

**Polk County Human Services Department
Board Meeting Minutes
February 16, 2006**

Present: Robert Blake Dwayne Rasmussen
David Markert Keith Rediske
Janice Grest Patricia Schmidt

Absent: Gary Bergstrom Gail Tessman
Larry Jepsen

Also: Phyl Brown Rich Kammerud
Rick Gates Jan Place
Sherry Gjonnes Cal Schladweiler
Pat Groth

Press: None

Vice Chair Patricia Schmidt called the meeting to order at 7:03 a.m.

Approval of Agenda

Motion to approve the agenda made by Ms. Grest, seconded by Rev. Rediske. All in favor.
Motion carried.

Approval of Minutes

Motion to approve the January 19, 2006 Meeting Minutes made by Rev. Rediske, seconded by Mr. Rasmussen. Ms. Brown noted that under the topic *Visual WISSIS* the date should be January 24, 2006 instead of February 24, 2006. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Blake, seconded by Rev. Rediske. All in favor.
Motion carried.

Appointment of Voucher Subcommittee for March 16, 2006 Meeting

The Voucher Subcommittee for March 16, 2006 will be Mr. Jepsen, Dr. Markert, and Ms. Tessman.

Veterans Service Report

Mr. Gates distributed and reviewed the monthly Veterans Service Office Report. Mr. Gates reported seeing older veterans because of Medicare Part D. An increase in Aid for Needy Veterans was also noted.

Recent Activities

- February 15, 2006 – Veterans Fair Meeting, Park Falls

Upcoming Activities

- March 3, 2006 – Memorial Day Meeting, Spooner
- Week of February 20, 2006 -- Board of Veterans Meeting
- Upcoming – CVSO Conference, Pewaukee

Mr. Gates reported having receiving the travel grant of over \$4,000, which has been given to the Aging Department for transportation of veterans. In addition, Mr. Gates will be applying for the annual \$10,000, of which most of the funds are also giving to the Aging Department for transportation needs.

Mr. Gates reported the Annual Report for the Veterans Service Office will be presented at the next Human Services Board Meeting and to the County Board of Supervisors in April.

Mr. Gates is one of the four or five Department Heads participating on an ad hoc committee to address medical disasters in Polk County.

Public Comments

None.

2005 Year-End Financial Report

Ms. Groth distributed and reviewed the preliminary 2005 Year-End Financial Report, which has all expenditures through December 30, 2005. At this time, expenses are approximately \$800,000 over budget; however, the Human Services Department has not received all payments from the State of Wisconsin. It was noted that the report will be finalized in April or May.

Contract List

Ms. Groth distributed and reviewed the list of the contracts the Polk County Human Services Department has with outside facilities.

Study of MA Program

Ms. Place distributed and reviewed information portraying the increasing trends in the Medicaid program.

DWD/DWS Audit Report

Ms. Groth reported a letter from the Department of Workforce Development had been sent to Board Members along with the agenda. The issue related to segregation of duties for the Fiscal staff. However, the issue has been resolved, as cited in another letter sent to Mr. Blake.

Psychiatric Services

Ms. Brown indicated that Dr. Renee Koronkowski has submitted her resignation. Ms. Thompson has been discussing the related issues with Dr. Koronkowski, who may be rescinding her resignation. In addition, a meeting between the psychiatric staff and the jail is being scheduled. An update will be provided at the March Human Services Board Meeting.

Position Updates

Ms. Brown indicated the Department is fully staffed except for the vacant Mental Health Therapist and Substance Abuse Counselor positions. Applications have been reviewed and interviews scheduled.

Ms. Place provided an update on the lay-off situation within the Economic Support unit.

Monthly Statistics

Monthly statistics were mailed to Board Members with the agenda. Ms. Gjonnes provided comments on the seriousness of mental health issues in the Juvenile Justice clients. The cause of this trend has not been investigated, but will eventually affect the Adult/Long Term Support unit.

Director's Report

Mr. Blake requested clarification on the security issue mentioned in Mr. Kammerud's report, which was mailed to Board Members with the agenda. Ms. Brown addressed the issue, indicating Mr. Kammerud will be discussing this with Mr. Jepsen.

Board and Staff Comments

Mr. Blake reported having attended a legislative exchange in Madison. It was reported at that presentation that foster care and mental health funds from Wisconsin will be allocated to the Katrina disaster. In addition, the Governor has signed a bill to bail out the deficit municipal owned nursing homes. The source of funding for this legislation is unanticipated revenue from the Federal Government.

Adjournment

Motion to adjourn the meeting at 9:02 a.m. made by Ms. Grest, seconded by Dr. Markert. All in favor. Motion carried.

Respectfully submitted,

Rev. Keith Rediske
Secretary