

***Polk County Human Services Department
Board Meeting Minutes
June 21, 2007***

Present: Bryan Beseler
Robert Blake
Julie Hildebrand
Larry Jepsen

David Markert
Kenneth Olson
Keith Rediske

Absent: John Gyllen

Also: Tomma Broome
Phyl Brown
Kay Confer
Sherry Gjonnes
Rich Kammerud

Pat Kirkwood
Malia Malone
Cal Schladweiler
Gail Wassberg

Press: None

Chairman Keith Rediske called the meeting to order at 8:00 a.m.

Verification of Meeting Notice

As requested, Ms. Brown reported the meeting was properly noticed.

Approval of Agenda

Motion to approve the agenda made by Mr. Beseler, seconded by Mr. Jepsen. All in favor. Motion carried.

Approval of Minutes

Motion to approve the May 17, 2007 Meeting Minutes made by Mr. Beseler, seconded by Dr. Markert. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Beseler, seconded by Mr. Olson. All in favor. Motion carried.

Appointment of Voucher Subcommittee for July 19, 2007

The Voucher Subcommittee for July 19, 2007 will be Mr. Blake, Dr. Markert, and Rev. Rediske.

Veterans Service Report

Ms. Wassberg distributed and reviewed the monthly Veterans Service Report, the year-to-date report for 2007, the 2006 summary, and the year-to-date 2007 summary.

Recent Activities (Rick Gates):

- CVS0 National Conference, Milwaukee, June 4-8, 2007
- Transport veteran to St. Cloud, King, June 14, 2007

- Transport veteran to Minneapolis, June 21, 2007

Ms. Wassberg attended CVS0 Support Staff Training in Rice Lake on June 15, 2007

No action required.

Public Comments – *An opportunity for the public to provide input and feedback on the 2008 Human Services Department budget. The Board will accept comments between 8:30 a.m. and 9:30 a.m. The Board will deliberate on the budget or any other agenda items during any part of this hour, when no citizens are requesting to make comments. The Board requests that each person limit their comments to five minutes. Written comments are also accepted.*

Motion to suspend the rules/overruling the Chair to allow discussion by representatives of the Corporation Counsel's office under agenda item number 8 made by Mr. Blake, seconded by Mr. Beseler. Five affirmative votes (Beseler, Blake, Hildebrand, Jepsen, Olson); two negative votes (Markert, Rediske). Motion carried.

Dawn Ferguson, Director of the Adult Development Center (ADC), provided information on services for Long Term Support clients through the ADC. Ms. Ferguson requested consideration be given to increasing funds to the ADC in 2008.

Mental Health and Chemical Dependency Positions, including Coordinator

Mr. Kammerud reviewed the handout mailed with the meeting agenda.

Ms. Broome and Ms. Malone provided information of the impact on their office due to the low staffing in Mental Health and Chemical Dependency. It was also noted that several contracted hospitals have decreased their number of beds, making placements difficult. Mr. Kammerud is exploring contracting with Minnesota facilities. Following discussion, it was agreed that this is a procedure and staffing issue.

Ms. Malone reported a meeting next week with hospitals, law enforcement, mental health and substance abuse providers, corporation counsel, etc., to pursue a resolution.

No action required.

Rev. Rediske left the meeting at 9:26 a.m.; Dr. Markert assumed chairmanship of the remainder of the meeting.

Resolution for Contingency Fund

Discussion ensued on establishing a contingency fund for the Human Services Department.

Motion to create a resolution requesting the Human Services Department retain the \$242,000 in our budget to be used for a risk reserve fund, youth aids expenses,

and funding the Mental Health and Chemical Dependency Coordinator position for the remainder of the year 2007 made by Ms. Hildebrand, seconded by Mr. Olson. All in favor. Motion carried.

(NOTE: The resolution was signed before the end of the meeting – see below.)

State Certification of Mental Health and Chemical Dependency

Reports reviewed as informational.

No action required.

Mental Health Commitments and Emergency Detentions

Information received and reviewed; Mr. Kammerud highlighted various points in the information.

No action required.

Long Term Care Reform

Deferred to next scheduled meeting.

Child Welfare On-Call

Information addressed in handout.

No action required.

Children's Waiver Program

Deferred to next scheduled meeting.

Joint Meeting with Aging Department regarding the ADRC

A meeting will be held in the near future with Mr. Kammerud, Mr. Jepsen, and Kari Flom, Aging Department Director. Mr. Kammerud will provide an update at the next scheduled meeting. The possibility of conducting a joint meeting of the boards will also be explored. A memo may be issued to the Human Services Board Members, providing background information, prior to the joint meeting.

No action required.

Role of Management Staff in Human Services Board Meetings

Deferred to next scheduled meeting.

Promotion of the Human Services Department

Seventeen employees have registered for the stress relaxation technique workshop offered by Ms. Hildebrand. The Human Services Department will have a cookout on July 11, 2007. All Human Services employees and Board Members are invited to attend.

No action required.

Position Updates

Mr. Kammerud provided an update. On behalf of the Human Services Board and at a recent departmental event, Dr. Markert presented Dr. Eichten with a plaque and letter of appreciation for his years of service to the Human Services Department and Polk County.

No action required.

Monthly Statistics

The Monthly Statistical Report, which was mailed with the meeting agenda, was reviewed.

No action required.

Board and Staff Comments

Comments were offered.

No action required.

Motion to move the final funding resolution (see above note) to the Polk County Board of Supervisors made by Ms. Hildebrand, seconded by Mr. Olson. Four affirmative votes (Beseler, Jepsen, Markert, Olson); one negative vote (Blake). Motion carried.

Next Meeting

The next meeting of the Human Services Board will be on July 19, 2007 at 8:00 a.m. in the Lower Level Conference Room of the Government Center.

No action required.

Adjournment

Motion to adjourn the meeting at 11:11 a.m. made by Mr. Beseler, seconded by Mr. Blake. All in favor. Motion carried.

Respectfully submitted,

Bryan Beseler
Secretary