

***Polk County Human Services Department
Board Meeting Minutes
September 21, 2006***

Present: Bryan Beseler David Markert
Robert Blake Kenneth Olson
Janice Grest Keith Rediske
Julie Hildebrand

Absent: John Gyllen Larry Jepsen

Also: Phyl Brown Pat Kirkwood
Rick Gates Jan Place
Sherry Gjonnes Cal Schladweiler
Andrea Jerrick Kay Confer
Richard Kammerud

Press: None

Chair Keith Rediske called the meeting to order at 8:04 a.m.

It was noted that this meeting had been properly noticed.

Approval of Agenda

Motion to approve the amended agenda made by Mr. Olson, seconded by Ms. Grest. *Child Protective Services Unit* will follow *Casual Position/The Haven* on the agenda. All in favor. Motion carried.

Approval of Minutes

Motion to approve the September 8, 2006 Meeting Minutes made by Ms. Grest, seconded by Ms. Hildebrand. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Ms. Hildebrand, seconded by Ms. Grest. All in favor. Motion carried.

Appointment of Voucher Sub-Committee for October 19, 2006

The Voucher Subcommittee for October 19, 2006 will be Mr. Blake, Ms. Hildebrand, and Dr. Markert.

Veterans Service Report

Mr. Gates distributed and reviewed the monthly Veterans Service Report.

Recent Activities

- Military Retiree Fair, Fort McCoy, September 1, 2006
- Board of Veterans Affairs Meeting, Spooner, September 12, 2006
- Transport of Veteran to VA Hospital, Minneapolis, September 20, 2006

Upcoming Activities

- CVSO Conference, Hayward, week of September 25, 2006

Mr. Gates' term as President of the CVSO will terminate next week and his term on the Red Cross Board will also terminate soon.

Mr. Gates distributed and reviewed the year-to-date cumulative report of benefits. This report will be provided to the Human Services Board on a quarterly basis.

Public Comments

None.

Casual Employee/The Haven

Nancy Stewart and Andrea Jerrick were present to provide information on this position. This is a grant-funded position, one day a week. In the past, this position was considered an employee of the Interfaith Caregivers.

Motion to authorize the casual funding-limited position of program assistant for The Haven made by Ms. Grest, seconded by Dr. Markert. All in favor. Motion carried.

Child Protective Services Unit

The Child Protective Services' employees introduced themselves and provided service information. The areas of the Child Protective Services unit are:

- Access
- Investigations
- Ongoing
- Family Support

Substance Abuse Services Rate Increases

Deferred to next meeting.

Purchased Services Increases

At the request of the Human Services Board, Ms. Kirkwood distributed and reviewed information pertaining to purchased services contracts held by the Human Services Department. It was noted that this information may be helpful to the Finance Committee.

Motion to draft a letter to service providers indicating our desire that there be no rate increases and that any increase will be detrimental to our operation made by Mr. Blake, seconded by Dr. Markert. It was noted that staff will draft the letter and Chair Rediske will sign it. The motion was unanimously carried.

Ms. Kirkwood distributed a similar letter sent by another county to their vendors.

Position Updates

The positions of Wraparound Case Management, Mental Health Therapist, and Substance Abuse Counselor remain vacant.

Monthly Statistics

The monthly statistical report was distributed and reviewed.

Director's Report

Mr. Kammerud provided information on recent activities.

- Meeting with Corporation Counsel
 - Interface between eWiSACWIS and KIDS (state computer systems)
 - Collections on alternate care services
 - 161 Agreement between the Human Services Department and the Tribe
 - Medical information in Child Protective Services client charts
 - Screening of third-party commitments
 - Termination of Parental Rights (TPR) Process
 - Adult Protective Services Procedures
 - Statewide Long Term Care Governance and Reform
 - Recent meeting with Secretary Helene Nelson regarding county contribution to the Long Term Care Reform System

Mr. Kammerud referenced a local newspaper article regarding centralized purchasing and county vehicles. A brief discussion ensued.

Board and Staff Comments

Dr. Markert has drafted a letter to be sent to legislators. Dr. Markert will incorporate more changes into the letter and will fax the letter to Ms. Brown, to be distributed to the Human Services Board Members and Human Services Department Supervisors.

Rev. Rediske noted he would like *Verification of Meeting Notice* and *Next Meeting* added to future agendas of the Human Services Board.

The next agenda will include Attorney for Termination of Parental Rights (TPRs).

Closed Session: *Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

Motion to move into closed session at 11:45 a.m. made by Dr. Markert, seconded by Ms. Hildebrand. All those present (Mr. Beseler, Mr. Blake, Ms. Hildebrand, Dr. Markert, Mr. Olson, and Rev. Rediske) in favor. Motion carried.

Motion to reconvene into open session made by Dr. Markert, seconded by Mr. Olson. All in favor. Motion carried.

Adjournment

Motion to adjourn the meeting at 12:06 p.m. made by Mr. Blake, seconded by Mr. Olson. All in favor. Motion carried.

Respectfully submitted,
Bryan Beseler
Secretary