

AGENDA
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

@ the library
400 Polk County Plaza
Balsam Lake WI 54810
April 1, 2009
1:00 p.m.

Call to Order
Approval of Agenda
Approval of Minutes
Public Comment

Approval of March 2009 vouchers

Financial Report

Director's Report
Statistics
Activity Report

2008 Audit report: Friends of the Polk County Library/ Fred &
Katherine Andersen Technology Grant Implementation

Policy review: Internet

Adjournment

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerks' office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

If board members are unable to attend, they are asked to please call 485-8680 by 9a.m the day of the meeting

**MINUTES
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES**

**@ the library
400 Polk County Plaza
Balsam Lake WI 54810
April 1, 2009
1:00 p.m.**

Call to Order: The regular monthly meeting of the Board of Trustees for the Polk County Library Federation was called to order by Chairperson Nathan Deprey at 1:00 p.m., a quorum being present, on April 1, 2009, at the Polk County Library Federation office in Balsam Lake, Wisconsin. Other Board members present were James Beistle, Edna Bjorkman, and Gerald Newville. Absent were John Bonneprise, Nancy Mansergh, and Cathy Shimon (all notified). Also present was Library Director Colleen Gifford-Foxwell.

Approval of Agenda: Ms. Bjorkman moved, seconded by Mr. Newville, to approve the agenda; motion carried.

Approval of Minutes: Mr. Newville moved, seconded by Ms. Bjorkman, to approve the minutes of the March 2009 meeting as printed; motion carried.

Public Comment: None.

Approval of March 2009 Vouchers: Vouchers for March were reviewed and signed by Board members present. Mr. Newville moved, seconded by Mr. Deprey, to approve for payment the March 2009 vouchers; motion carried on a unanimous roll-call vote, 4-0.

Financial Report: Ms. Gifford presented the financial report; as the County audit is not yet completed, the 2008 carry over has not yet been determined. Ms. Gifford also reported receipt of a grant in the amount of \$1,050.00 from the AnnMarie Foundation of Prescott, Wisconsin, and will be used in the children's display area. Ms. Bjorkman moved, seconded by Mr. Newville, to accept the report; motion carried.

Director's Report: Ms. Gifford presented the Director's report:

Statistics: March 2009 circulation figures were reviewed; March figures were highest for the year.

Activity Report: The Director's activity report for March and April along with the goals for the month were reviewed.

2008 Audit report: Friends of the Polk County Library/ Fred & Katherine Andersen Technology Grant Implementation: No further information was available as the County audit is not yet finished.

Policy Review: Internet: The Library's Internet Use Policy was reviewed. Mr. Deprey furnished copies of the Osceola Library policy and comparisons were made. Ms. Gifford will prepare a draft copy of the policy with changes for consideration at the May meeting; Ms. Shimon will also be contacted for input from the Clayton School District policy.

Agenda Items for May: 1) Implementation of the Fred and Katherine Anderson Technology Grant , pending completion of the County's 2008 audit; 2) Revisions to the Library Internet policy; 3) Preliminary planning for the 2010 budget and staffing; 4) Discussion on the 2008 Annual Report to the County Board.

Adjournment: There being no further business, Ms. Bjorkman moved, seconded by Mr. Newville, to adjourn; motion carried and the meeting adjourned at 1:58 p.m.

James H. Beistle
Secretary

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