

***Polk County Human Services Department  
Board Meeting Minutes  
August 26, 2008***

<b><i>Present:</i></b>	Bill Alleva Marvin Caspersen James Edgell	David Markert Diane Stoneking Tim Strohbusch
<b><i>Absent:</i></b>	John Gyllen Patricia Messicci	Ken Sample
<b><i>Also:</i></b>	Phyl Brown Kay Confer Rick Gates Sherry Gjonnes Rich Kammerud	Pat Kirkwood Malia Malone Angela Pedretti Cal Schladweiler

Chairperson Diane Stoneking called the meeting to order at 9:00 a.m.

***Approval of Agenda***

Motion to approve the amended agenda made by Mr. Caspersen, seconded by Mr. Strohbusch. Mr. Kammerud asked that the Closed Session be removed from the agenda. All in favor. Motion carried.

***Approval of July 22, 2008 Meeting Minutes***

Motion to approve the July 22, 2008 Meeting Minutes made by Mr. Alleva, seconded by Mr. Strohbusch. All in favor. Motion carried.

***Approval of Vouchers***

Motion to approve the vouchers made by Mr. Caspersen, seconded by Mr. Edgell. All in favor. Motion carried.

***Appointment of Voucher Sub-Committee for September 23, 2008***

The Voucher Subcommittee for September 23, 2008 will be Dr. Markert, Mr. Sample, and Ms. Stoneking.

***Public Comments --*** *An opportunity for the public to provide input and feedback on the 2009 Human Services Department budget. The Board will accept comments between 9:30 a.m. and 10:30 a.m. The Board will deliberate on the budget or any other agenda items during any part of this hour, when no citizens are requesting to make comments. The Board requests that each person limit their comments to five minutes. Written comments are also accepted.*

No comments offered.

**Veterans Service Report**

Mr. Gates distributed and reviewed the Monthly Veterans Service Report. Mr. Gates has been awarded professional accreditation.

**Unit Presentation (Economic Support)**

The Economic Support employees provided information related to the services provided by the unit.

Break at 10:34 a.m.; meeting resumed at 10:43 a.m.

All members present were agreeable to moving the 2009 Human Services Department Budget item to this time.

Motion to send acknowledgements to Ms. Place and Ms. Falb made by Dr. Markert, seconded by Mr. Edgell. Ms. Brown will facilitate these tasks. All in favor. Motion carried.

**2009 Human Services Department Budget**

Materials related to the budgeting for the Human Services Department were distributed and reviewed. Ms. Malone provided information related to the statutory responsibilities of providing services and the liability of not fulfilling these responsibilities.

Motion to present the 2009 Human Services Department Budget as approved at the July 22, 2008 Human Services Board Meeting to the Polk County Board of Supervisors, recognizing the input of the Finance Committee, this Board is obligated to consider the cost of liability involved in curtailing or cutting federal and state mandated services, and in consideration of the fact that the Human Services Department is proposing to eliminate a program through the development of the Regional Family Care Managed Care Organization and the development of the Mental Health and Substance Abuse Mobile Crisis Program, resulting in a budget that involves a zero increase in the county levy for the 2009 Human Services Department Budget made by Mr. Alleva, seconded by Mr. Caspersen. All in favor. Motion unanimously carried.

Mr. Kammerud was instructed to review with Ms. Malone the possibility of developing a resolution.

**Intergovernmental Agreement and Creation of the Aging and Disability Resource Center (Resolution)**

Mr. Kammerud distributed copies of the updated versions of these documents and reviewed the changes.

Motion to approve the Intergovernmental Agreement made by Mr. Caspersen, seconded by Mr. Strobusch. All in favor. Motion carried.

Motion to approve the resolution on Creation of the Aging and Disability Resource Center made by Dr. Markert, seconded by Mr. Edgell. All in favor. Motion carried.

**Out-of-State Travel Request**

Motion to approve the out-of-state travel request for a Polk County Human Services Department employee made by Dr. Markert, seconded by Mr. Strohbusch. All in favor. Motion carried.

**Second Quarter Financial Report**

Report mailed with agenda; discussion deferred to next meeting.

**Quality Service Review Report (Child Protective Services)**

Deferred to next meeting.

**Human Services Policies (Administration/Department)**

Deferred to next meeting.

**Human Services Department Travel**

Report distributed; discussion deferred to next meeting.

**Position Updates**

The position update was provided.

**Monthly Statistics**

The Monthly Statistics report was distributed.

**Board and Staff Comments**

Comments offered.

Motion to change the time of the Human Services Board Meeting from 9:00 a.m. to 8:30 a.m. made by Ms. Stoneking, seconded by Mr. Edgell. All in favor. Motion carried.

**Next Meeting**

The next meeting of the Human Services Board is scheduled for September 23, 2008.

**Adjournments**

Motion to adjourn the meeting at 1:07 p.m. made by Mr. Caspersen, seconded by Mr. Strohbusch. All in favor. Motion carried.

Respectfully submitted,

Diane Stoneking  
Chair