



Polk County Land Information Department

Zoning | Planning | Mapping | Surveyor

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Sara McCurdy, Director

Land Information Committee

Wednesday March 3rd, 2010 – 8:00 a.m.

1st Floor **COUNTY BOARD** Room – Polk County Government Center
100 Polk County Plaza, Balsam Lake, WI 54810

AGENDA

(A quorum of the County Board may be present)

Call to Order

Approve Agenda - Action

Approve Minutes of February 17th, 2010

Public Comment

2010 Land Information Department Goals

PUBLIC HEARING

The Polk County Land Information Committee will hold a Public Hearing on Wednesday, March 3, 2010 at 10:00am in the Government Center, Balsam Lake, WI. The Committee will call the public hearing to order at 8:30am, immediately recess to view the site and reconvene at 10:00am in the Government Center at Balsam Lake, Wisconsin, to consider the following and other agenda items. Interested parties may appear or otherwise express their position.

- Blake Bonjean requests a Special Exception to Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 1152 240th Av, Pt of Gov't Lot 7, Lot 1+2, CSM #1628, Vol 7/Pg 209, Sec 31/T36N/R16W, town of Bone Lake, Bone Lake (class 1).

Action on Public Hearing

Action on the February 17th Public Hearing Ordinance Amendments on the following Ordinances:

- Shoreland Protection Zoning Ordinance
- Comprehensive Land Use Ordinance
- Floodplain Ordinance
- BOA Procedural Ordinance

GIS Fee Schedule – Tim Laux with Polk-Burnett Electric

Director's Report

Update on Comprehensive Ordinance Re-write

Committee Observances

Adjourn (Agenda not necessarily presented in this order)

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

Polk County Land Information Committee

Kim O'Connell, Chair

Larry Voelker, Vice-Chair

Craig Moriak, Secretary

Ken Sample

Wendy Rattel

Land Information Committee

The Polk County Land Information Committee met in the County Board Room – 1st floor, Polk County Government Center at 8:00am on Wednesday, March 3rd 2010.

Present: Supervisors O’Connell, Sample, Voelker, Moriak, Rattel

Also Present: Sara McCurdy, Land Information Director; Gary Spanel, Zoning Administrator; Malia Malone, Assistant Corporation Counsel

Chairman O’Connell called the meeting to order at 8:03 a.m. Proper notice was made of the meeting.

Motion (Voelker/Rattel) to approve the agenda – **Motion carried.**

Motion (Voelker/Moriak) to approve the minutes of February 17th, 2010 – **Motion carried.**

Public Comment: none

GIS Fee Schedule – Tim Laux discussed a request for digital data made by Polk-Burnett Electric.

2010 Land Information Department Goals – Goals discussed with Director McCurdy.

- **Motion (Sample/Voelker)** to approve the presented 2010 Land Information Department Goals – **Carried.**

PUBLIC HEARING

The Polk County Land Information Committee held a Public Hearing on Wednesday, March 3rd, 2010 at 10:00am in the Government Center, Balsam Lake, WI. The Committee recessed at 8:30am to view sites and Chairman O’Connell called the meeting to order at 10:04am in the Government Center at Balsam Lake, Wisconsin, to consider the following and other agenda items.

- Blake Bonjean requests a Special Exception to Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House. Property affected is: 1152 240th Av, Pt of Gov’t Lot 7, Lot 1+2, CSM #1628, Vol 7/Pg 209, Sec 31/T36N/R16W, town of Bone Lake, Bone Lake (class 1). Discussion.
 - Chairman O’Connell closed the public hearing at 10:16am and the Committee submitted Findings of Fact.
 - **Motion (Sample/Voelker)** to grant the Bonjean request for a Special Exception to Article 8D1(a) of the Polk County Shoreland Protection Zoning Ordinance to operate a Tourist Rooming House with the following conditions:
 1. Accessory building must not have sleeping accommodations.
 2. No RV, Pop-Up Campers, tents or other means of overnight stay allowed
 3. All parking must be contained on the property.
 4. Must obtain all proper licensing.
 5. All fires **& embers** are to be extinguished by 11:00 p.m., with no unattended fires.
 6. Must have a 24 hour contact number available to the public.
 7. Property must remain free from citation and charges for nuisance, disorderly conduct, or any other illegal activity.
 8. Quiet hours from 11:00 p.m. to 7:00 a.m.
 9. Property must remain in compliance with any changes or modification to the Ordinance.
 10. Comply with ALL applicable laws and regulations.
 - Department of Natural Resources lake regulations are included in rental information.
 - Lake Association rules are included in rental information.
 - Wisconsin State Statutes regarding firework regulations are included in rental information.
 11. All pets must be contained on the property.
 - **Motion to amend (Moriak/Sample)** to add a condition to limit the number of renters to a total of 6 people only. Discussion. **Motion to amend Carried by unanimous voice vote.**
 - **Original Motion as amended Carried by unanimous voice vote.**

Action on the February 17th Public Hearing Ordinance Amendments on the following Ordinances:

- SHORELAND – Discussion and Resolution presented by Gary Spanel.
 - **Motion (Voelker/Moriak)** to approve the presented resolution to Amend the Shoreland Protection Zoning Ordinance – **Carried by unanimous voice vote.**
- COMPREHENSIVE– Discussion and Resolution presented by Gary Spanel.
 - **Motion (Voelker/Rattel)** to approve the presented resolution to Amend the Comprehensive Land Use Ordinance – **Carried by unanimous voice vote.**
- FLOODPLAIN – Discussion and Resolution presented by Gary Spanel
 - **Motion (Moriak/Sample)** to approve the presented resolution to Amend the Floodplain Ordinance – **Carried by unanimous voice vote.**
- BOA PROCEDURE – Discussion and Resolution presented by Gary Spanel
 - **Motion (Sample/Voelker)** to approve the presented resolution to Amend the BOA Procedural Ordinance – **Carried by unanimous voice vote.**

GIS Fee Schedule – Malia Malone discussed a request for digital data made by Polk-Burnett Electric.

Director's Report: McCurdy discussed the upcoming Land Records Modernization Plan, and the 2009 Land Info Annual Report.

Update on Comprehensive Ordinance Re-write – Letters for Citizen Advisors has been sent out; first meeting to be held at the end of March.

Committee Observances

Motion (Sample/Voelker) to adjourn – **Motion Carried.** Meeting adjourned at 11:35 a.m.

Next regular meeting is scheduled for Wednesday, March 17th, 2010 at 10:00 a.m. in the County Board Room –1st floor, Polk County Government Center, Balsam Lake, WI.

*THESE MINUTES ARE PENDING APPROVAL AT MARCH 17, 2010 LAND INFO. COMMITTEE MEETING