



# Polk County Land Information Department

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Sara McCurdy, Director

## **Land Information Committee**

Wednesday June 3<sup>rd</sup>, 2009 – 8:00 a.m.

1<sup>st</sup> Floor **COUNTY BOARD** Room – Polk County Government Center  
100 Polk County Plaza, Balsam Lake, WI 54810

## **AGENDA**

(A quorum of the County Board may be present)

### **Call to Order**

**Approve Agenda** - Action

**Approve Minutes of May 27<sup>th</sup>, 2009 Planning Commission Meeting** - Action

**Approve Minutes of May 20<sup>th</sup>, 2009** - Action

### **Public Comment**

**Introduction of Craig Moriak**

### **PUBLIC HEARING:**

The Polk County Land Information Committee will hold a public hearing on Wednesday, June 3<sup>rd</sup>, 2009 at in the Government Center, Balsam Lake, WI. The Committee will recess at 8:30am to view site and reconvene at 9:30am in the Government Center at Balsam Lake, Wisconsin, to consider the following and other agenda items. Interested parties may appear or otherwise express their position:

- MICHAEL & NANCY STOCKHAUS request a Special Exception from Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 937 Vincent Lake Ln, Lot 25, Glenna Lake Vincent Plat #2, Sec 9/T35N/R16W, town of Georgetown, Vincent Lake (class 3).

### **Action on Public Hearing**

#### **Comprehensive Plan**

- **Public Participation Plan** -- Action

#### **Quarterly Citation Report** - Discussion

#### **Director Report**

- **Department information from Corporation Counsel**
- **Office update**

#### **Meeting Dates and Times**

#### **Committee Observances**

**Adjourn** (Agenda not necessarily presented in this order)

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

### **Polk County Land Information Committee**

Kim O'Connell, Chair

Keith Rediske, Vice-Chair

Ken Sample

Larry Voelker

Craig Moriak

## Land Information Committee

The Polk County Land Information Committee met in the County Board Room – 1<sup>st</sup> floor, Polk County Government Center at 8:00am on June 3<sup>rd</sup>, 2009.

**Present:** Supervisors O’Connell, Rediske, Sample, Voelker, and Moriak

**Also Present:** Sara McCurdy, Land Information Director; Roxann Moltzer, Assistant Zoning Administrator

Chairman O’Connell called the meeting to order at 8:04 a.m. Proper notice was made of the meeting.

**Motion (Sample/Voelker)** to approve the agenda – **Motion carried.**

**Motion (Rediske/Sample)** to approve the minutes of May 27<sup>th</sup>, 2009 Planning Commission meeting – **Motion carried.**

**Motion (Voelker/Rediske)** to approve the minutes of May 20<sup>th</sup>, 2009 meeting – **Motion carried.**

**Public Comment:** None

Introduction of new Committee member, Supervisor Craig Moriak

### **PUBLIC HEARINGS:**

Chairman O’Connell called the Committee to recess at 8:30 am to view sites.

Chairman O’Connell opened the public hearing to order at 9:30 am at the Government Center in Balsam Lake, Wisconsin, to consider the following and other agenda items:

- MICHAEL & NANCY STOCKHAUS request a Special Exception from Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 937 Vincent Lake Ln, Lot 25, Glenna Lake Vincent Plat #2, Sec 9/T35N/R16W, town of Georgetown, Vincent Lake (class 3). Discussion.
  - Chairman O’Connell closed the public hearing at 9:58 am and the Committee submitted Findings of Fact.
  - **Motion (Rediske/Sample)** to grant the Stockhaus request for a Special Exception from Article 8D1 (a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House with the following conditions:
    1. Certified Survey be completed to verify setback compliance.
    2. Accessory building must not have sleeping accommodations.
    3. No RV, Pop-Up Campers, tents or other means of overnight stay allowed.
    4. All parking must be contained on the property.
    5. Must obtain all proper licensing.
    6. All fires are to be extinguished by 11:00 p.m., with no unattended fires.
    7. Must have a 24 hour contact number for transient lodge management available to the public.
    8. Property must remain free from citation and charges for nuisance, disorderly conduct, or any other illegal activity.
    9. Quiet hours from 11:00 p.m. to 7:00 a.m.
    10. Property must remain in compliance with any changes or modification to the Ordinance.
    11. Comply with ALL applicable laws and regulations.
    12. All pets must be contained on the property.
    13. The DNR lake regulations, and Wisconsin statute regarding fireworks are included in rental information.
  - Roll Call Vote: Voelker – Yes, Rediske – Yes, Sample – Yes, Moriak – Yes, O’Connell – Yes – **Motion Carried.**

### **Comprehensive Plan**

- **Public Participation Plan – Discussion.**
- **Motion (Rediske/Sample)** to adopt and recommend the presented public participation plan to the County Board of Supervisors with the inclusion of “school age children” – **Motion Carried.**

**Quarterly Citation Report** – presented by Jeff Fuge, Corporation Counsel

**Director Report:** McCurdy discussed the following:

- Department Information from Corporation Counsel – discussion with Jeff Fuge, Corporation Counsel.
- Office Update

**Land Information Committee meeting dates and times** – Discussion. The Committee will agenda this item again on June 17<sup>th</sup>.

**Committee Observances** – Discussion.

**Motion (Voelker/Rediske)** to adjourn. Discussion. **Motion (Voelker/Sample)** to withdraw motion to adjourn – **Motion to withdraw carried.**

Supervisor Sample yielded his comment to BOA member, Mr. Schmidt, who briefly commented on the County Guide for Board of Adjustment.

**Motion (Sample/Rediske)** to adjourn. **Motion Carried.** Meeting adjourned at 12:03 p.m.

Next regular meeting is scheduled for Wednesday, June 17th, 2009 at 10:00 a.m. in the County Board Room –1<sup>st</sup> floor, Polk County Government Center, Balsam Lake, WI.

\*THESE MINUTES ARE PENDING APPROVAL AT JUNE 17, 2009 LAND INFORMATION COMMITTEE MEETING