

JOINT FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES

The Polk County Finance Committee and the Polk County Personnel Committee met jointly in the County Board Room of the Polk County Government Center at 4:00 p.m. on September 3, 2008.

Present on behalf of Finance: Gary Bergstrom Brian Masters Mick Larsen

Kathryn Kienholz

Absent for Finance:

Bryan Beseler

Present on behalf of Personnel:

Pat Schmidt

Gerald Newville

Keith Rediske

Hershel Brown

Absent for Personnel:

Russell Arcand

Also Present:

Tonya Weinert

Andrea Jerrick

Jeff Fuge

Members of the Public

Members of the Press

Chairperson Gary Bergstrom called the meeting to order at 4:10 p.m. on behalf of the Finance Committee.

Vice Chairperson Pat Schmidt called the meeting to order at 4:10 p.m. on behalf of the Personnel Committee.

Moved by Gerald Newville/Keith Rediske to move items 3,4,5 & 6 to the front of the Amended Agenda and to approve the Amended Agenda as published. Motion carried by voice vote.

Public Comments

A public comment was heard from by Mark Stencil of Dresser regarding home care services.

A public comment was heard from by Art Bear of St. Croix Falls regarding home care.

Consideration by Finance Committee of Staff Reduction in Information Technology for 2008

Bryan Beseler joined the meeting at 4:25 p.m.

Moved by Mick Larsen/Brian Masters to honor Todd Demer's request of a 1.0 FTE immediate staff reduction for the remainder of 2008. Motion carried by voice vote on behalf of the Finance Committee.

Consideration by Personnel Committee of Staff Reduction in Information Technology for 2008

Moved by Newville/Rediske to proceed with the 1.0 FTE staff reduction in the Information Technology Department for the remainder of 2008. Motion carried by voice vote on behalf of the Personnel Committee.

Consideration by Finance Committee of Transfer of Funds from Personnel to Operations in Information Technology

Moved by Larsen/Kathryn Kienholz to transfer the realized personnel savings from the 2008 Information Technology Personnel line item budget to operations for the purchase of the Microsoft product. Motion carried by voice vote on behalf of the Finance Committee.

Approval by Finance Committee of Purchase of an Integrated IT Management Program in 2008

Moved by Kienholz/Masters to forego the RFP (Request for Proposal) process and allow the Information Technology Department to purchase the Microsoft software in 2008. Motion carried by voice vote on behalf of the Finance Committee.

Develop and make recommendations involving staff planning and budgetary planning for calendar year 2009 as required by Policy 881, including, but not limited to, revising Staffing recommendations already made by the Personnel Committee and revising of budgetary recommendations already made by the Finance Committee

Finance Director Tonya Weinert, the Finance Committee members and the Personnel Committee members discussed the 2009 budget shortfall of \$456,000 and cuts that had already been made to the 2009 budget. **Moved by Newville/Rediske to invite all Department Heads to join in discussions regarding a four-day work week option and other cost-saving measures at the Personnel Committee Meeting to be held on September 11, 2008. Motion carried by voice vote on behalf of the Personnel Committee.** Employee Relations Director Andrea Jerrick noted that it would be appropriate to invite the chairpersons of governing committees to attend along with the department heads at the appeals meeting.

Moved by Larsen/Rediske to adjourn. Roll call vote: Beseler, aye; Newville, aye; Larsen, aye; Schmidt, nay; Masters, nay; Kienholz, nay; Rediske, nay, Bergstrom, nay; Brown, aye. 4-5 and motion failed.

The joint committee members discussed the following department 2009 budget and staffing plans: District Attorney/Victim Witness and Parks and Buildings.

Bryan Beseler left the meeting at 5:58 p.m.

Moved by Rediske/Newville to adjourn. Newville withdrew his second to the motion and Rediske withdrew his motion.

The joint committee members discussed the Highway Department's 2009 budget and staffing plan.

Moved by Rediske/Newville to adjourn. Motion carried by voice vote.

Meeting adjourned at 6:32 p.m.
