

***Polk County Human Services Department
Board Meeting Minutes
April 29, 2008***

<i>Present:</i>	Marvin Caspersen	Patricia Messicci
	James Edgell	Ken Sample
	John Gyllen	Diane Stoneking
	David Markert	
<i>Also:</i>	Phyl Brown	Malia Malone
	Kay Confer	Angela Pedretti
	Sherry Gjonnes	Jan Place
	Rich Kammerud	Cal Schladweiler
	Pat Kirkwood	

Chairperson Diane Stoneking called the meeting to order at 9:02 a.m.

Verification of Meeting Notice

As requested, Ms. Brown reported the meeting was properly noticed.

Approval of Agenda

Motion to approve the agenda made by Mr. Caspersen, seconded by Dr. Markert. All in favor. Motion carried.

Approval of April 17, 2008 Meeting Minutes

Motion to approve the April 17, 2008 Meeting Minutes made by Mr. Edgell, seconded by Mr. Gyllen. All in favor. Motion carried.

Public Comments

None.

Human Services Board Job Description

Mr. Kammerud reviewed the job description in detail. Mr. Kammerud has requested Corporation Counsel Fuge review the job description.

No action required.

Ms. Messicci arrived to the meeting at 9:45 a.m.

Mission, Vision, Values

Mr. Kammerud reviewed the Mission, Vision, and the Values/Guiding Principles for the Human Services Department.

No action required.

Program Descriptions/Department Goals

The unit supervisors of the Human Services Department presented the overall goals of their units. Detailed unit information and program descriptions will be provided at future Human Services Board Meetings.

No action required.

Board and Staff Comments

Comments were offered.

Adjournment

Motion to adjourn the meeting at 12:00 noon made by Mr. Caspersen, seconded by Mr. Sample. All in favor. Motion carried.

Respectfully submitted,
Ken Sample
Secretary