

***Polk County Human Services Department  
Board Meeting Minutes  
May 22, 2006***

***Present:*** Brian Beseler  
Robert Blake  
Janice Grest  
Larry Jepsen

David Markert  
Kenneth Olson  
Keith Rediske

***Also:*** Phyl Brown  
Rick Gates  
Sherry Gjonnes  
Rich Kammerud

Pat Kirkwood  
Jan Place  
Cal Schladweiler

Chair Keith Rediske called the meeting to order at 8:01 a.m.

A brief discussion ensued on whether the meeting was properly noticed.

***Approval of Agenda***

Motion to approve the agenda made by Mr. Jepsen, seconded by Dr. Markert.

Discussion ensued on moving the closed session up on the agenda.

Motion to approve the amended agenda of moving the closed session to the time when the Corporation Counsel arrives to the meeting made by Dr. Markert, seconded by Mr. Jepsen. All in favor. Motion carried.

***Approval of Minutes***

Motion to approve the April 20, 2006 Meeting Minutes made by Mr. Beseler, seconded by Dr. Markert. All in favor. Motion carried.

***Approval of Vouchers***

Motion to approve the vouchers made by Mr. Beseler, seconded by Dr. Markert. All in favor. Motion carried.

***Appointment of Voucher Subcommittee for June 15, 2006 Meeting***

The Voucher Subcommittee for June 15, 2006 will be Mr. Blake, Ms. Grest, and Mr. Jepsen.

***Veterans Service Report***

Mr. Gates distributed and reviewed the monthly Veterans Service Office Report.

***Recent Activities***

- Board of Veterans Affairs (conference call) – St. Paul, May 5, 2006
- Veterans Administration – Minneapolis, May 10, 2006

- Spooner Memorial Day Planning – Spooner, May 12, 2006

#### Upcoming Activities

- Board of Veterans Affairs -- St. Paul, May 25, 2006
- Will be transporting a veteran to Milwaukee
- County Veterans Service Office of Wisconsin – Hayward, first week of June
- Mr. Gates will be hosting the CVSO Conference in the fall, to be held at the Casino

Mr. Gates reported the Governor has signed the new legislation, which will allow transfer of funds to the trust fund, consolidation of the IT function, and increases the dependent educational benefit.

#### Public Comments

None.

#### Human Services Board Job Description

The Job Description was distributed last month to the Human Services Board Members. A new copy was sent this month with the only change being the composition of the Human Services Board. No other changes were recommended at this time.

Mr. Jepsen announced that Julie Hildebrand has been appointed as a Citizen Member of the Human Services Board.

Motion to move the Long Term Support Unit agenda item to this time made by Ms. Grest, seconded by Dr. Markert. All in favor. Motion carried.

#### Long Term Support Unit

Mr. Schladweiler introduced the Long Term Support Unit staff. Each staff person provided information on specific programs of the unit. The programs include:

- Community Integration Program (CIP-1A)
- Community Integration Program/Fully Funded (CIP-Fully Funded)
- Community Integration Program/Local Match
- Brain Injury Waiver Program (BIW)
- Family Support Program
- Adult Family Home Certification
- Children's Waiver Program
- Community Options Programs (COP)
- Community Integration Program II (CIP-II)
- Alzheimer's Caregivers Support Program
- Alzheimer's Support Group
- Protective Placement and Guardianships
- WATTS Reviews

- Community Relocation Initiative
- The Haven – Adult Day Care
- Adult Protective Services

### **Closed Session**

Motion to move into closed session per amended agenda made by Mr. Blake, seconded by Mr. Jepsen. Rev. Rediske established participants of the closed session would be members of the Human Services Board and legal counsel. Roll call was taken: Dr. Markert, yes; Mr. Beseler, yes; Mr. Olson, yes; Ms. Grest, yes; Mr. Blake, yes; Mr. Jepsen, yes; Rev. Rediske, yes. Motion carried.

Rev. Rediske left the meeting at 10:20 a.m.; Dr. Markert assumed the position as Chair.

No action taken during closed session.

Motion to return to open session made by Mr. Blake, seconded by Mr. Olson. All in favor. Motion carried.

### **Adjournment**

Motion to defer the remaining agenda items to the June 15, 2006 agenda and to adjourn the meeting at 12:30 p.m. made by Mr. Blake, seconded by Mr. Jepsen. All in favor. Motion carried.

Respectfully submitted,

Brian Beseler  
Secretary