & Disability Resource Center Budget

Human Services Director Rick Kammerud handed out a resolution for Elder Benefit Specialist Position which required \$35,250 from Polk County to fund this position. No action was taken on this by the Finance Committee at this time.

Documentation for Vouchers Processing

Finance Director Tonya Weinert presented the Resolution for Documentation for Voucher Processing required Golden Age Manor to provide documentation/receipts with their vouchers for processing; same as every other Department.

Moved by Larsen/Kienholz to approve the Resolution - Documentation for Voucher Processing. Motion carried by unanimously voice vote.

The Resolution to Conduct Annual Audit on a Cooperative Basis was also presented by the Finance Director.

Moved by Masters/Larsen to approve the Resolution – To Conduct Annual Audit on a Cooperative Basis. Motion carried by unanimously voice vote.

Jeff Fuge made himself available to the Finance Committee for any questions on his Legal Opinion regarding Finance Director/Internal County Auditor to Conduct Annual Audit of the County.

Department of Administration/Finance

Finance Director Tonya Weinert discussed the status of her department with the finance committee. She indicated that her budget will see an overrun due to a staff person is on unemployment and she had to hire temporary help. Year end is very busy in the Administration Department.

Moved by Larsen/Masters to approve Vouchers numbered 249591 to 251238. Motion carried by voice vote.

Moved by Masters/Beseler to go into closed session under Wis Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried by unanimous roll call vote.

Motion by Beseler/Kienholz to go into open session. Motion carried by roll call vote.

Moved by Larsen/Beseler to adjourn. Motion carried by voice vote.

Meeting adjourned at 5:20 p.m.