

***Polk County Human Services Department
Board Meeting Minutes
October 18, 2007***

Present: Bryan Beseler
Robert Blake
John Gyllen
Julie Hildebrand

Larry Jepsen
David Markert
Kenneth Olson

Absent: Keith Rediske

Also: Phyl Brown
Sherry Gjonnes
Andrea Jerrick
Rich Kammerud

Pat Kirkwood
Jan Place
Cal Schladweiler
Gail Wassberg

Press: Gregg Westigard

In the absence of Chairman Keith Rediske, Vice Chair David Markert called the meeting to order at 8:03 a.m.

Verification of Meeting Notice

As requested, Ms. Brown reported the meeting was properly noticed.

Approval of Agenda

Motion to approve the agenda made by Mr. Beseler, seconded by Mr. Jepsen. All in favor. Motion carried.

Approval of Minutes

Motion to approve the September 20, 2007 Meeting Minutes made by Mr. Blake, seconded by Mr. Olson. Notation made of typo on page three. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Jepsen, seconded by Mr. Gyllen. All in favor. Motion carried.

Appointment of Voucher Subcommittee for November 15, 2007

The Voucher Subcommittee for November 15, 2007 will be Mr. Blake, Ms. Hildebrand, and Rev. Rediske.

Veterans Service Report

In the absence of Rick Gates, Ms. Wassberg distributed and reviewed the monthly Veterans Service Report, summarizing recent and upcoming activities.

Ms. Wassberg reported the Rice Lake Clinic opened on September 26, 2007; an open house will be held on October 19, 2007, beginning at 4:00 p.m.

No action required.

Public Comments

None.

ED Transportation Committee Report

The first meeting of this sub-committee is being scheduled for Wednesday, October 31, 2007 at 8:00 a.m. Dr. Markert will provide a report at the next Human Services Board Meeting.

No action required.

2007 Year-to-Date Expense Update

Ms. Kirkwood reviewed year-to-date expenses. At this time, the Human Services Department shows a deficit of \$388,000. Ms. Kirkwood will keep the Human Services Board apprised of the financial situation at subsequent Human Services Board Meetings. Mr. Kirkwood also reported that the WIMCR payment of \$260,000+ was received in September and will help to offset the deficit. It was noted that it is policy that the Finance Committee be apprised of any deficits. This information will be duly reported to the Finance Committee.

Request for Extended Leave

Mr. Kammerud provided information related to a request for an extended leave of absence, following an upcoming maternity leave. Ms. Jerrick provided policy information on requesting and approving personal leaves of absence.

Motion to grant the personal leave of absence, as requested, with the exception of working six hours per week at home, made by Mr. Blake, seconded by Mr. Beseler. All in favor. Motion carried.

2008 Human Services Budget

Discussion ensued on the budget process thus far this year, including removing the rental expense from the 2008 Human Services Department budget and making the requested reduction. At this time, the Finance Committee continues to request a \$360,000 cut in the department budget.

Vice Chair Markert requested the minutes reflect that no motion was made to alter the position of the Human Services Board on the 2008 Human Services Department budget to be presented to the Polk County Board of Supervisors.

No further action required.

Promotion of the Human Services Department

Discussion ensued on promoting the Human Services Department to the public, particularly to inform the public of budgeting issues and the changes in funding from the State of Wisconsin.

No action required.

Position Updates

Mr. Kammerud provided information on position changes.

No action required.

Monthly Statistics

The Monthly Statistical Report had been mailed to Board Members. Ms. Place provided information on the number of Polk County residents applying for the energy assistance program for the 2007-2008 season.

No action required.

Director's Report

Mr. Kammerud reported the resolution on developing an Aging and Disability Resource Center (ADRC) Development Council was passed on October 16, 2007 by the Polk County Board of Supervisors. In addition, Dr. Markert was appointed as the Polk County Human Services Board representative to the Care Management Council; Mr. Kammerud was appointed as an alternate. Mr. Kammerud distributed notes from a recent meeting on the ADRC. Mr. Kammerud reports that Andy Phillips, legal counsel for WCA, has agreed to assist the collaborative in developing bylaws and/or legal documents needed in developing the ADRC.

No action required.

Board and Staff Comments

Comments offered.

No action required.

Next Meeting

The next meeting of the Human Services Board will be on November 15, 2007 at 8:00 a.m. in the Lower Level Conference Room of the Government Center.

Adjournment

Motion to adjourn the meeting at 10:01 a.m. made by Mr. Blake, seconded by Mr. Beseler. All in favor. Motion carried.

Respectfully submitted,

Bryan Beseler
Secretary