

## **POLK COUNTY HIGHWAY COMMITTEE MEETING AGENDA**

Polk County Government Center  
100 Polk County Plaza, Balsam Lake, WI  
Thursday, May 7, 2009  
3:30 p.m., East Conference Room

Call to Order

Approval of Agenda

Approval of Minutes of the April 2, 2009 Meeting

Public Comments

Items of Business

1. Award Mower Bids
2. Review 2008 Annual Report
3. Adjust Access Control Permit Fees
4. 2009 Construction Projects Discussion
  - CTH X – Asphalt Content and Base Concerns Affecting Cost Projections
  - CTH P – Sub-base Concerns
5. APWA Snow Conference Update
6. Big 10 Commissioner's and Committee Members Meeting

Voucher Review & Financial Reports

Administrative Report

Committee Comments

Adjournment

This meeting is open to the public according to Wis. Stat. Sec. 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

**POLK COUNTY HIGHWAY MEETING**  
**Polk County Government Center, Balsam Lake, WI**  
**May 7, 2009**

Vice Chair Jay Luke called the meeting to order at 3:30 p.m., at the Polk County Government Center, Balsam Lake, WI.

Members present: Jay Luke, Herschel Brown, Larry Voelker, Dean Johansen  
(arrived at 3:33 p.m.)  
Members absent: Marvin Caspersen  
Others present: Steve Warndahl, Kathy Bohn  
Press present: Gregg Westigard, Holly Boettcher

***Motion by Brown and seconded by Voelker to approve the agenda. Motion carried.***

***Motion by Voelker and seconded by Brown to approve the minutes from the April 2, 2009 Highway meeting. Motion carried.***

Award Mower Bid: The Highway committee reviewed the mower bids summary. Warndahl advised the committee of the department's preferred bid for the Schulte mower with flex arm, tandem walking axle, and aircraft tires, and explained the reasons for making the recommendation. The committee reviewed the mower brochures and the cost of the tractor/mower rollover in 2008.

***Motion by Brown and seconded by Johansen to accept the bid from Baribeau Implement as presented for two Schulte XH1000 Series mowers with flex arm, tandem walking axle and aircraft tires for \$57,927.48. Motion carried unanimously.***

2008 Annual Report: Warndahl presented the 2008 Annual Report for committee review and approval. Discussion followed, including how to use the \$188,000 budgeted for building repairs in 2009.

***Motion by Johansen and seconded by Brown to refer the 2008 Highway Annual Report to County Board for approval. Motion carried unanimously.***

Adjust Access Control Permit Fees: Due to an increase in the cost of the swing-away mailbox support, the department is recommended an increase of \$35.00 for the Type A-Residential Access permit, raising the fee to \$285.00. Of the fee total, \$100 is for the mailbox support. The balance of the fee covers office processing, initial site visits and a final site visit. Discussion followed, with Johansen voicing his concern about the cost of the permit and suggesting the department absorb the additional cost.

***Motion by Brown and seconded by Voelker to approve the \$35 increase for the Type A-Residential Access permit to \$285. Yes = Voelker, Luke; No = Brown, Johansen. Motion denied.***

The department will research the costs associated with access control permits and report back at the next Highway meeting.

2009 Construction Projects: Warndahl advised the committee of additional costs for two 2009 construction projects. Due to problems with the road not setting up in 2008, core samples were taken on CTH X and CTH P. Core samples on CTH X indicate it is an old cold mix road with high sand and oil content. After consulting with Monarch, it has been decided to add fractured rock during pulverizing at an additional cost of \$65,735. An additional \$10,000 for sand and fabric will be needed on CTH P to address a boil area. Unfortunately, the sample results were not available before the project estimates were due. Projects will be adjusted as much as possible to stay within the 2009 construction budget.

Taking core samples the year before construction will be standard policy, giving the department sufficient time to factor in costs for problem areas when preparing the initial project estimates.

APWA Snow Conference: Warndahl attend the APWA Snow Conference in Iowa on April 24<sup>th</sup>-26<sup>th</sup>, indicating it was a great conference. Some of the classes he attended included level of service, salt availability, snow plowing from an operator's view, and sharing salt storage plus there were many displays on technological advances.

Big 10 Commissioners and Committee Members Meeting: The Big 10 Commissioners and Committee Members Meeting is scheduled for May 28<sup>th</sup> at the Veterans Center in Hayward starting at 9:30 a.m. All committee members are encouraged to attend.

Voucher Approval: The committee reviewed the vouchers paid in April, 2009.

***Motion by Brown and seconded by Johansen to approve the vouchers as paid. Motion carried.***

Financial Reports: Bohn presented the 2009 Fund Balance through March 31, 2009 and the 2008 Projects Cost Summary for committee review.

Administrative Report: Warndahl gave a chip seal demonstration at the Towns Association meeting earlier this month, indicating the importance of having specs written for your bids to get the best value. There is no word on the Economic Stimulus money. The department is recommending proceeding with the purchase of the right-of-way on CTH Y in preparation for the stimulus money. All 72 Wisconsin counties are in support of a WCHA resolution opposing the prevailing wage proposed in the governor's budget. The department has completed and is scheduled to do several more driver education sessions for local schools. CTH T2 and I7 have been paved. Two trucks that failed due to an engine defect have been repaired. And the three updated trucks are showing signs of failure (scored cam shaft). As a cost savings, Highway employee, Troy Riley, suggested installing a service door on the north side of the highway shop to allow mechanics and employees to leave/enter the shop area without opening the overhead doors. Highway staff will do most of the installation.

Committee Comments: Luke received an inquiry regarding changing the speed limit on CTH I east of Balsam Lake. Warndahl will check on a price to do a speed study and report back to the committee.

***Motion by Brown and seconded by Johansen to adjourn. Motion carried.***

The Highway meeting was adjourned at 4:48 p.m.