

MINUTES
POLK COUNTY LIBRARY FEDERATION
BOARD OF TRUSTEES

400 Polk County Plaza
Balsam Lake WI 54810
December 6, 2006
1:00 p.m.

Call to Order: The Polk County Library Board of Trustees was called to order called to order by Chairperson Sarah Adams at 1:00 p.m. on Wednesday, December 6, 2006, at the Library office in Balsam Lake. Other board members present were James Beistle, Sheryl Homgren, Nancy Mansergh, and Gerald Newville. John Bonnesprise and Mark Heyerdahl had notified the office of their inability to attend. Also present was Director Colleen Gifford.

Approval of Agenda: Mr. Newville moved, seconded by Ms. Holmgren, to adopt the agenda; motion carried.

Approval of Minutes: Ms. Mansegh moved, seconded by Ms. Holmgren, to approve the minutes as correct (activity report was for October and November, not December; closed session reference should be to Human Resources, not Human Services; items for December should read agenda, not adjourn); motion carried.

Public Comment: Introduction of new staff.

Approval of November 2006 vouchers: Mr. Newville moved, seconded by Ms. Mansergh, to approve the vouchers for payment; motion carried on a unanimous roll call vote.

Financial Report: Reviewed by the Board. Mr. Newville moved, seconded by Ms. Holmgren, to compensate employees for business of vehicles when used for library purposed and submit bill when amount exceeds \$20 or adt the end of a quarter; motion carried on a unanimous roll call vote.

Director's Report:

Ms. Gifford presented the report. Statistics and actitities were reviewed by the Board. Staffing update was given.

Closed session: Ms. Newville moved, seconded by Ms. Holmgren to convene in closed session under WI Stats. 19.85 (1) © for personnel purposes; motion carried on unanimous roll call vote, 5-0, at 1:30 p.m. Mr. Beistle moved, seconded by Ms. Adams , to adjourn the closed session and return to open session; motion carred at 2:30.

January 2007 Agenda: Strategic plan and goals; Closed session: continue with director's evaluation.

Adjournment: Mr. Newville moved, seconded by Ms. Holmgren to adjourn; motion carried and the meeting adjourned at 2: 43 p.m.

James H. Beistle
Secretary