

***\Polk County Human Services Department
Board Meeting Minutes
February 21, 2008***

Present: Bryan Beseler
Robert Blake
John Gyllen
Julie Hildebrand

Larry Jepsen
David Markert
Kenneth Olson
Keith Rediske

Also: Phyl Brown
Jill Chaffee
Kay Confer
Rick Gates
Rich Kammerud
Jeff Fuge

Malia Malone
Sheriff Tim Moore
Angela Pedretti
Jan Place
Cal Schladweiler
Deputy Steve Smith

Press: None

Chairman Keith Rediske called the meeting to order at 8:02 a.m.

Verification of Meeting Notice

As requested, Ms. Brown reported the meeting was properly noticed.

Approval of Agenda

Motion to approve the amended agenda made by Dr. Markert, seconded by Mr. Olson.
All in favor. Motion carried.

Approval of Minutes

Motion to approve the January 17, 2008 Meeting Minutes made by Mr. Beseler, seconded by Ms. Hildebrand. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Jepsen, seconded by Mr. Gyllen. All in favor. Motion carried.

Appointment of Voucher Subcommittee for March 20, 2008

The Voucher Subcommittee for March 20, 2008 will be Mr. Beseler, Mr. Jepsen, and Dr. Markert.

Public Comments

None.

Veterans Service Report

Mr. Gates distributed and reviewed the January and the 2007 year-to-date report Veterans Service Report, and summarized recent and upcoming activities. Mr. Gates will be submitting a news release in the near future advising veterans on fixed incomes to submit income tax returns so they qualify for the \$300 economic stimulant.

The application has been submitted for the annual grant, which has been increased from \$10,000 to \$11,500. The transportation grant, in the amount of approximately \$3,600, has been received and turned over to the Aging Department.

No action required.

2008 Management Goals/Veterans Service Office

Copies of 2008 goals were distributed and reviewed.

Motion to approve the 2008 Management Goals for the Veterans Service Office made by Ms. Hildebrand, seconded by Mr. Jepsen. A brief discussion ensued.

Motion to amend Goal #2 from 12 public functions per year to 15 public functions per year made by Dr. Markert, seconded by Ms. Hildebrand. All in favor. Motion carried.

No further discussion on main motion. All in favor. Main motion carried.

Veterans Service Office Vehicle

Mr. Gates provided information on the need for the need for a vehicle.

Motion to present this issue to the Finance Committee made by Mr. Blake, seconded by Dr. Markert. All in favor. Motion carried.

EDT Committee Report

Dr. Markert provided a brief verbal report of the last meeting of the Emergency Detention Transportation Committee.

No action required.

Mental Health Mobile Crisis Response System

Mr. Kammerud introduced Jill Chaffee, Director of Organizational Development at Northwest Guidance and Counseling. Ms. Chaffee presented detailed information on the crisis service provided by Northwest Counseling. The anticipated benefits of this service are the projected decrease in hospitalizations and related costs, more appropriate service for the client, and assistance in locating available beds, when they are needed.

Rev. Rediske requested feedback from Ms. Malone, Sheriff Moore, and Deputy Smith, all of which was in support of purchasing services from Northwest Guidance and Counseling.

Further information was provided on \$20,000 in grant funds that may likely be made available to Polk County.

Motion to authorize proceeding with this arrangement through the year 2008 contract made by Mr. Blake, Larry seconded. All in favor. Motion carried.

IV-E TPR Plan

The proposed resolution and copies of other relevant information were distributed. The proposed resolution is similar to previous years in that it enables Polk County to obtain

IV-E reimbursement for legal services provided by Corporation Counsel relative to TPRs and other child welfare matters at a rate of approximately 40% reimbursement for TPRs and 27% for other child welfare matters.

Motion to move the proposed resolution forward made by Mr. Blake, seconded by Mr. Jepsen. All in favor. Motion carried.

Mr. Fuge was asked to provide information on the Attorney General's opinion on Human Services receiving donated gifts. Following discussion, it was agreed that an annual blanket resolution will be developed for County Board acceptance of gifts up to the purchasing policy amount of \$2,000. Any gifts valued more than \$2,000 will need to be accepted by the County Board on an individual basis.

Long Term Care Resolution

Mr. Kammerud presented an updated draft of a resolution to be presented to the County Board by May 2008.

No action required.

Drug Court

Ms. Pedretti distributed printed information and presented background information on the Drug Court program. It was also noted that the Department of Corrections has yet to provide the promised funding for the program.

Motion to support the concept of drug court, but reluctance to proceed further without adequate funding, as originally offered by the Department of Corrections, made by Dr. Markert, seconded by Mr. Blake. All in favor. Motion carried.

BadgerCare Plus

Ms. Place provided detailed information on this program, as well as information related to workload increases for the Economic Support staff.

Rev. Rediske encouraged Ms. Place to compose a letter to the State of Wisconsin to be signed by the Human Services Board.

No action required.

Chemical Dependency Clinical Supervisor

Mr. Kammerud reported having interviewed a candidate to provide clinical supervision to the chemical dependency staff, as required by the state certification board. It was reported there will likely be an increased cost for this contracted position. A contract will be developed following a meeting between the candidate and the chemical dependency staff on this date.

Motion to approve filling the clinical supervisor position on an hourly contracted basis in order to maintain compliance for state certification made by Dr. Markert, seconded by Mr. Gyllen. Mr. Beseler submitted a negative vote. Motion carried.

Human Services Board Position on Anonymous Complaints

Deferred to next meeting.

Meth Grant – Child Protective Services

Deferred to next meeting.

Billing Software

Deferred to next meeting.

Position Updates

Deferred to next meeting.

Monthly Statistics

Deferred to next meeting.

2008 Management Goals/Human Services Department

Mr. Kammerud distributed a draft of the 2008 Management Goals.

Director's Report

Deferred to next meeting.

Board and Staff Comments

It was noted that this board continues to have one vacancy. Mr. Jepsen has received the name of a possible candidate and will follow-up on this lead.

No action required.

Next Meeting

The next meeting of the Human Services Board will be on March 20, 2008 at 8:00 a.m. in the Lower Level Conference Room of the Government Center. Deferred items will be added to the next agenda.

Adjournment

Motion to adjourn the meeting at 11:02 a.m. made by Dr. Markert, seconded by Mr. Olson. All in favor. Motion carried.

Respectfully submitted,

Bryan Beseler
Secretary