

Golden Age Manor
Governing Committee Meeting
January 15, 2009

Members Present: Patricia Schmidt, Gerald Newville, Robert Blake and Robert Dueholm

Others Present: Jeff Fuge, Roxanne Malum, Gary Taxdahl and Wendy Johnson plus members of the public and press.

R. Dueholm called the meeting to order at 2:00 p.m.

P. Schmidt made a motion to approve the agenda. G. Newville seconded the motion. P. Schmidt made a motion to move item J to be held in February so that all the members could have a say in the evaluation. Motion failed for lack of a second. G. Newville made a motion to move item J to be held in February and to have the two previous ex-board members complete the evaluation sheets and to include that input for the evaluation. P. Schmidt seconded the motion. Motion carried by voice vote.

G. Newville made a motion to approve the minutes from December 17, 2008. P. Schmidt seconded the motion. Motion carried by voice vote.

Public Comments were given.

Financial Report – The board reviewed the financial report for December. G. Newville made a motion to accept the financial report as printed. R. Blake seconded the motion. Motion carried by voice vote.

J. Fuge joined the meeting at 2:40 p.m.

Acceptance of Vouchers – G. Newville made a motion for acceptance of the vouchers. P. Schmidt seconded the motion. Motion carried by voice vote.

Administrator/Members reports were given

Focus on Energy – Lee Schwab appeared in front of the board to give his report on the energy audit that was completed in November. The board reviewed the information presented and felt that it was very informative.

Discussion/Action on Copying Invoices – G. Taxdahl reported that according to state reg's the facility is responsible for the invoices. The board wants something in writing in regards to the policy on copying invoices. W. Johnson asked at the finance meeting in December for such a policy so GAM would have something to present to the board, and no policy was provided. A resolution would be voted on by the full county board on January 20, 2009 in regards to copy invoices.

Discussion/Action on Travel – G. Taxdahl stated that in February is the WAHSA conference in Madison. G. Newville made a motion for G. Taxdahl to attend the conference. P. Schmidt seconded the motion. Motion carried by voice vote.

Discussion on County Business – R. Dueholm reported that at the next County board meeting there would be two resolutions that could affect GAM.

Discussion on Energy Audit – G. Taxdahl reported that Polk County did not get the grant.

Discussion/Action on Carpet Extractor – G. Taxdahl reported that the Finance Director okayed the purchase of a carpet extractor for the price of \$8398.00. The old extractor was 10 years old and not working properly.

Discussion/Action on Capital Improvement – G. Taxdahl handed out information on capital improvement that needs to be done at GAM. The board discussed a time and attendance system and agreed that a RFP should be started. J. Johnson from maintenance discussed with the board about the windows, carpet, bathing system and the roof, and what would be of priority.

Discussion/Action on Assisted Living – No discussion or action taken

Discussion on 50th Anniversary – P. Schmidt made a motion for the encouragement for a 50th anniversary celebration but no staff time or GAM money could be used and that the friends of GAM not have say in the matter. Motion failed for lack of a second. G. Newville made a motion to encourage the celebration at no cost from GAM but only labor can be included for the celebration, no limitation on assistance. The money for the celebration can be raised. R. Dueholm seconded the motion. Motion carried with R. Dueholm yes, G. Newville yes, P. Schmidt no.

No Closed Session moved to February.

Next Governing Committee meeting will be February 17, 2009 at 1:00 p.m.

P. Schmidt made a motion for all future GAM meetings be held in Balsam Lake. Motion failed for lack of a second.

G. Newville made a motion for adjournment. P. Schmidt seconded the motion. Motion carried by voice vote. Meeting adjourned at 4:40 p.m.

Minutes pending approval at the February 17, 2009 meeting