



# Polk County Land Information Department

Zoning | Planning | Mapping | Surveyor

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Sara McCurdy, Director

## **Land Information Committee**

Wednesday May 20<sup>th</sup> 2009 – 10:00 a.m.

1<sup>st</sup> Floor **COUNTY BOARD** Room – Polk County Government Center  
100 Polk County Plaza, Balsam Lake, WI 54810

## **AGENDA**

(A quorum of the County Board may be present)

### **Call to Order**

### **Approve Agenda**

### **Approve Minutes of April 29<sup>th</sup>, 2009 Planning Commission Meeting**

### **Approve Minutes of May 6<sup>th</sup>, 2009**

### **Public Comment**

### **PUBLIC HEARINGS:**

The Polk County Land Information Committee will hold public hearings on Wednesday, May 20<sup>th</sup>, 2009 at in the Government Center, Balsam Lake, WI. The Committee will recess at 10:30am to view sites and reconvene at 12:30pm in the Government Center at Balsam Lake, Wisconsin, to consider the following and other agenda items. Interested parties may appear or otherwise express their position:

- KEVIN & KIM GUMM request a Special Exception from Article 8D1 of the Polk County Shoreland Protection Zoning Ordinance to operate a Transient Lodge. Property affected is: 1323 64<sup>th</sup> St, Lot 6, CSM #2196, Vol 10/Pg 120, Pt of NE ¼, SW ¼ & Pt of NW ¼, SE ¼, Sec 25/T34N/R16W, town of Apple River, Pond.
- GORDON & ROSETTE PALMER request a Special Exception from Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 1388 Kemah Park Tr, Lot 2, CSM #491, Vol 2/Pg 220, Pt of Gov't Lot 8, Sec 35/T35N/R17W, town of Milltown, Pond – class 3.
- KIRKHAM B. WOOD requests a Special Exception from Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 2161 E Pipe Lake Ln, Lot 7, CSM #1914, Vol 9/Pg 61, Pt of Gov't Lot 3, Sec 15/T35N/R15W, town of Johnstown, Pipe Lake – class 1.

### **Action on Public Hearings**

### **Forfeiture Schedule**

- **Abandoned Mobile homes – Action may be taken**

### **Fee Schedule for Telecommunication Towers – Action may be taken**

### **Public Hearing Format and Process – Action may be taken**

### **Travel Trailers Article 8.C.8 of the Polk County Shoreland Protection Zoning Ordinance – Discussion**

### **Director Report**

- **2008 Annual Report – Action may be taken**
- **Ordinance Amendment Timeline**
- **Office update**

### **Land Information Committee meeting dates and times – Action may be taken**

### **Committee Observances**

### **Adjourn** (Agenda not necessarily presented in this order)

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

### **Polk County Land Information Committee**

Kim O'Connell, Chair

Keith Rediske, Vice-Chair

Vacant, Secretary

Ken Sample

Larry Voelker

## Land Information Committee

The Polk County Land Information Committee met in the County Board Room – 1<sup>st</sup> floor, Polk County Government Center at 10:00am on May 20<sup>th</sup>, 2009.

**Present:** Supervisors O'Connell, Rediske, Sample, and Voelker

**Also Present:** Sara McCurdy, Land Information Director

Chairman O'Connell called the meeting to order at 10:00 a.m. Proper notice was made of the meeting.

**Motion (Sample/Voelker)** to approve the agenda – **Motion carried.**

**Motion (Voelker/Sample)** to approve the minutes of April 29<sup>th</sup>, 2009 Planning Commission meeting – **Motion carried.**

**Motion (Rediske/Voelker)** to approve the minutes of May 6<sup>th</sup>, 2009 meeting – **Motion carried.**

**Public Comment:** None

### Forfeiture Schedule

- Discussion regarding abandoned mobile homes, and the need to add the violation to the forfeiture schedule.
- **Motion (Rediske/Sample)** to add a forfeiture to the schedule to include abandoned mobile homes in Section XIX.F. of the Comprehensive Land Use Ordinance effective June 1, 2009. Discussion., **Motion carried** by unanimous voice vote.

### Fee Schedule for Telecommunication Towers

- Discussion regarding the address fee with the existing telecommunication fee schedule.
- **Motion (Rediske/Voelker)** to combine the rural address fee and the telecommunication conditional use permit fee to total \$2,100 – **Motion carried** by unanimous voice vote.

**Director Report:** McCurdy discussed the 2008 annual report:

- **Motion (Rediske/Sample)** to accept the 2008 Land Information annual report as presented and move it onto the full County Board – **Motion Carried.**

### PUBLIC HEARINGS:

Chairman O'Connell called the Committee to recess at 10:30 am to view sites.

Chairman O'Connell opened the public hearing to order at 12:38pm at the Government Center in Balsam Lake, Wisconsin, to consider the following and other agenda items:

- KIRKHAM B. WOOD requests a Special Exception from Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 2161 E Pipe Lake Ln, Lot 7, CSM #1914, Vol 9/Pg 61, Pt of Gov't Lot 3, Sec 15/T35N/R15W, town of Johnstown, Pipe Lake – class 1. Discussion and public comment.
  - Chairman O'Connell closed the public hearing at 12:54pm.
  - **Motion (Sample/Rediske)** to postpone the request until the applicant or agent can be present to answer questions of the Committee – **Motion passed with unanimous vote.**

Chairman O'Connell called a public hearing to order at 1:06 pm to hear the following:

- GORDON & ROSETTE PALMER request a Special Exception from Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 1388 Kemah Park Tr, Lot 2, CSM #491, Vol 2/Pg 220, Pt of Gov't Lot 8, Sec 35/T35N/R17W, town of Milltown, Pond – class 3. Discussion.
  - Chairman O'Connell closed the public hearing at 1:15 pm and the Committee submitted Findings of Fact.
  - **Motion (Rediske/Voelker)** to grant the Palmer request for a Special Exception from Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House with the following conditions:
    1. Accessory building must not have sleeping accommodations.

2. No RV, Pop-Up Campers, tents or other means of overnight stay allowed.
  3. All parking must be contained on the property.
  4. Must obtain all proper licensing.
  5. All fires are to be extinguished by 11:00 p.m., with no unattended fires.
  6. Must have a 24 hour contact number for tourist rooming house management available to the public.
  7. Property must remain free from citation and charges for nuisance, disorderly conduct, or any other illegal activity.
  8. Quiet hours from 11:00 p.m. to 7:00 a.m.
  9. Property must remain in compliance with any changes or modification to the Ordinance.
  10. Comply with ALL applicable laws and regulations.
  11. All pets must be contained on the property.
  12. The DNR lake regulations are included in rental information.
- Roll Call Vote: Voelker – Yes, Sample –Yes, Rediske – Yes, O’Connell – Yes – **Motion Carried.**

Chairman O’Connell called a recess.

Chairman O’Connell called a public hearing to order at 1:37 pm to hear the following:

- KEVIN & KIM GUMM request a Special Exception from Article 8D1 of the Polk County Shoreland Protection Zoning Ordinance to operate a Transient Lodge. Property affected is: 1323 64<sup>th</sup> St, Lot 6, CSM #2196, Vol 10/Pg 120, Pt of NE ¼, SW ¼ & Pt of NW ¼, SE ¼, Sec 25/T34N/R16W, town of Apple River, Pond. Discussion.
  - Chairman O’Connell closed the public hearing at 1:42 pm and the Committee submitted Findings of Fact.
  - **Motion (Sample/Rediske)** to deny the Gumm request based on Section 17.D.2 (a)(h) & (g) of the Polk County Shoreland Protection Zoning Ordinance. Discussion.
    - **Roll Call vote:** Voelker – Yes, Sample –Yes, Rediske – No, O’Connell – No – **Motion Failed.**
  - **Motion (Rediske/Sample)** to grant the Gumm request for a Special Exception from Article 8D1 of the Polk County Shoreland Protection Zoning Ordinance to operate a Transient Lodge with the following conditions:
    1. Accessory building must not have sleeping accommodations.
    2. No RV, Pop-Up Campers, tents or other means of overnight stay allowed.
    3. All parking must be contained on the property.
    4. Must obtain all proper licensing.
    5. All fires are to be extinguished by 11:00 p.m., with no unattended fires.
    6. Must have a 24 hour contact number for transient lodge management available to the public.
    7. Property must remain free from citation and charges for nuisance, disorderly conduct, or any other illegal activity.
    8. Quiet hours from 11:00 p.m. to 7:00 a.m.
    9. Property must remain in compliance with any changes or modification to the Ordinance.
    10. Comply with ALL applicable laws and regulations.
    11. All pets must be contained on the property.
    12. The DNR lake regulations are included in rental information.
  - Roll Call Vote: Voelker – Yes, Sample –No, Rediske – Yes, O’Connell – Yes – **Motion Carried.**

**Public Hearing format and process** – Discussion. Staff provided the Committee a document explaining current process that administration goes through; the Committee made several suggestion that will be added to the procedures document.

**Travel Trailers** – Discussion of Article 8.C.8 of the Polk County Shoreland Protection Zoning Ordinance.

**Director Report:** McCurdy discussed the following:

- Ordinance Amendment Timeline: June 17<sup>th</sup> will be the public hearing for the possible amendments to the Polk County Shoreland Protection Zoning Ordinance.

**Committee Observances** – Discussion.

**Land Information Committee meeting dates and times** – Discussion. The Committee will agenda this item in June to allow the newly appointed Supervisor Moriak to provide input.

**Motion (Sample/Rediske)** to adjourn. **Motion carried.** Meeting adjourned at 2:45pm.

Next regular meeting is scheduled for Wednesday, June 3rd, 2009 at 8:00 a.m. in the County Board Room –1<sup>st</sup> floor, Polk County Government Center, Balsam Lake, WI.

Next Planning meeting is scheduled for Wednesday, May 27<sup>th</sup>, 2009 at 10:00 a.m. in the County Board Room -1<sup>st</sup> floor, Polk County Government Center, Balsam Lake, WI.

**\*THESE MINUTES ARE PENDING APPROVAL AT JUNE 3<sup>rd</sup> LAND INFORMATION COMMITTEE MEETING**