

***Polk County Human Services Department  
Board Meeting Minutes  
February 15, 2007***

***Present:*** Bryan Beseler Julie Hildebrand Robert Blake  
Larry Jepsen Janice Grest Keith Rediske  
John Gyllen

***Absent:*** David Markert Kenneth Olson

***Also:*** Phyl Brown Rich Kammerud Kay Confer  
Pat Kirkwood Rick Gates Malia Malone  
John Hale Jan Place

***Press:*** None

Chairman Keith Rediske called the meeting to order at 8:01 a.m.

***Verification of Meeting Notice***

As requested, Ms. Brown reported the agenda for this meeting was sent to the County Clerk's office for the appropriate posting; confirmation was received.

***Approval of Agenda***

Motion to approve the agenda made by Mr. Jepsen, seconded by Ms. Grest. All in favor. Motion carried.

Mr. Jepsen asked to be excused at 10:00 a.m.

***Approval of Minutes***

Motion to approve the January 18, 2007 Meeting Minutes made by Ms. Grest, seconded by Mr. Beseler. All in favor. Motion carried.

***Approval of Vouchers***

Motion to approve the vouchers made by Ms. Grest, seconded by Mr. Gyllen. All in favor. Motion carried.

***Appointment of Voucher Sub-Committee for March 15, 2007***

The Voucher Subcommittee for March 15, 2007 will be Ms. Hildebrand, Dr. Markert, and Mr. Olson.

***Veterans Service Report***

Mr. Gates distributed and reviewed the monthly Veterans Service Report.

***Upcoming Events***

- CVSO Executive Committee Meeting, Wausau – February 16, 2007
- National CVSO Conference – June 2007
- State Association Conference – Fall 2007
- WXCE Appearance – February 23, 2007
- Northwest CVSO Meeting, Osseo – March 9, 2007

Mr. Gates reported the annual grant application has been submitted. Mr. Gates is currently working on the Annual Report for the Veterans Service Office.

**Public Comments**

None.

**Court-Ordered Mental Health Evaluations (Resolution and Letter of Agreement)**

Ms. Malone reported an internal form for such evaluations had been developed. However, the State of Wisconsin has developed a mandatory form. Ms. Malone reported Polk, Dunn, and other counties are going to protest the state-mandated form.

Discussion ensued on the difficulties being encountered when requesting testimony from psychiatrists. The possibility of using a teleconferencing system was suggested. Mr. Kammerud will contact Cumberland Hospital to see if they have such equipment.

Ms. Malone also reported other counties are using an hourly fee vs. a flat fee for these court-ordered evaluations.

Mr. Kammerud also provided information related to court-ordered evaluations for juveniles and the different aspects of such evaluations for competency. This issue will be discussed with Corporation Counsel and the District Attorney.

No action required.

**Adults-At-Risk Agency**

Mr. Hale reported on the changes in the law and the possibility of increased referrals due to these changes. Definitions and criteria need to be further defined.

No action required.

**2006 Year-End Financial Report**

The financial report was mailed with the agenda and reviewed at this meeting. At this time, it appears that the Human Services Department may be under budget for 2006. The county allocation for the underage will be reported on at the next meeting.

It was noted that the auditors will not be here until May and the budget process for 2008 will begin in April.

No action required.

**Out-of-Home Placement Write-offs**

Ms. Kirkwood requested approval to write off \$100.00 in accounts receivable for urinalysis testing of five juveniles.

Motion to authorize the write-off of five accounts totaling \$100.00 for urinalysis testing of juveniles made by Mr. Blake, seconded by Mr. Beseler. All in favor. Motion carried.

### **Proposed Medicaid Changes**

Ms. Place provided information on the proposed changes in the Medicaid program, including:

- Reduction in allowed error rate
- State to process family planning waiver cases
- Expansion of BadgerCare
- Verification system changing
- Uninsured children up to age 19
- Increase in poverty level
- Changes for customers who are self-employed
- Child welfare parents to stay on Medicaid while the child is in out-of-home placement
- Children coming out of out-of-home placements can maintain Medicaid until age 21
- Many family Medicaid programs are to be compressed into BadgerCare Plus
- Criteria for eligibility for FoodShare to mirror criteria for eligibility for Medicaid

Ms. Place reported the proposed changes are positive in nature.

No action required.

### **Family Care Program Update**

Mr. Kammerud provided an update on the Long Term Care Reform. Five of the nine-county collaboration continue to work toward an integrated model with CHP. These counties will also have to create a Family Care Program, in addition to the integrated model. A request is being made to freeze \$50,000 of the original \$250,000 grant to be used by the counties not participating in the integrated model. These funds are to be used to encourage northern counties to participate in the Family Care Program.

Gerry Morgan and Diane Voltz of the Long Term Care unit are assisting Mr. Kammerud in the planning of the Aging and Disability Resource Center.

Mr. Kammerud reported the State of Wisconsin will be taking 29% of the Community Aids dollars to fund the care management organization. Those funds currently help with overhead expenses.

Mr. Kammerud is supporting a regional family care program, which would include a small family care district staff, i.e., director, finance, and quality assurance staff. Managed care experts would be retained to do the management for a time.

No action required.

### **New State Department – Department of Children and Families**

Mr. Kammerud reviewed the information that was mailed to Board Members.

No action required.

### **Promoting the Human Services Department**

Mr. Blake met with Patty Blom, who produces the Senior Voices publication. Ms. Blom indicated to Mr. Blake that articles for the publication from the Human Services Department would be welcomed.

Mr. Kammerud provided an overview of accomplishments by the Department, including a segment on WXCE.

This agenda item will be included on the agenda for the next meeting.

No action required.

### **Position Updates**

- Recruitment is underway for the part-time Registered Nurse and the Wraparound Case Manager
- Sara Meuth, CSP Worker, has accepted the position of CSP Clinical Coordinator
- Recruitment is underway to fill the position vacated by Sara
- Juanita McCabe has submitted her 90-day notice to cancel the contract for services provided at the jail.

No action required.

### **Monthly Statistics**

The monthly statistical report was distributed for review.

No action required.

### **Director's Report**

Mr. Kammerud reported having met with Corporation Counsel to discuss outstanding issues.

No action required.

### **Board and Staff Comments**

Comments were offered.

### **Next Meeting**

Due to time constraints a separate meeting will be held to conduct the performance evaluations of Mr. Gates and Mr. Kammerud. The meeting is scheduled for Thursday, March 1, 2007 at 8:00 a.m. in the Lower Level Conference Room. The next regular meeting of the Human Services Board is scheduled for March 15, 2007 at 8:00 a.m. in the Lower Level Conference Room.

**Closed Session:** *Under Wis. Stat. Sec. 1985(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibilities.*

Deferred until March 1, 2007.

### **Adjournment**

Motion to adjourn the meeting at 11:40 a.m. made by Mr. Beseler, seconded by Ms. Grest. All in favor. Motion carried.

Respectfully submitted,  
Bryan Beseler  
Secretary