

FINANCE COMMITTEE MEETING MINUTES

The Polk County Finance Committee met in the Second Floor East Conference Room of the Polk County Government Center at 2:00 p.m. on December 3, 2008.

Present for Finance: Bryan Beseler Gary Bergstrom Brian Masters
Kathryn Kienholz

Absent for Finance: Mick Larsen

Also Present for Finance: Tonya Weinert Steve Warndahl Moe Norby
Members of the Public Members of the Press

Chairman Gary Bergstrom called the meeting to order and announced that the Lime Quarry Committee would be joining the meeting when they reached item No. 1 on the Agenda.

Moved by Beseler/Masters to approve the Amended Agenda as published. Motion carried by voice vote.

Mick Larsen joined the meeting at 2:02 p.m.

Moved by Masters/Larsen to approve the previous Minutes of November 26, 2008. Motion carried by voice vote.

Discussion of efficiencies and the future of the Polk County Lime Quarry

The Lime Quarry Committee joined the Finance Committee Meeting already in session.

Moved by Beseler/Masters to have Supervisor Gary Bergstrom chair the Joint Meeting. Motion carried by voice vote.

Highway Commissioner Steve Warndahl reported that per a request, he and Highway staff had conducted tests at the Lime Quarry to determine whether automation or partial automation would be beneficial to the long-term success of the Polk County Lime Quarry. Warndahl shared his findings with the Committee members. Supervisor Kathryn Kienholz handed out "Polk County, Wisconsin Lime Quarry Financial Review" and shared her findings with the Committees. Supervisor Ted Johnson on behalf of the Lime Quarry Committee handed out "Polk County Lime Quarry Price List 2002 - 2008" for review. Supervisor Brian Masters handed out "Polk County, Wisconsin Lime Quarry Study" and discussed overall findings with the Committees. The Committees discussed the cost of automating at the Lime Quarry. **Moved by Johnson/Larsen to have a joint effort between the Lime Quarry Committee and the Finance Committee to proceed with options and to obtain firm numbers for possible automation at the Polk County Lime Quarry. Motion carried by voice vote.**

Moved by Masters/Stoneking to amend the previous motion to have a joint effort between the Lime Quarry and the Finance Committee to proceed with options and to obtain firm numbers for possible automation at the Polk County Lime Quarry and to direct Supervisor Brian Masters, Supervisor Kathryn Kienholz and Lime Quarry Manager Judy Glenna to prepare proposals with firm numbers and to consult with professional staff as needed. Motion carried by voice vote.

Supervisor Ted Johnson thanked the Finance Committee for including them in the joint discussion.

Golden Age Manor Vouchers and 1099 Discussion

Discussion was held regarding the Golden Age Manor payables and supporting documentation. Golden Age Manor Gary Taxdahl and Golden Age Manor Confidential Secretary Wendy Johnson reported that they would request their Governing Committee to rescind the motion to withhold supporting documentation from payables.

County Clerk 2008 Election Budget Overage

Beseler reported that due to the County Clerk's 2008 budget shortfall and the amount exceeding ten (10) percent of her budget, that he was in the process of drafting a Resolution to be inserted in the County Board Packet that would move \$41,300 from the Contingency Fund to the County Clerk's 2008 budget to offset the shortfall.

Resolution - Disallowance of Claim of Lois Hoff

Moved by Larsen/Beseler to support Resolution - Disallowance of Claim of Lois Hoff and to forward on to the full County Board for recommended approval. Motion carried by voice vote.

Department Head Performance Evaluation Process

Finance Director Tonya Weinert and the Committee members discussed the upcoming Department Head Evaluation process.

Buildings Department

Parks, Buildings, Solid Waste and Recycling Center Director Debbie Peterson requested to move \$1,000 from her supply budget to her 2008 Wage budget due to a medical leave and a part-time position. **Moved by Kienholz/Masters to approve the transfer of \$1,000 from the Buildings 2008 supply line item to her wage line item. Motion carried by voice vote.** Peterson reported she had received a Focus Energy Grant for \$10,000.

Department of Administration/Finance

Weinert reported an arbitrage calculation would need to be done for the Tower Bonds. She also reported that she was working in conjunction with the Sheriff's Department and Corporate Counsel Jeff Fuge regarding leasing/rental on towers and would be bringing the matter to the Public Protection Committee. She further reported that she was working with Fuge and Debbie Peterson to bring forward a lease for ADC (Adult Development Center).

Moved by Beseler/Masters to approve Vouchers numbered 2493250-0249590. Motion carried by voice vote.

Weinert also reported that the Year-end Financial Meeting and the upcoming audit schedule.

Moved by Beseler to adjourn. No second and the motion failed.

The committee members discussed upcoming calendar events and agreed that the next Finance meeting will be held on December 16, 2008 to commence at 3:00 p.m.

Moved by Beseler/Kienholz to adjourn. Motion carried by voice vote.

Meeting adjourned at 4:46 p.m.
