

# POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

*Agenda not necessarily presented in this order*

**8:00 a.m. Voucher Sub-Committee:**

*Jim Edgell, Diane Stoneking, Timothy Strohbusch*

<p><b><i>Tuesday, June 23, 2009</i></b> <i>8:30 a.m., Lower Level Conference Room</i> <i>Polk County Government Center</i> <i>100 Polk County Plaza</i> <i>Balsam Lake, WI 54810</i> <b><i>Public Welcome to Attend</i></b></p>
<p><b><i>Department Mission Statement:</i></b> <i>To improve the quality of life for the citizens</i> <i>of Polk County</i></p>

1. Approval of Agenda
2. Approval of May 12, 2009 Meeting Minutes
3. Approval of Vouchers
4. Appointment of Voucher Sub-Committee for July 28, 2009
5. PUBLIC COMMENTS -- An opportunity for the public to provide input and feedback on the 2009 Human Services Department budget. The Board will accept comments between 9:30 a.m. and 10:30 a.m. The Board will deliberate on the budget or any other agenda items during any part of this hour, when no citizens are requesting to make comments. The Board requests that each person limit their comments to five minutes. Written comments are also accepted.
6. Veterans Service Report
7. Interim Director Comments
8. 2008 Human Services Annual Report
9. 2009 Year-to-Date Expenses
10. Vehicle Purchase
11. 2010 Human Services Budget
12. Staff/Department Changes
13. Juvenile Justice Unit Policies
14. Staff Travel
15. Position Updates
16. Monthly Statistics
17. Committee Observations
18. Next Meeting/Refreshments
19. Adjournment

***Diane Stoneking, Chair***  
***Sherry Gjonnes, Interim Director***

***This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.***

***Polk County Human Services Department  
Board Meeting Minutes  
June 23, 2009***

***Present:*** William Alleva  
Marvin Caspersen  
James Edgell  
John Gyllen  
David Markert

Craig Moriak  
Ken Sample  
Diane Stoneking  
Timothy Strohbusch

***Also:*** Phyl Brown  
Kay Confer  
Sheila Falb  
Rick Gates

Sherry Gjonnes  
Pat Kirkwood  
Angela Pedretti

Chairperson Stoneking called the meeting to order at 8:30 a.m.

***Approval of Agenda***

Motion to approve the agenda made by Mr. Alleva, seconded by Mr. Strohbusch. All in favor. Motion carried.

***Approval of May 12, 2009 Meeting Minutes***

Motion to approve the May 12, 2009 Meeting Minutes made by Mr. Edgell, seconded by Mr. Strohbusch. All in favor. Motion carried.

***Approval of Vouchers***

Motion to approve the vouchers made by Mr. Edgell, seconded by Mr. Strohbusch. All in favor. Motion carried.

***Appointment of Voucher Sub-Committee for July 28, 2009***

The Voucher Subcommittee for July 28, 2009 will be Mr. Alleva, Mr. Caspersen, and Mr. Gyllen.

***Public Comments***—An opportunity for the public to provide input and feedback on the 2010 Human Services Department budget. The board will accept comments between 9:30 a.m. and 10:30 a.m. The board will deliberate on the budget or any other agenda items during any part of this hour, when no citizens are requesting to make comments. The Board requests that each person limit their comments to five minutes. Written comments are also accepted.

Mr. Chris Boland, Polk County resident, provided his background and expressed his support for Human Services.

Ms. Twila Bublitz, Polk County resident, was present, but offered no comments.

A member of the press was also present.

Mr. Craig Moriak was introduced as a new member of the County Board of Supervisors and the Human Services Board Member, replacing Ms. Messicci.

**Veterans Service Report**

Mr. Gates distributed and reviewed the Monthly Veterans Service Report and provided information on upcoming events.

**Interim Director Comments**

Ms. Gjonnes highlighted her goals as Interim Director of the Human Services Department, and provided information on current activities.

**2008 Human Services Annual Report**

Motion to forward the 2008 Human Services Annual Report to the Polk County Board of Supervisors for approval made by Mr. Edgell, seconded by Dr. Markert. All in favor. Motion carried.

**2009 Year-to-Date Expenses**

Motion to approve the 2009 Year-to-Date Expenditure Report made by Dr. Markert, seconded by Mr. Gyllen. All in favor. Motion carried.

**Vehicle Purchase**

A brief discussion ensued on the purchase of a van for the Human Services Department.

Motion to proceed with the request for bids for the purchase of a seven-passenger van made by Mr. Caspersen, seconded by Mr. Sample. All in favor. Motion carried.

**2010 Human Services Budget**

Ms. Gjonnes provided an update on the budgeting process, as well as handouts on the 2008 and 2009 budgets and the transfer of funds from the Human Services Department to the General Fund. A draft of the 2010 Human Services Department budget will be presented at the July 28, 2009 Human Services Board Meeting.

**Staff/Department Changes**

Sherry provided an update on staff changes within the department.

**Juvenile Justice Unit Policies**

Motion to approve the Juvenile Justice Unit Policies made by Mr. Caspersen, seconded by Mr. Sample. All in favor. Motion carried.

**Staff Travel**

Information on upcoming staff travel was distributed.

**Position Updates**

As covered earlier under "Staff/Department Changes."

**Monthly Statistics**

The monthly statistics were distributed and reviewed.

**Committee Observations**

Board members shared their observations of the meeting.

**Next Meeting**

The next meeting of the Human Services Board is scheduled for July 28, 2009, at 8:30 a.m., with the Voucher Sub-Committee meeting at 8:00 a.m. Ms. Confer will provide refreshments for the meeting.

Dr. Markert reported NorthernBridges will be hosting an Open House today at 1:00 p.m. in Centuria.

**Adjournment**

Motion to adjourn the meeting at 11:11 a.m. made by Mr. Caspersen, seconded by Dr. Markert. All in favor. Motion carried.

Respectfully submitted,

Ken Sample  
Secretary