

Golden Age Manor  
Governing Committee Meeting  
August 29, 2007

Members Present: Gary Bergstrom, Eugene Sollman, Rodney Littlefield, Arthur Gamache, and Way Tomfohrde.

Others Present: Jeff Fuge, Larry Jepsen, Sue Schwartz-Nelson, Roxanne Malum, Gary Taxdahl, Wendy Johnson members of the press and members of public.

G. Bergstrom called the meeting to order at 2:04 p.m.

W. Tomfohrde made a motion to approve the agenda. G. Bergstrom stated that he wanted item H. be moved to the first order of business. W. Tomfohrde made a motion to approve the agenda as amended. A. Gamache seconded the motion. Motion carried by voice vote.

R. Littlefield made a motion to approve the minutes from the July 12, 2007 meeting.

A. Gamache seconded the motion. Motion carried by voice vote. W. Tomfohrde made a motion to approve the minutes from the July 26, 2007 meeting. G. Sollman seconded the motion. Motion carried by voice vote.

Public Comments were given.

Financial Report – the board reviewed the financial report.

Because of the large crowd, the board members introduced themselves to the members of the public.

G. Sollman made a motion to approve the vouchers as printed and presented.

W. Tomfohrde seconded the motion. Motion carried by voice vote.

Administrator Report was given. G. Sollman made a motion to accept the report from the administrator.

W. Tomfohrde seconded the motion. Motion carried. Member's reports were given.

H. Progress and Future of Ecumen Consulting Services – Sue Schwartz Nelson introduced herself and explained what Ecumen is all about. Ecumen believes that GAM can succeed. She stated that staff was resistance to change and the recommendations. The facility would start doing benchmarks. Sue stated that when census goes down then our staffing levels should go down as well. She stated that budget and financial are important that you need something that can be measurable for the benchmarks. Sue reported that the assisted living should not be revisited again, that for in order for the program to be profitably that there should be 15 clients for the program. Sue stated that all the benchmarks are from Best Standards. GAM Department Heads questioned Sue on the benchmarks and would like a copy of the Best Standards that were used. Department Heads stated that Sue from Ecumen only met with most of the GAM department heads only one time and that they were not given any recommendations to work on. At this time a GAM Department Head stated that the GAM board agreed at the meeting in July to meet with the department heads in Closed Session to discuss their concerns about the statements made by Ecumen. Some members of the board were reluctant to go in Closed Session without Sue from Ecumen in the meeting also. R. Littlefield made a motion to go into Closed Session. W. Tomfohrde seconded the motion. Motion carried by roll call vote. W. Tomfohrde yes, R. Littlefield yes, A. Gamache yes, G. Sollman yes and G. Bergstrom yes. Meeting in Closed Session at 4:10 p.m.

W. Tomfohrde left the meeting at 5:00 p.m. and G. Sollman left the meeting at 5:30 p.m.

R. Littlefield made a motion to go back in Open Session. A. Gamache seconded the motion. Motion carried by roll call vote. A. Gamache yes, R. Littlefield yes, and G. Bergstrom yes. Open Session at 5:55 p.m.

- A. Milk Bids – Every year the milk is put out for bids. This year 6 letters went out to various vendors, and GAM received one bid. 1<sup>st</sup> bid was from Kemps, Land O Lake thanked GAM for considering them but they would not be bidding.
- B. FMLA – LOA’s – Andrea addressed the board in regards to this. Human Resources only wants the paper work for FMLA’s and the LOA if they are over 12 weeks. This is just a point of information and no action needs to be taken by the board.
- C. Annual Report – G. Taxdahl is still waiting for the Medical Director’s report to be completed.
- D. Travel – G. Taxdahl informed the board of the upcoming fall conference.
- E. Staffing Plans – G. Taxdahl informed the board that GAM would be appealing the cuts that were proposed by Personnel and Finance to cut the activity aides, beauty shop aide and the transport aide. Andrea explained the process.
- F. Time & Attendance Update – Andrea explained that two vendors have made their presentations and have been on hold until the staffing and budget is completed.
- G. Budget – G. Taxdahl handed out the proposed 2008 budget for the members to review. After reviewing the budget A. Gamache made a motion to approve the budget and to move it onto finance. R. Littlefield seconded the motion. Motion carried by voice vote.

The next Governing Committee meeting will be held on September 19, 2007 at 1:00 p.m.

R. Littlefield made a motion to have all future GAM meetings at the Government Center in Balsam Lake. A. Gamache seconded the motion. J. Fuge stated that the Bylaws would have to be changed in order for this move to happen.

R. Littlefield made a motion to have the September meeting at the Government Center in Balsam Lake. A. Gamache seconded the motion. Motion carried by voice vote.

R. Littlefield made a motion for adjournment. A. Gamache seconded the motion. Motion carried by voice vote. Meeting adjourned at 6:30 p.m.

Wayne Tomfohrde, Secretary  
Recorded by Wendy Johnson  
Subject for approval by the Golden Age Manor Board.