

POLK COUNTY HUMAN SERVICES BOARD MEETING AGENDA

Agenda not necessarily presented in this order

8:00 p.m. Voucher Sub-Committee:

Bill Alleva, John Gyllen, Diane Stoneking

Refreshments:

Diane Stoneking

Friday, November 6, 2009

8:30 a.m., Lower Level Conference Room

Polk County Government Center

100 Polk County Plaza

Balsam Lake, WI 54810

Public Welcome to Attend

Department Mission Statement:

*To improve the quality of life for the citizens
of Polk County*

1. Approval of Agenda
2. Approval of October 9, 2009 Meeting Minutes
3. Approval of Vouchers
4. Appointment of Voucher Sub-Committee for December 1, 2009
5. Public Comments
6. Adult Protective Services Policy
7. Adult Day Care (The Haven) Policies
8. Changes to Chapter 51.15 (Emergency Detentions)
9. Waiver Mandate Resolution – Contract Audits
10. 2010 Human Services Budget
11. 2010 Human Services Staffing Plan
12. Economic Support Energy Assistance Position
13. WCHSA Fall Conference
14. Position Updates
15. Monthly Statistics
16. Committee Observations
17. Next Meeting/Refreshments
18. Adjournment

*Diane Stoneking, Chair
Sherry Gjonnes, Director*

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

***Polk County Human Services Department
Board Meeting Minutes
November 6, 2009***

Present: William Alleva
Marvin Caspersen
James Edgell
David Markert

Craig Moriak
Ken Sample
Diane Stoneking

Absent: John Gyllen
Timothy Strohbusch

Also: Phyl Brown
Sheila Falb

Sherry Gjonnes
Angela Pedretti

Chairperson Stoneking called the meeting to order at 8:30 a.m.

Approval of Agenda

Motion to approve the agenda made by Mr. Caspersen, seconded by Mr. Sample. All in favor. Motion carried.

Approval of October 9, 2009 Meeting Minutes

Motion to approve the October 9, 2009 Meeting Minutes made by Mr. Edgell, seconded by Mr. Moriak. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Alleva, seconded by Dr. Markert. All in favor. Motion carried.

Appointment of Voucher Subcommittee for December 4, 2009

The Voucher Subcommittee for next Human Services Board Meeting will be Mr. Caspersen, Dr. Markert, and Mr. Sample.

Public Comments

No comments offered.

Adult Protective Services Policy

The policy was mailed with the agenda. Discussion ensued on the format of policies and delineating changes in policies presented to the Human Services Board.

Motion to approve the Adult Protective Services Policy made by Dr. Markert, seconded by Mr. Alleva. All in favor. Motion carried.

Adult Day Care (The Haven) Policies

The policies were mailed with the agenda. It was noted that announcements regarding the program closures, etc., should be routed to all local radio stations.

Motion to approve the Adult Day Care (The Haven) Policies made by Mr. Caspersen, seconded by Dr. Markert. All in favor. Motion carried.

Changes to Chapter 51.15 (Emergency Detentions)

A brief update on the changes was provided. A formal policy will be developed by the Human Services Director and/or Corporation Counsel.

Waiver Mandate Resolution – Contract Audits

Motion to approve the resolution on the Waiver Mandate for Contract Audits made by Mr. Sample, seconded by Dr. Markert. All in favor. Motion carried.

2010 Human Services Budget

Discussion ensued on the status of the 2010 Human Services Department budget. At this time, it appears the budget contains \$4.1 million in county levy. It was agreed that Mr. Sample will be prepared to address the 2010 Human Services Department budget at the upcoming County Board of Supervisors Meeting.

Discussion ensued on the need to establish a risk reserve for the Human Services Department. Dr. Markert will present draft information at a later date.

2010 Human Services Staffing Plan

Ms. Gjonnes reported the 2010 Human Services Staffing Plan has been approved and is moving forward to the County Board of Supervisors, with three new positions. It was noted that no levy funds will be needed for these positions.

Economic Support Energy Assistance Position

Ms. Gjonnes requested approval to begin recruitment of the Energy Assistance position, once approved by the County Board of Supervisors at its upcoming meeting.

Motion to begin recruitment of the Energy Assistance position, if approved by the County Board of Supervisors at its upcoming meeting, made by Mr. Alleva, seconded by Mr. Caspersen. All in favor. Motion carried.

WCHSA Fall Conference

Information on the conference was mailed with the meeting agenda. Dr. Markert and Ms. Stoneking expressed interest in attending the conference with Ms. Gjonnes. Ms. Brown will submit the registrations and make necessary hotel arrangements.

Position Updates

Ms. Gjonnes provided the position updates report.

Monthly Statistics

Copies of the monthly statistics were distributed.

Committee Observations

Observations were offered.

Next Meeting/Refreshments

The next meeting of the Human Services Board is scheduled for December 11, 2009 at 8:30 a.m., with the Voucher Subcommittee starting at 8:00 a.m. Refreshments will be provided by Dr. Markert.

Adjournment

Motion to adjourn the meeting at 10:47 a.m. made by Dr. Markert, seconded by Mr. Sample. All in favor. Motion carried.

Respectfully submitted,

Ken Sample
Secretary