

POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

Agenda not necessarily presented in this order

8:00 a.m. Voucher Sub-Committee:

Mr. Alleva, Mr. Arcand, Ms. Stoneking

Refreshments:

Ms. Falb

Thursday, July 29, 2010

*8:30 a.m., Lower Level Conference Room
Polk County Government Center
100 Polk County Plaza
Balsam Lake, WI 54810
Public Welcome to Attend*

Department Mission Statement:

Our mission is to assist, empower, and build upon the strengths of the children, youth, and adults in Polk County to achieve positive outcomes.

1. Approval of Agenda
2. Approval of June 22, 2010 Meeting Minutes
3. Approval of Vouchers
4. Appointment of Voucher Subcommittee for Next Meeting
5. PUBLIC COMMENTS – An opportunity for the public to provide input and feedback on the 2011 Human Services Department Budget. The Board will accept comments between 9:30 a.m. and 10:30 a.m. The Board will deliberate on the budget or any other agenda items during any part of this hour, when no citizens are requesting to make comments. The Board requests that each person limit their comments to five minutes. Written comments are also accepted.
6. Veterans Service Office Report
7. 2011 Veterans Service Office Budget/Staffing Plan
8. Unit Presentation (Child Protective Services)
9. Second Quarter 2010 Financials
10. Purchase of Vehicle
11. Budgetary Items (Human Services Department)
12. Position Updates
13. Monthly Statistics
14. Committee Observations
15. Next Meeting/Refreshments
16. Adjournment

*Diane Stoneking, Chair
Sherry Gjonnes, Director*

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***Polk County Human Services Department
Board Meeting Minutes
July 29, 2010***

Present: William Alleva
Russell Arcand
Marvin Caspersen
Kristine Kremer-Hartung

David Markert
Diane Stoneking
Timothy Strohbusch

Absent: Gerianne Christensen
John Gyllen

Also: Phyl Brown
Kay Confer
Sheila Falb
Dana Frey

Rick Gates
Sherry Gjonnes
Pat Kirkwood

Press: Gregg Westigard

Chairperson Stoneking called the meeting to order at 8:30 a.m.

Approval of Agenda

Motion to approve the agenda made by Mr. Caspersen, seconded by Mr. Strohbusch. All in favor. Motion carried.

Approval of June 22, 2010 Meeting Minutes

Motion to approve the June 22, 2010 meeting minutes made by Mr. Strohbusch, seconded by Dr. Markert. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Alleva, seconded by Mr. Arcand. All in favor. Motion carried.

Appointment of Voucher Subcommittee for Next Meeting

The Voucher Subcommittee for next Human Services Board Meeting will be Ms. Christensen, Mr. Gyllen, and Mr. Strohbusch.

PUBLIC COMMENTS -- An opportunity for the public to provide input and feedback on the 2009 Human Services Department budget. The Board will accept comments between 9:30 a.m. and 10:30 a.m. The Board will deliberate on the budget or any other agenda items during any part of this hour, when no citizens are requesting to make comments. The Board

requests that each person limit their comments to five minutes. Written comments are also accepted.

No public comments were offered.

The current interns were introduced.

Veterans Service Office Report

Mr. Gates provided a quarterly report on the activities of the Veterans Service Office, as well as information on upcoming events. At an earlier meeting, the Human Services Board recommended Mr. Gates draft up a letter regarding the state funding for veterans service. Mr. Gates reported the CVSO suggested the letter be postponed.

2011 Veterans Service Office Budget/Staff Plan

Mr. Gates provided copies of the 2011 Veterans Service Office Budget for review. No approval required at this time.

Mr. Frey provided information on the 2011 budgeting process. Input from this Board will be sought at its August meeting. A contingency fund is being established for the county; these funds will be available to all county agencies through recommendations from the County Administrator to the County Board. Mr. Frey expressed a desire to implement a mandate study to review all mandated services being provided, the costs of the services, and the degree to which we are meeting or exceeding the mandated services.

Unit Presentation (Child Protective Services)

The Child Protective Services employees presented information on the services provided by the unit. Staff provided insight into their coping mechanisms in dealing with CPS cases.

Second Quarter 2010 Financials

Copies of the report were distributed. Any questions are to be directed to Ms. Gjonnes.

Purchase of a New Vehicle

Motion to advertise for bids on a new vehicle made by Mr. Caspersen, seconded by Mr. Strohmusch. All in favor. Motion carried.

Budgetary Items (Human Services Department)

Ms. Gjonnes reported that the Human Services Department has developed an initial 2011 budget, meeting the 1.5% reduction as required. A list of potential cost savings efforts was distributed and reviewed. Ms. Gjonnes reported that two positions for Child Protective Services will be requested for 2011.

Position Updates

Position updates were mailed with the agenda. Ms. Gjonnes provided additional information on two vacant Social Worker positions.

Monthly Statistics

The monthly statistics report distributed.

Committee Observations

Comments were offered. Mr. Westigard was allowed the opportunity to comment, as well.

Next Meeting/Refreshments

The next meeting is scheduled for August 24, 2010 at 8:30 a.m. Mr. Arcand will provide refreshments for the August meeting.

Adjournment

Motion to adjourn the meeting at 12:02 p.m. made by Dr. Markert, seconded by Mr. Alleva. All in favor. Motion carried.

Respectfully submitted,

William Alleva
Secretary