

***Polk County Human Services Department  
Board Meeting Minutes  
January 27, 2009***

<b><i>Present:</i></b>	William Alleva James Edgell	Ken Sample Diane Stoneking
<b><i>Absent:</i></b>	Marvin Caspersen John Gyllen David Markert	Patricia Messicci Timothy Strohbusch
<b><i>Also:</i></b>	Phyl Brown Kay Confer Rick Gates Sherry Gjonnes	Rich Kammerud Pat Kirkwood Angela Pedretti

Due to lack of quorum, the action items of the agenda were postponed to the next meeting. Informational items were presented as outlined below.

***Appointment of Voucher Sub-Committee for February 24, 2009***

The Voucher Subcommittee for February 24, 2009 will be Mr. Alleva, Dr. Markert, and Ms. Stoneking.

***Public Comments***

No comments offered.

***Veterans Service Report***

Mr. Gates distributed and reviewed the Monthly Veterans Service Report and the annual reports.

***Deputy Director Job Description***

This job description was mailed to Board Members for their review. Mr. Kammerud provided highlights of the position. Following discussion, it was agreed that further discussion is needed on whether to retain the position.

***2009 Contract Rates***

Information provided.

***Long Term Support Update***

Mr. Kammerud reported on the delay in implementation and staffing of NorthernBridges and ADRC. This delay will save the State of Wisconsin, but will cost the county. The *Pre-Enrollment Checklist* was distributed and reviewed.

***Report on Child Protective Services Mandatory Reporter Training***

Ms. Confer provided a report on this training. More sessions will be offered in the near future.

***Staff Travel***

The Staff Travel Report was distributed.

**Position Updates**

Mr. Kammerud provided an update on vacant positions within the department.

**Monthly Statistics**

The monthly statistics were distributed.

**Director's Report**

Mr. Kammerud reported on a meeting with Brad Foss of the Veterans Administration in Minneapolis.

**Next Meeting**

The next meeting of the Human Services Board is scheduled for February 24, 2009. Mr. Edgell will provide refreshments.

Respectfully submitted,

Kenneth Sample  
Secretary