

**POLK COUNTY HUMAN SERVICES BOARD MEETING  
AGENDA (\*Amended)**

*Agenda not necessarily presented in this order*

**8:00 p.m. Voucher Sub-Committee:**  
*Marvin Caspersen, Jim Edgell, Ken Sample*  
**Refreshments:**  
*Marvin Caspersen*

<p><b>Friday, October 9, 2009</b> 8:30 a.m., Lower Level Conference Room Polk County Government Center 100 Polk County Plaza Balsam Lake, WI 54810 <b>Public Welcome to Attend</b></p>
<p><i>Department Mission Statement: To improve the quality of life for the citizens of Polk County</i></p>

1. Approval of Agenda
2. Approval of September 10, 2009 Meeting Minutes
3. Approval of Vouchers
4. Appointment of Voucher Sub-Committee for November 13, 2009
5. Public Comments
6. \*Veterans Service Report (added October 6, 2009)
7. Economic Support Update
8. 2010 Human Services Staffing Plans and Budget
9. Position Updates
10. Monthly Statistics
11. Committee Observations
12. Next Meeting/Refreshments
13. CLOSED SESSION: Under Wisconsin Statute Section 19.85(1)© considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
14. Adjournment

*Diane Stoneking, Chair  
Sherry Gjonnes, Director*

*This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.*

***Polk County Human Services Department  
Board Meeting Minutes  
October 9, 2009***

***Present:*** William Alleva  
Marvin Caspersen  
James Edgell  
John Gyllen  
David Markert

Craig Moriak  
Ken Sample  
Diane Stoneking  
Timothy Strohbusch

***Also:*** Phyl Brown  
Kay Confer  
Sheila Falb

Sherry Gjonnes  
Pat Kirkwood  
Angela Pedretti

Chairperson Stoneking called the meeting to order at 8:31 a.m.

***Approval of Agenda***

Motion to approve the amended agenda made by Mr. Caspersen, seconded by Dr. Markert. All in favor. Motion carried.

***Approval of September 10, 2009 Meeting Minutes***

Motion to approve the September 10, 2009 Meeting Minutes made by Mr. Strohbusch, seconded by Mr. Alleva. Discussion ensued on the missing motion following the closed session in September, which appointed Sherry Gjonnes as the Director of the Human Services Department. Motion to approve the meeting minutes with the above resolution noted made by Mr. Strohbusch, seconded by Mr. Alleva. All in favor. Motion carried.

***Approval of Vouchers***

Motion to approve the vouchers made by Mr. Caspersen, seconded by Mr. Edgell. All in favor. Motion carried.

***Appointment of Voucher Subcommittee for the Next Meeting***

The Voucher Subcommittee for next Human Services Board Meeting will be Mr. Alleva, Mr. Gyllen, and Ms. Stoneking.

***Public Comments***

No comments offered.

***Veterans Service Report***

Mr. Gates presented and reviewed the Veterans Service Report for the last three months, and provided information on recent and upcoming events.

***Economic Support Update***

Ms. Falb provided information on activities in the Economic Support Unit, in particular, the Energy Assistance Program. The results from the last energy season were distributed and reviewed. The State of Wisconsin is anticipating a 50% increase of participants in the Energy Assistance Program, due to the eligibility increase of household income. In

addition, there will be a significant drop in the amount of crisis funds available (from \$215,000 to \$30,000 for the season).

The Economic Support workers have been assisting the State of Wisconsin in processing the BadgerCare Core Program applications, due to the large response to this new program. The State will reimburse the County the cost of the employee overtime, including benefits, as well as overhead expenses. As of September 11, 2009, 161 Polk County residents who have been approved for this program. It was noted that the BadgerCare Core Program (childless adults), which started in June, will be suspended after October 9, due to the large response and the related funding.

### **2010 Human Services Staffing Plans and Budget**

Ms. Gjonnes provided a summary of the recent Finance and Joint Finance/Personnel Committee Meetings, at which appeals were heard and changes in the 2010 department budgets were proposed. A brief discussion ensued on the Case Manager position recently approved by the Personnel Committee and the \$148,000 allocated back to the Human Services Department budget.

Discussion ensued on the financial position of the Human Services Department for the upcoming October County Board meeting. The Citizen Members of the Human Services Board were encouraged to attend the County Board Meeting to address the Human Services Department budget during Public Comments. It is important that the County Board and Finance Department understand and agree that Finance has no authority over the Human Services budgeting process. The Human Services Board welcomes timely input from Finance that may produce effective and efficient budgeting. Following discussion, it was agreed the Human Services Board will continue to support the \$4.1 county levy portion of the 2010 Human Services Department budget. The Human Services Board also expressed their willingness to contribute solutions to the current problem, as well as their support of Ms. Gjonnes in providing such solutions.

The Human Services Board expressed their interest in holding a joint meeting with the Finance Committee in the future to review the budgeting process, i.e., perhaps prior to developing the 2011 Budget.

### **Position Updates**

Ms. Gjonnes provided the position updates report.

### **Monthly Statistics**

Copies of the monthly statistics were distributed.

### **Committee Observations**

Observations were offered.

Information was offered on the evidence-based parenting education being offered in Clayton and Osceola by the Child Protective Services staff.

The passing of Harvey Stower was acknowledged.

**Next Meeting/Refreshments**

The next meeting of the Human Services Board is scheduled for November 6, 2009 at 8:30 a.m., with the Voucher Subcommittee starting at 8:00 a.m. Refreshments will be provided by Ms. Stoneking.

**CLOSED SESSION:** Under Wis. Stat. Sec. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Closed session not held.

**Adjournment**

Motion to adjourn the meeting at 11:31 a.m. made by Mr. Sample, seconded by Mr. Alleva. All in favor. Motion carried.

Respectfully submitted,

Ken Sample  
Secretary