

***Polk County Human Services Department
Board Meeting Minutes
March 15, 2007***

Present: Bryan Beseler
Robert Blake
John Gyllen
Julie Hildebrand

David Markert
Kenneth Olson
Keith Rediske

Absent: Larry Jepsen

Also: Phyl Brown
Kay Confer
Rick Gates
Sherry Gjonnes

Rich Kammerud
Pat Kirkwood
Jeff Fuge
Cal Schladweiler

Press: None

Chairman Keith Rediske called the meeting to order at 8:02 a.m.

Verification of Meeting Notice

As requested, Ms. Brown reported the agenda for this meeting was sent to the County Clerk's office for the appropriate posting; confirmation was received.

Approval of Agenda

Motion to approve the agenda made by Ms. Hildebrand, seconded by Dr. Markert. It was agreed a *Chairman's Report* would be added to the agenda, following approval of the minutes. All in favor. Motion carried.

Approval of Minutes

Motion to approve the March 1, 2007 Meeting Minutes made by Ms. Hildebrand, seconded by Dr. Markert. All in favor. Motion carried.

Public Comments

None.

Chairman's Report

Rev. Rediske reported Ms. Grest has resigned from the Human Services Board, effectively immediately. Possibilities for replacing Ms. Grest are to be given to Larry Jepsen, as Chair of the Polk County Board of Supervisors.

Motion to acknowledge receipt of Ms. Grest's resignation from the Human Services Board and to commend Ms. Grest's service to the same made by Mr. Blake, seconded by Dr. Markert.

Rev. Rediske reported having received letters from Representative Ann Hraychuck, Secretary Roberta Gassman, and Secretary Kevin Hayden in response to the Human Services Board letter.

Closed Session: Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Annual Performance Evaluations for the Veterans Service Officer and the Human Services Director.

Motion to convene into closed session made by Dr. Markert, seconded by Ms. Hildebrand. All in favor. Motion unanimously carried.

Motion to reconvene into open session at 10:26 a.m. made by Mr. Blake, seconded by Mr. Olson. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Dr. Markert, seconded by Ms. Hildebrand. All in favor. Motion carried.

Appointment of Voucher Sub-Committee for April 19, 2007

The Voucher Subcommittee for April 19, 2007 will be Mr. Blake, Ms. Hildebrand, and Rev. Rediske.

Veterans Service Report

Mr. Gates distributed and reviewed the monthly Veterans Service Report.

Recent Events

- Barron County Board Meeting, to discuss ADRC, February 26, 2007,
- CVSO Meeting, Osseo, March 9, 2007
- Received the \$10,000 Grant; \$8,400 given to the Aging Department; the 2008 grant may be increased to \$13,000

Upcoming Events

- Meeting to plan the Memorial Day Event, Spooner Cemetery, March 16, 2007
- Veterans' SuperMarket (outreach program), Menomonie, March 22, 2007
- WXCE Appearance, March 23 and March 30, 2007
- May do a presentation on the Special Needs Registry on May 23, 2007, Appleton, at the request of the Public Health Department
- Annual Report to be presented to the Human Services Board at the April Meeting

A brief discussion ensued on the Rice Lake clinic, which is scheduled to open in July 2007.

No action required.

It was agreed to adjust the agenda by moving item number eleven to this point in the agenda.

Resolution to Authorize Legal Service Agreement between Human Services and Corporation Counsel

Mr. Fuge was present to discuss the cooperative agreement between the Human Services Department and Corporation Counsel's office for providing legal services for the Child Protective Services unit for Termination of Parental Rights (TPRs). This agreement will allow the Corporation Counsel's office to be reimbursed by the federal government for 40% of the cost of providing these services, approximately \$10,000. There is no impact on the Human Services

Department budget. Ms. Malone of the Corporation Counsel's office will be providing these services. This agreement is required annually.

Motion to sign the Cooperative Agreement between the Human Services Department and the Corporation Counsel's office made by Dr. Markert, seconded by Mr. Beseler. All in favor. Motion carried. The original resolution was circulated for signature by those present and will be presented at the April 17 County Board of Supervisors Meeting.

Update on Family Care

Mr. Kammerud provided an update on Family Care, indicating that Polk County will likely begin working with the northern Wisconsin county group. Barron County is also interested in working with this group. It is anticipated that several resolutions will need to be presented to the Polk County Board of Supervisors throughout the year. Mr. Kammerud was asked to provide a benefit analysis for each of the models to be presented at the next Human Services Board Meeting and ultimately to the Polk County Board of Supervisors.

No action required.

Supervision of the Mental Health and Chemical Dependency Unit

Deferred until the next meeting.

Promoting the Human Services Department

Deferred until the next meeting.

Position Updates

- Jonathan Mayer has been hired as the new Community Support Program worker, beginning March 5.
- Applications have been received for the Wraparound Case Manager position and are being reviewed.
- A few applications have been received for the part-time/job-share Registered Nurse position.

No action required.

Monthly Statistics

The monthly statistical report was mailed to Board Members with the agenda.

No action required.

Director's Report

A Child Protective Services case was briefly discussed. Following discussion, it was suggested that self-care for the providers of service be explored.

Mr. Kammerud provided information on the reorganization of the Wisconsin Department of Health and Family Services.

No action required.

Board and Staff Comments

Comments were offered.

Ms. Brown will provide expense vouchers at each Human Services Board Meeting.

Next Meeting

The next Human Services Board Meeting will be held on Thursday, April 19, 2007 at 8:00 a.m. in the Lower Level Conference Room of the Government Center. Agenda items will include:

- Benefit Analysis of the Long Term Care Reform Options
- Supervision of the Mental Health and Chemical Dependency Unit
- Promoting the Human Services Department
- Self Care Options for Providers
- Hiring Policy/Procedure

Adjournment

Motion to adjourn the meeting at 11:55 a.m. made by Dr. Markert, seconded by Ms. Hildebrand.
All in favor. Motion carried.

Respectfully submitted,

Bryan Beseler
Secretary