



Polk County Land Information Department

Zoning | Planning | Mapping | Surveyor

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Sara McCurdy, Director

Land Information Committee

Wednesday October 7, 2009 – 8:00 a.m.

1st Floor **COUNTY BOARD** Room – Polk County Government Center
100 Polk County Plaza, Balsam Lake, WI 54810

AGENDA

(A quorum of the County Board may be present)

Call to Order

Approve Agenda - Action

Approve Minutes of September 2nd, 2009

Public Comment

Public Hearings

The Polk County Land Information Committee will hold a public hearing on Wednesday, October 7, 2009 at 11:30am in the Government Center (1st Floor, County Board Room), Balsam Lake, Wisconsin. The Committee will call the public hearing to order at 8:30am, immediately recess to view sites and will reconvene at 11:30am at the Government Center in Balsam Lake, Wisconsin, to consider the following and other agenda items:

- ROGER ERDMAN requests a Special Exception from Article 8D7 of the Polk County Shoreland Protection Zoning Ordinance to expand an existing Campground/Travel Trailer Park. Property affected is: Pt of SW ¼, NW ¼, Sec 15/T33N/R16W, town of Lincoln.
- CHRISTIAN & JACKI DONOVAN request a Special Exception to Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 3314 68th St, Lot 5, CSM #2629, Vol 12/Pg 116, Pt of SE ¼, SW ¼, Sec 13/T37N/R16W, town of Clam Falls, Clam Falls flowage (class 2).

Action on the public hearings

Discuss Kraemer SEP process and hiring of independent consultants – Steve Stroshane, Town of Osceola Chairman

Comprehensive Plan

- **Review & adopt any changes**
- **Motion for approval to County Board for adoption**

Public Hearing Procedure

- **Special Exceptions – BOA**

Director Report

Meeting Dates and Times

Committee Observances

Adjourn (Agenda not necessarily presented in this order)

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Land Information Committee

Kim O'Connell, Chair

Keith Rediske, Vice-Chair

Craig Moriak, Secretary

Ken Sample

Larry Voelker

Land Information Committee

The Polk County Land Information Committee met in the County Board Room – 1st floor, Polk County Government Center at 8:06 am on October 7th, 2009.

Present: Supervisors O'Connell, Sample, Voelker, and Rediske

Absent: Supervisor Moriak

Also Present: Sara McCurdy, Land Information Director; Gary Spanel, Zoning Administrator; Roxann Moltzer, Assistant Zoning Administrator

Chairman O'Connell called the meeting to order at 8:06 a.m. Proper notice was made of the meeting.

Motion (Rediske/Voelker) to approve the agenda – **Motion carried.**

Motion (Voelker/O'Connell) to approve the minutes of September 2nd, 2009 meeting – **Motion carried.**

Public Comment: None

Supervisor Moriak present at 8:15 a.m.

Director Report - McCurdy discussed 2010 budget direction, and the appeal process.

Public Hearings

Chairman O'Connell called a recess at 8:28am for the public hearing to view sites, and called a public hearing to order at 11:40am to consider the following and other agenda items:

- CHRISTIAN & JACKI DONOVAN request a Special Exception to Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 3314 68th St, Lot 5, CSM #2629, Vol 12/Pg 116, Pt of SE ¼, SW ¼, Sec 13/T37N/R16W, town of Clam Falls, Clam Falls flowage (class 2). Discussion.
 - Chairman O'Connell closed the public hearing at 12:00 pm and the Committee submitted Findings of Fact.
 - **Motion (Rediske/Voelker)** to grant the Donovan request for a Special Exception to Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House with the following conditions:
 1. Accessory building must not have sleeping accommodations.
 2. No RV, Pop-Up Campers, tents or other means of overnight stay allowed
 3. All parking must be contained on the property.
 4. Must obtain all proper licensing.
 5. All fires & embers are to be extinguished by 11:00 p.m., with no unattended fires.
 6. Must have a 24 hour contact number available to the public.
 7. Property must remain free from citation and charges for nuisance, disorderly conduct, or any other illegal activity.
 8. Quiet hours from 11:00 p.m. to 7:00 a.m.
 9. Property must remain in compliance with any changes or modification to the Ordinance.
 10. Comply with ALL applicable laws and regulations.
 - Department of Natural Resources lake regulations are included in rental information.
 - Lake Association rules are included in rental information.
 - Wisconsin State Statutes regarding firework regulations are included in rental information.
 11. All pets must be contained on the property.
 - **Motion Carried** by unanimous voice vote.

Chairman O'Connell opened a public hearing at 12:17 pm to consider the following:

- ROGER ERDMAN requests a Special Exception from Article 8D7 of the Polk County Shoreland Protection Zoning Ordinance to expand an existing Campground/Travel Trailer Park. Property affected is: Pt of SW ¼, NW ¼, Sec 15/T33N/R16W, town of Lincoln. Discussion.
 - Chairman O'Connell closed the public hearing at 12:46 pm and the Committee submitted Findings of Fact.
 - **Motion (Moriak/Rediske)** to grant the Erdman request for a Special Exception from Article 8D7 of the Polk County Shoreland Protection Zoning Ordinance to expand an existing Campground/Travel Trailer Park with the following conditions:
 1. Follow all rules in Article 8D7(a)-(h) of the Polk County Shoreland Protection Zoning Ordinance.
 2. Maintain pumping record of septic system.
 3. Electrical must meet current code.
 - **Motion Carried** by unanimous voice vote.

- **Motion (Sample/Rediske)** to utilize Article 19B to apply penalty fee prior to granting the permit – **Motion Carried** by unanimous voice vote.

Discuss Kraemer SEP process and hiring of independent consultants – The Committee heard information from Steve Stroshane, Town of Osceola Chairman; the Committee also discussed this topic with Malia Malone, Assistant Corporation Counsel, and Gary Spanel, Zoning Administrator.

Comprehensive Plan

- **Review & adopt any changes**
- **Motion (Sample/Rediske)** to approve the resolution recommending the adoption of the Polk County Comprehensive Plan including an additional element of Energy and Sustainability, and with approved edits to the full County Board of Supervisors – **Motion Carried** by unanimous voice vote.

Public Hearing Procedure

- **Special Exceptions – BOA** – Discussion.
- **Motion (Sample/Voelker)** to give the special exceptions back to the Board of Adjustments effective February 2, 2010. Discussion. Roll Call Vote: Voelker – YES; Rediske – NO; Sample – YES; Moriak – YES; O’Connell – NO. **Motion Carried.**

Meeting Dates and Times – Wednesday, October 21st, 2009 @ 2:00 pm; Wednesday, November 4th, 2009 @ 8:00 am; and most likely Wednesday, November 18th, 2009 @ 8:00am.

Committee Observances – Discussion.

Motion (Rediske/Sample) to adjourn. **Motion Carried.** Meeting adjourned at 3:55 p.m.

Next regular meeting is scheduled for Wednesday, October 21st, 2009 starting at 2:00 p.m. in the West Conference Room – 2nd floor, Polk County Government Center, Balsam Lake, WI.

*THESE MINUTES ARE PENDING APPROVAL AT OCTOBER 21st, 2009 LAND INFO. COMMITTEE MEETING