

**POLK COUNTY HUMAN SERVICES BOARD MEETING
AGENDA (Amended)**

Agenda not necessarily presented in this order

8:00 a.m. Voucher Sub-Committee:
Bill Alleva, James Edgell, Diane Stoneking

<p>Tuesday, April 28, 2009 8:30 a.m., Lower Level Conference Room Polk County Government Center 100 Polk County Plaza Balsam Lake, WI 54810 Public Welcome to Attend</p>
<p><i>Department Mission Statement: To improve the quality of life for the citizens of Polk County</i></p>

1. Approval of Agenda
2. Approval of March 24, 2009 Meeting Minutes
3. Approval of Vouchers
4. Appointment of Voucher Sub-Committee for May 26, 2009
5. Public Comments
6. Veterans Service Report
7. Mobile Crisis and Promotional Efforts
8. Policies Related to Client Billing
9. Reorganization of the Department of Administration
10. Proposed Consolidation of the Public Health, Human Services, and Aging Departments
11. Suspension of Recruitment for Human Services Director
12. **Consideration of Appointment of Interim Human Services Department Director
13. Staff Travel
14. Position Updates
15. Monthly Statistics
16. Next Meeting
17. Adjournment

**Item #12 added to the agenda on April 23, 2009

*Diane Stoneking, Chair
Richard Kammerud, Director*

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***Polk County Human Services Department
Board Meeting Minutes
April 28, 2009***

<i>Present:</i>	William Alleva James Edgell David Markert	Ken Sample Diane Stoneking Timothy Strohbusch
<i>Absent:</i>	Marvin Caspersen	John Gyllen
<i>Also:</i>	Phyl Brown Kay Confer Sheila Falb Rick Gates	Rich Kammerud Pat Kirkwood Darlene Kusmirek Angela Pedretti

Chairperson Stoneking called the meeting to order at 8:32 a.m.

Approval of Agenda

Motion to approve the amended agenda made by Dr. Markert, seconded by Mr. Strohbusch. All in favor. Motion carried.

Approval of March 24, 2009 Meeting Minutes

Motion to approve the March 24, 2009 Meeting Minutes made by Mr. Alleva, seconded by Dr. Markert. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Edgell, seconded by Mr. Alleva. All in favor. Motion carried.

Appointment of Voucher Sub-Committee for May 26, 2009

The Voucher Subcommittee for May 26, 2009 will be Dr. Markert, Mr. Sample, and Mr. Strohbusch.

Public Comments

No comments offered.

Veterans Service Report

Mr. Gates distributed and reviewed the Monthly Veterans Service Report and provided information on upcoming events. Mr. Gates provided information related to the state veterans fund and will draft a letter to state legislators from the Human Services Board.

Mobile Crisis and Promotional Efforts

Ms. Pedretti reported the program is being under-utilized by law enforcement. Mr. Strohbusch expressed his strong support for the program. Ms. Pedretti will attempt to

meet with the police chiefs on an individual basis in order to promote the program. The number of emergency detentions for 2009 has not yet been reviewed.

Policy Related to Client Billing

Ms. Kirkwood provided background information and a new Fiscal policy on the Drug Court program. The policy will be placed on the next meeting agenda for approval.

Consideration of Appointment of Interim Human Services Department Director

Motion to proceed with appointing an interim director, beginning May 15, 2009, and the responsibility of selection of an interim director be assigned to the Human Services Board Chair and the current Human Services Director, in conjunction with Employee Relations, made by Mr. Sample, seconded by Mr. Edgell.

Discussion ensued and suggestions offered.

The motion is to be amended as moved by Mr. Strohbusch, seconded by Mr. Sample: The Human Services Board Chair and the current Human Services Director, in conjunction with Employee Relations will select the candidate, work out the compensation details, and present their recommendations to the Human Services Board at its next meeting. All in favor of amendment. Amendment carried.

Ms. Kusmirek offered language related to the date of hire and length of term to include “effective on Mr. Kammerud’s last day of work until such time as the Human Services Director position is filled on a permanent basis or the merger of the Human Services, Public Health, and Aging Departments has been fulfilled, or a date determined by the Human Services Board.”

The motion and amendments were voted on. All in favor. Motion carried.

Suspension of Recruitment for Human Services Director

Motion to suspend recruitment efforts for the position of Human Services Director, pending the decision of the county regarding Consolidation of the Human Services, Public Health, and Aging Department, made by Dr. Markert, seconded by Mr. Strohbusch. Mr. Sample opposed the motion; all others present were in favor. Motion carried.

Reorganization of the Department of Administration

A brief discussion ensued on this proposed change.

Consolidation of the Public Health, Human Services, and Aging Departments

A brief discussion ensued on this proposed change.

Staff Travel

Informational only.

Position Updates

Mr. Kammerud provided an update on positions within the Human Services Department.

Monthly Statistics

The monthly statistics were mailed with the meeting agenda. In addition, Ms. Pedretti provided information on the indigent drug program.

Kathy Carter, Registered Nurse, was recommended for recognition by the Human Services Board, recommendation made by Mr. Alleva, seconded by Dr. Markert. All in favor. Recognition carried.

Next Meeting

The next meeting of the Human Services Board is rescheduled from May 26 to May 12, 2009 at 7:30 a.m., with the Voucher Committee meeting at 7:00 a.m. Ms. Stoneking will provide refreshments for the meeting. The focus of the May 12 meeting will be to review/approve the recommendation for an Interim Director.

Adjournment

Motion to adjourn the meeting at 10:50 a.m. made by Dr. Markert, seconded by Mr. Sample. All in favor. Motion carried.

Respectfully submitted,

Ken Sample
Secretary