

***Polk County Human Services Department  
Board Meeting Minutes  
August 17, 2006***

***Present:*** Bryan Beseler  
Robert Blake  
Janice Grest  
Julie Hildebrand

Larry Jepsen  
David Markert  
Kenneth Olson  
Keith Rediske

***Absent:*** John Gyllen

***Also:*** Phyl Brown  
Sherry Gjonnes  
Rich Kammerud  
Pat Kirkwood

Jan Place  
Cal Schladweiler  
Gail Wassberg

***Press:*** None

Chair Keith Rediske called the meeting to order at 8:00 a.m.

***Approval of Agenda***

Motion to approve the agenda made by Mr. Jepsen, seconded by Mr. Blake. Clarification was provided on why the Psychiatric Nurse was on the agenda again. All in favor. Motion carried.

***Approval of Minutes***

Motion to approve the July 20, 2006 Meeting Minutes made by Mr. Beseler, seconded by Dr. Markert. Following discussion, it was agreed that the adjournment time for the July 20, 2006 meeting was 11:45 a.m. All in favor. Motion carried.

***Approval of Vouchers***

Motion to approve the vouchers made by Mr. Blake, seconded by Mr. Beseler. All in favor. Motion carried.

***Appointment of Voucher Subcommittee for September 21, 2006 Meeting***

The Voucher Subcommittee for September 21, 2006 will be Ms. Grest, Ms. Hildebrand, and Rev. Rediske.

***Veterans Service Report***

Gail Wassberg distributed and reviewed the monthly Veterans Service Office Report.

Ms. Wassberg reported under a new Wisconsin law, veterans who have 100% total and permanent disability, are at least 65 years of age, and entered the service from Wisconsin are eligible for real estate tax relief for the entire amount of their real estate tax. The appropriate form to receive the tax relief is available through the Veterans Service Office.

Discussion ensued on the format of the Monthly Report. Following discussion, Ms. Wassberg agreed to add the accumulative annual totals to the Monthly Report.

*Recent Activities*

- Meeting of the Bureau of Veterans Affairs, Spooner, August 17-18, 2006
- Ms Wassberg and Mr. Gates represented the Polk County Veterans Service Office at the Polk County Fair

*Upcoming Activities*

- WXCE Radio Appearance, August 25, 2006
- Fort McCoy, September 1, 2006

*Comments from the Public on the 2007 Budget*

None.

*Auditor's Report/2005 Year-End Report*

Ms. Kirkwood provided a report on the auditor's report for 2005. The county general fund will receive \$300,000 from the 2005 Human Services Department. Ms. Kirkwood provided information on the source of the revenue excess. Several items were not built into the 2005 budget and were one-time funds. Ms. Kirkwood reported the Human Services Department received a clean audit report, with no exceptions.

Motion to recognize the Human Services Department staff for their good work made by Ms. Grest, seconded by Dr. Markert. A brief discussion ensued and the motion was amended.

Amended motion to recognize the Human Services Department staff for their good work in receiving a successful audit made by Mr. Blake, seconded by Mr. Jepsen. All in favor. Motion carried.

*Financial Report – January through June*

An updated report was distributed and reviewed.

*2007 Human Services Budget*

An informational handout was distributed and reviewed. The Polk County Finance Committee is requesting a 10% reduction in the county portion of budgets, which would be approximately \$375,000 for the Human Services Department. Mr. Kammerud distributed information on the budget cuts in the

Human Services Department for the past four years. Discussion ensued. Following discussion, it was agreed that a special meeting of the Human Services Board will be necessary to review the preliminary budget to be submitted to the Finance Committee.

Motion to direct Human Services Department staff to develop a realistic budget for the Department, based on the current budget needs, and to call a special meeting of the Human Services Board to review the proposed budget, in order to accommodate the schedule needs of the Finance Committee, and to direct the Human Services Department staff to develop a budget with the requested 10% budget cuts, as well as the impact of the those budget cuts, made by Mr. Blake, seconded by Dr. Markert. All in favor. Motion carried.

#### **Psychiatric Nursing**

A brief discussion ensued on the need for additional psychiatric nursing hours. Following discussion, it was agreed that additional hours could not be added to the 2007 Staffing Plans.

#### **Long Term Care Reform Presentation**

Mr. Kammerud provided a presentation on Long Term Care Reform. Mr. Kammerud reported a workshop on Long Term Care Reform will be held in September. Information on this workshop will be provided to the Human Services Board Members.

Motion to suspend the remainder of the agenda made by Mr. Blake, seconded by Dr. Markert. All in favor. Motion carried.

Motion to call a special meeting of the Human Services Board made by Mr. Olson, seconded by Mr. Blake. It was agreed the special meeting will be held on Thursday, August 31, 2006 at 8:00 a.m. in the Lower Level Conference Room. The agenda for the special meeting will be the suspended agenda item of Closed Session and the 2007 Human Services Department budget. All in favor. Motion carried.

#### **Adjournment**

Motion to adjourn the meeting at 11:23 a.m. made by Ms. Grest, seconded by Mr. Olson. All in favor. Motion carried.

Respectfully submitted,

Bryan Beseler  
Secretary