

***Polk County Human Services Department
Board Meeting Minutes
July 22, 2008***

<i>Present:</i>	Bill Alleva	Patricia Messicci
	Marvin Caspersen	Ken Sample
	James Edgell	Diane Stoneking
	David Markert	Tim Strohbusch
<i>Absent:</i>	John Gyllen	
<i>Also:</i>	Phyl Brown	Rich Kammerud
	Kay Confer	Pat Kirkwood
	Jeff Fuge	Angela Pedretti
	Rick Gates	Cal Schladweiler
	Sherry Gjonnes	

Chairperson Diane Stoneking called the meeting to order at 9:01 a.m.

Verification of Meeting Notice

As requested, Ms. Brown reported the meeting was properly noticed.

Approval of Agenda

Motion to remove 2009 ADRC Staffing Plan and 2009 ADRC Budget from agenda made by Ms. Stoneking, seconded by Mr. Edgell. Discussion ensued. Motion failed on voice vote.

Motion made to approve the agenda, as presented, made by Mr. Caspersen, seconded by Mr. Strohbusch. All in favor. Motion unanimously carried.

Approval of June 24, 2008 Meeting Minutes

Motion to approve the June 24, 2008 Meeting Minutes made by Mr. Edgell, seconded by Mr. Caspersen. It was noted that the third sentence beginning with "Motion to approve amended agenda made by Dr. Markert..." was in the minutes in error. All in favor. Motion carried.

Approval of Vouchers

Motion to approve the vouchers made by Mr. Sample, seconded by Mr. Alleva. All in favor. Motion carried.

Appointment of Voucher Sub-Committee for August 26, 2008

The Voucher Subcommittee for August 26, 2008 will be Mr. Caspersen, Mr. Sample, and Ms. Stoneking.

Veterans Service Report

Mr. Gates distributed and reviewed the Monthly Veterans Service Report.

2009 Veterans Service Office Staffing Plan

Mr. Gates distributed and reviewed the 2009 Veterans Service Office Staffing Plan and the Staffing Plan Summary.

2009 Veterans Service Office Budget

Mr. Gates distributed and reviewed the 2009 Veterans Service Office Budget.

Motion to approve the 2009 Veterans Services Office Staffing Plan and Budget made by Mr. Edgell, seconded by Dr. Markert. Motion carried on voice vote.

Mr. Alleva was welcomed to the Human Services Board.

Ms. Messicci joined meeting at 9:48 a.m.

Public Comments -- *An opportunity for the public to provide input and feedback on the 2009 Human Services Department budget. The Board will accept comments between 9:30 a.m. and 10:30 a.m. The Board will deliberate on the budget or any other agenda items during any part of this hour, when no citizens are requesting to make comments. The Board requests that each person limit their comments to five minutes. Written comments are also accepted.*

Members of the public were present and offered comments.

Gunderson Lutheran Invoice for Psychiatric Testing and Testimony

Mr. Fuge provided information related to the invoice for \$1,419 for psychiatric testing and testimony.

Motion to approve the voucher for payment to Gunderson Lutheran in the amount of \$1,419 made by Mr. Sample, seconded by Mr. Caspersen. Dr. Markert voiced an oppositional vote. Motion carried.

Mileage Reimbursement

Mr. Edgell provided clarification on his request. Following discussion, it was agreed that the Human Services Department will start tracking all out-of-county travel and will report on such the next Human Services Board Meeting.

Office Space Rent

Motion to leave the rent in the 2009 Human Services Department Budget and to begin working on clarification of the reason for this budget item made by Dr. Markert, seconded by Mr. Caspersen. All in favor. Motion carried.

Discussion ensued on other possible competing services being provided by outside providers within the Polk County Government Center. The Human Services Board will explore this further.

2009 Aging and Disability Resource Center Staffing Plans

Motion to approve the 2009 Aging and Disability Resource Center Staffing Plans, as submitted, in a philosophical context without endorsing the financial parameters within the Staffing Plans, made by Mr. Sample, seconded by Mr. Strohbusch. Discussion ensued. All in favor. Motion carried.

2009 Aging and Disability Resource Center Budget

Ms. Kirkwood distributed and reviewed the proposed 2009 Aging and Disability Resource Center Budget.

Motion to approve the 2009 Aging and Disability Resource Center Budget made by Mr. Caspersen, seconded by Mr. Edgell. All in favor. Motion carried.

2009 Human Services Department Staffing Plans

Mr. Kammerud distributed and reviewed the updated 2009 Human Services Department Staffing Plans.

Motion to approve the 2009 Human Services Department Staffing Plans made by Mr. Caspersen, seconded by Mr. Sample. All in favor. Motion carried.

2009 Human Services Department Budget

Ms. Kirkwood distributed and reviewed the 2009 Human Services Department Budget.

Motion to approve the 2009 Human Services Department Budget made by Mr. Sample, seconded by Mr. Caspersen. All in favor. Motion carried.

Quality Service Review Report (Child Protective Services)

Deferred to next meeting.

Human Services Policies (Administration/Department)

Deferred to next meeting.

Position Updates

Mr. Kammerud reported attempts continue to fill the vacant Mental Health Therapist positions.

No action required.

Monthly Statistics

The monthly statistics were distributed and reviewed.

No action required.

Director's Report

No report.

No action required.

Board and Staff Comments

No comments offered.

Next Meeting

The next meeting of the Human Services Board is scheduled for August 26, 2008.

Adjournments

Motion to adjourn the meeting at 12:42 p.m. made by Mr. Caspersen, seconded by Dr. Markert. All in favor. Motion carried.

Respectfully submitted,
Ken Sample
Secretary