

Polk County Personnel Committee
Polk County Government Center, West Conference Room
100 Polk County Plaza, Balsam Lake, Wisconsin 54810
Thursday, April 22, 2010
9:00 am
Open Session
A Quorum of the County Board may be present

The Committee may take up matter noticed on this agenda at any time during the meeting regardless of the location of such item on the agenda.

1. Call to order
2. Election of Personnel Committee Officers
3. Approval of Agenda
4. Approval of Minutes of April 8, 2010
5. Public Comments
6. Committee Calendar
7. Committee Orientation
 - a. Corporation Counsel Office
 - b. Employee Relations Office
8. Appointment to Various Committees
 - a. Labor Management AFSCME
 - Large Group, Highway, Golden Age Manor
 - b. Health Insurance Committee
 - c. Safety Committee
 - d. Wellness Committee
9. Consideration of attendance at upcoming Weld, Riley, Prenn and Ricci seminar on Open Meetings Law and Negotiations
10. Employee Relations
 - a. Job Openings/New Hires Report
11. Employee Morale
12. Committee Observations
13. Agenda Items for Next Meeting
14. The Committee may entertain a motion to go into closed session for purposes of discussing bargaining strategies related to issues affecting terms and conditions of current and/or potentially affecting future agreements with all bargaining units: Closed Session pursuant to Wis. Stat. Sec. 19.85(1)(e) conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
The Committee may reconvene in open session following any of the noted closed sessions to consider or take action on any matter contained in this notice/agenda
15. Adjourn

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office (715-485-9226) at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

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Supervisor Arcand called the meeting to order at 9:00 am.

Present: Russell Arcand, Patricia Schmidt, Ken Sample, Warren Nelson

Absent: James Edgell

Also Present: Andrea Jerrick, Darlene Kusmirek, Jane Cooper

Supervisor Sample nominated Supervisor Arcand as Chair of Personnel Committee. All in favor.

Chairman Arcand nominated Supervisor Schmidt as Vice Chair of Personnel Committee. All in favor.

Supervisor Sample nominated Supervisor Edgell as Secretary of Personnel Committee. All in favor.

Motion (Sample/Schmidt) to approve agenda. Note: No Closed Session needed. Motion carried by voice vote.

Motion (Schmidt/Sample) to approve minutes of April 8, 2010. Motion carried by voice vote.

Public comments – None.

Committee Calendar – Next scheduled Personnel Committee meeting is scheduled for May 13th, 2010, 9:00 am. WPERLA May 13th, 2010. Safety Committee May 3rd, 2010, 9:00. Wellness Committee May 20th, 2010, 7:30 am.

Labor and Employment Law Seminar, May 5th, 2010. Supervisor Sample will be attending.

Committee Orientation Corporation Counsel, Tomma Broome present to gave brief update regarding activities of the department.

Employee Relations – Jerrick distributed handbooks to Committee for informational use during their term and gave update on contents consisting of Union Contracts, Policies, Committee responsibilities and obligations, project goals and development list, overview of budget and vouchers, department activities, health insurance fund and utilization and new Kronos Time Keeping system, working on updating Civil Right Compliance Plan,

and the Worksite Wellness Committee and its success. Included in handout, Job Openings and New Hire report. Kusmirek also updated Committee on Workers Compensation and positive changes which have made positive effects to the Counties Experience Modification Factor. Jerrick further updated Committee on recent changes at the Federal level with Unemployment Compensation Laws and the financial impact this will have on the County and also time needed to be allotted for hearings and appeals. Other changes made at the Federal level to the Age 27 Mandate which will may have an effect on the previous law mandated by the State, and the impact to the Health Insurance Fund.

Committee Appointments: Safety - Supervisor Schmidt, Wellness Committee, Supervisor Sample, Health Insurance Committee – Supervisor Nelson, Labor Management – Supervisor Edgell (tentative). Unanimous consensus by Committee.

Employee Morale – Thoughts shared with regards to the new County Administrator, and also the Wellness Committee. Will continue to be on Committee's agenda.

Committee Observations – Several observations where shared by attendees of the meeting.

Motion (Sample/Nelson) to adjourn. Motion carried by voice vote.

Adjourned: 10:58 am.